

Airport Elementary School 2023/2024

P.A.C. Meeting minutes

Date: October 4th, 2023, 6:00pm

Minutes taken by: Kelly-Lynn Domonkos

Attendance: Kelly Domonkos, Kailey Sanger, Joanna Dubenski, Kristen, Tracey, Janice, Zoe, Rechell, Blair, Jessica, Lyn, Emily

Chair: Welcome everyone. I would like to acknowledge that we are on the traditional territories of the K'omoks First Nation. We would like to thank them for the privilege of living on the land, and the gift of working with their children.

Minutes: Minutes of first meeting being taken.

Administrators Report: Tracey Croonen

Sports:

Cross Country Running – has started with 20 students participating.

Coaches: Lauren Geneau and Stacey Paul

Volleyball – 13 Grade 6-7 students have joined

First game will be November 1

Enough interest that we will have 2 teams

Coaches: Rob Graham (Volunteer) and Sarah Schroeder (Teacher)

Fundraiser

Winter Art Cards – Classes have started winter/Christmas art for art cards.

Order forms will be sent home mid-October.

Aiming for early - mid November delivery of cards

Cost: \$15 for a package of 10 cards with your child's art

Health and Safety:

Health and Safety Committee: T. Croonen, S. Paul, A. Clarke, and P. Field Meeting once a month and reporting to staff monthly. We will also have a quick monthly check in around health and safety at our staff meetings

Terry Fox Run and Donations

Thank you to all who donated – Our little school raised \$455 for the Terry Fox Foundation

Open House: Thank you to all families that were able to come and visit the school. If you didn't have an opportunity to see your child's class and meet their teacher, please feel free to connect with the teacher for an alternate time

Orange Shirt Day:

Classes have spent some time last week learning about residential schools and Truth and Reconciliation. Classes learn at the level of understanding for their age

It was great to see so many staff and students wearing their orange shirts on September 29th

New Composter:

School has purchased a new composter – Speedibin

This comes from a local company in Merville.

Money from last year's seeds sales was used for this purchased. (\$670)

This will make composting food waste from classrooms and staffroom and garden refuse easier without attracting animals.

Accessibility Legislation

Information was sent home to all families in last Fridays email

1. District information can be found on our website at <https://www.comoxvalleyschools.ca/accessibility-in-comox-valley-schools/>

2. Feedback on accessibility can be provided at Accessibility@sd71.bc.ca

This is an opportunity for staff and families to give feedback about accessibility and needs in our District

Superintendent Visit

Dr. Jeremy Morrow, new superintendent visited our school today. He visited each class and had a good look around our building. Staff and students were very welcoming, and he left with a great sense of how wonderful our school is.

Upcoming Events:

- **Looking into speaker: Michael Bortolotto for a presentation about social inclusion and diversity**

His major point behind educating students is to empower them to create social inclusion and embrace diversity

- FSA for Grade 4 and 7s – starting after Thanksgiving
- October 19th – Big Shake Out – Earthquake drill and preparedness
- October 20th – Pro D Day no school for students
- October 31st – Halloween Dress Up and Assembly

Trustee's Report: Janice Caton

- No final numbers of students yet
- Busing challenges (money and fuel) may cause issues for travel
- Rules/ clarification/liason what trustees are doing for the PAC / schools
- Will be absent next month

Treasurer:

- Repairs reimbursement for book nook
- Reimbursement for gaming licenses, plus bingo cards 120.10
- Covering charges for thermal bags
- Budget / AGM for next meeting in NOV. Needing a safety rep. Jessica to step up
- Smencils: invoice the school. Handing over the fundraiser to the school
- Bingo night Oct. 12 ticket sales at door, booked gym.
- Dates for other activities Nov 9 (bingo) / Dec 21 (parents night out)
- Parents night out (a PAC member present. Adult per three kids and limited space with a sign-up sheet)
- Budget numbers: Trustee account – is for many things and usually for the teachers. Gaming license is for specific clubs and field trips. May get funding requests from teachers through the year. Funds go to class treats, gem jar and fun activities.
- Fall event budget \$400
- Winter event budget \$500
- Spring event \$300 - to be decided if we will have a spring event.
- Year end \$800
- To decide what our fundraising goals are for this year.
- Gaming account: \$150 is given to supply earthquake kit until more info comes from the DPAC
- Safety Rep: Jessica to take over at AGM – Possibly parents put pressure on the DPAC for funding. Joanna to grab and fill the items for Earthquake kit.
- BCCPAC membership to be paid / look into who paid last year
- Paying for 2 skating dates \$700
- Paying for 2 Swimming dates \$600
- Paying for camping trip year end \$600
- Hot lunch is doing well for funds. A lot of e-transfers.
- Gaming is at \$2090 but we are waiting for the grant to come in which should be at \$4000 then we will be \$6000.
- How do we want to spend the \$6000
- No grant to support the mural. Will revisit if able to get the art grant or scale down the project.
- Budget priorities: Garden expansion. Outdoor classroom expansion
- Gaga Ball pit is a go: \$1200 would be cost of materials and Lyn has a connection who can build it for us. Needing brackets / cost of.
- Outdoor classroom grant to be submitted by Kristen in October.

DPAC Report: Emily

- Will look into fees and get back to us. As well at the speaker.

Safety Report: -- AGM next meeting**Chair Report:** Joanna

- Mural cost: moving away from mural for the time being
- Upcoming events: Halloween Pumpkin Fest (\$1.00 per small pumpkin for our pumpkin decorating table as well as \$1- \$3.00 for larger carving pumpkins)
- Pie in the face
- Pumpkin carving contest
- Enrichment and fundraising somewhat combined.

Enrichment Committee:

- To be combined with fundraising and a team to help
- Pie the teacher (all month of Oct.) Every participation teacher gets pied by a student
- Tin and whipped cream (very low cost)
- Pumpkin carving contest to be combined with the Wallace gardens committee. They will be our judges and offer one prize. Then the committee and Sar techs will piggyback off of it to become our volunteers during the pumpkin fest. (Rechell to organize)
- Pumpkin contest. Buy in for \$10. Purchase by 20th, out to families by the 25th, bring pumpkins the morning of the 31st.
- Oct 31st is assembly pumpkin drop off is 8-8:30 leave pumpkins to decorate the school for Halloween evening to be a part of Wallace gardens Halloween set up and or students can take them home that day.
- November bake sale (date tbd /bingo 9th) simple month
- Format/ organize bake sale
- Christmas cookie idea (Costco cookie dough cookies) sale
- Combined calendar to be sent out to students.
- Discussion on activities for Halloween fest TBD looking for supplies.

Hot Lunch:

- Great first month
- Ball is rolling for our second month
- Kristen and hot lunch team to cross count to check for e-transfers & money/forms.
- Options for a better option other than pizza / hot dogs as GF wasn't a hit.

ROUND TABLE:

- Next meeting to make a Tuesday.
- AGM

Motion to adjourn: Move to adjourn by Joanna.

Adjournment of meeting: 8:00

Next PAC meeting: November 7th, 2023 - 6:30

