

Airport Elementary School 2022/2023

P.A.C. Meeting minutes

Date: September 13, 2023, 6:00pm

Minutes taken by: Kelly-Lynn Domonkos

Attendance: Kelly Domonkos, Kailey Sanger, Joanna Dubenski, Marc, Michelle, Tracey, Janice, Zoe, Rechell, Kent, Maia, Jessica

Chair: Welcome everyone. I would like to acknowledge that we are on the traditional territories of the K'omoks First Nation. We would like to thank them for the privilege of living on the land, and the gift of working with their children.

Minutes: Minutes of first meeting being taken.

Administrators Report: Tracey Croonen

Start Up:

Current number: 202

Up from last year

Still have a few families expecting to transfer in during October

Staffing:

Div. 1: Ms. Gill

Div. 2: Ms. Saroya

Div. 3: Ms. Stewart

Div. 4: Ms. Geneau

Div. 5: Ms. Nolin

Div. 6: Ms. Paul

Div. 7: Mr. Clarke

Div. 8: Ms. Schroeder

Div. 9: Mr. Cooke

Learning Support: Ms. Elmore

Speech: Ms. Moir

Counsellor: Ms. Lowry (T/W)

Staffing cont'd:

Music: Ms. Ellie (M/T/W/TH)
Curriculum Support: Ms. McMurray (T/TH)
Library Teacher: Ms. Mathew (TH/F)
Admin Assistant: Ms. Chelsea

Library Clerk: Darkes
EA: Melissa Luitwieler
EA Patrick Field
EA: Jacquie Nelson
EA: Karem Cassarro
EA: unfilled
Indigenous Support Worker: Andrea Nauta
Custodians: Dan Wemp

Sports:

Cross Country Running – all runs will be in the fall.

Five runs starting Sept 27th.

Practices will be at lunchtime.

Coaches: Lauren Geneau and Stacey Paul

Volleyball – First game Nov 1

Practices starting in October.

Coaches: Rob Graham (Volunteer) and Sarah Schroeder (Teacher)

T Shirt and Hoodies:

School t-shirts and pull-on hoodie for sale Sept 12 – Oct 14

T Shirts \$20 Hoodies \$40

Sample sizes are at the office.

This year's style: Navy Blue with white All Satr Logo

Fundraiser

The Great Little Coupon Book- \$15

Coupons for restaurants, attractions, sports, and leisure

School will receive \$7.50 for each book sold.

Books for sale until Jan 15th, 2024 (Available at the school office)
Raising funds for outdoor equipment

Lunch and Breakfast Programs:

Lunch and breakfast food is available for any student needing food
Students can pick up food any time between 8:25 am and 2 pm
Staff has access to food for any child needing food or more food

Assemblies:

Monthly assemblies will continue
Student awards – monthly
Dress up days will be on assembly days (crazy hair/ PJ Day etc.)

Volunteering:

Reminder that all volunteers must have the following documents completed:

- Criminal Record Check – can take up to 6 weeks to clear – good for 3 years
- Code Of Conduct – district code of conduct read and signed off – good for 3 years
- Volunteer Drivers – driver's abstract, copy of driver's license and copy of insurance – need to renew copies yearly

Upcoming Events:

- Friday Sept 15th Terry Fox Run – joining CFB Comox runners at the base Track for a 1pm start
Donations can be made at the school office or online (link sent out to parents)
- Open House – Oct 20th 8am – 8:45 Meet your child's teacher and get a school tour from your child
- Oct 19th Classes invited to watch Isfeld vs Highland Volleyball game at the base gym (1pm start)

School Goals:

Goal 1 Connecting Literacy Learning and practice between school and home.

Goal 2

Building connection between the school and CFB Comox and Wallace Gardens (PMQ)

Continued connection to Indigenous ways of knowing.

Goal 3

To teach and promote environmental stewardship – focus on Recycle/Reduce/Reuse

Goal 4

To ensure every child at Airport Elementary matters and is acknowledged – creating a sense of belonging.

Goals 1 and 3 are the focus for the year, although we will report on all goals number 1 and 3 will be priority.

Trustee's Report: Janice Caton

- Next Tuesday is Board meeting with new Super Intendant
- Jeff Manning is Head for Campbell River
- Sept 30th is final % taken for gained students. Register before Sept 30th to have accurate funding.
- Year conversations / boundary shift
- Growing and needing schools.
- Strategic plan chat/direction of school and district
- How can we spend money to support our students
- 2024 timeline to open up areas of school.
- Check in with District Website for information/email or call Janice for any additional questions and information.

Financial Report:

Treasurer: Absent

- No art start grant
- Fundraising
- Apply once again
- Consider scaling back for mural

DPAC Report: Emily

- Would be great to have two people to help with DPAC to attend meetings/zoom
- Many great committees to be a part of
- Meetings are first Monday of every month

Safety Report: --

Chair Report: Joanna

- Mural cost: Cut back due to no grant
- Upcoming events: Halloween Pumpkin Fest
- Help with delegating positions
- Someone to take charge of Enrichment committee
- Halloween Bake Sale

Enrichment Committee:

- To choose a new lead
- Plan Halloween Pumpkin Fest
- Pumpkins (paint or decorate a pumpkin)
- Emily to take care of pumpkins and corn stalks for corn maze

Hot Lunch:

- Make sure people are using the Treasurers email for e-transfers
- Hot lunch is changed to Thursdays due to having less amount of Mondays and More open Thursdays.
- Hot dogs, pizza (Costco), Quality foods and Subway.
- Fun Food Fridays to be discussed

ROUND TABLE:

- Skates: Repair / sharpen in September possible new laces
- Lunch: Time for students and play discussed
- Clubs: Dance, bake, games.
- Hot Lunch Volunteers – Post online
- Fundraising: Rechell to take over
- Meetings: to be able to have zoom meetings for people to tune in via speaker.

Motion to adjourn: Move to adjourn by Joanna.

Adjournment of meeting: 8:00

Next PAC meeting: October 4th, 2023 - 6:30

