

## **Airport Elementary School 2023/2024**

### **P.A.C. Meeting minutes**

Date: September 11 ,2024 6:30pm

Minutes taken by: Kelly-Lynn Domonkos

**Attendance:** Kelly Domonkos , , Tracey, Rechell, Sue, Kristen, Lynn, , Andrea, Laura, Ainsley, Janice, Michelle. Emily, Jade, Mrs. Charlotte

**Chair:** Welcome everyone. I would like to acknowledge that we are on the traditional territories of the K'omoks First Nation. We would like to thank them for the privilege of living on the land, and the gift of working with their children.

**Minutes:** Minutes of first meeting being taken.

**Administrators Report:** Tracey Croonen

#### **Start Up:**

Current number : 197

Still have a few families expecting to transfer in during October

#### **Staffing:**

Div. 1: Ms. Gill

Div. 2: Ms. Saroya

Div. 3: Ms. Stewart

Div. 4: Ms. Geneau

Div. 5: Ms. Nolin

Div. 6: Ms. Paul

Div. 7: Mr. Clarke

Div. 8: Ms. Boieeie

Div. 8: Ms. Schroeder

Div. 9: Mr. Cooke

StrongStart: Jenn Johnson

Learning Support: Ms. Elmore  
Speech: Ms. Moir  
Counsellor: Ms. Rankin (T/TH)  
Music: Ms. Charlotte (M/T/W/TH/F)  
Curriculum Support: Ms. McMurray (T/TH)  
Library Teacher: Ms. Spearman (W/TH/F)  
Admin Assistant: Ms. Lisa

Library Clerk: Darkes  
EA: Melissa Luitwieler  
EA: Erika Hansen  
EA: Jacquie Nelson  
EA: Penny Kempan  
EA: Pam Kirk  
Indigenous Support Worker: Andrea Nauta

**StrongStart:** Starting October 1<sup>st</sup>

Is an early learning program for children 0-5 years old and their families or caregivers. Children will have access to high quality learning environment in a school-based setting. They will benefit from social interactions while the adults who accompany them will learn new ways to support their early learning both at home and at StrongStart.

Monday – Thursday 8:30 – 11:30

Fridays Fresh Air Fridays around the valley

Facilitator: Jenn Johnson

**Sports:**

**Cross Country Running** – all runs will be in the fall.

Five runs starting Sept 27<sup>th</sup>.

Practices will be at recess on Mondays and Fridays.

Coaches: Lauren Geneau, Sarah Nolin and Stacey Paul

**Volleyball** – First game October 30

Practices starting in October.

Coaches: Rob Graham (Volunteer) and Sarah Schroeder (Teacher)

### **Fundraiser**

**Mabels Labels:** June 2024 – November 2025

Orders are done on line and orders shipped straight to the person placing the order.

Looking for labels for your child's personal items? – Check out [mabelslabels.ca](http://mabelslabels.ca) and click on support a fundraiser – Type in Airport Elementary (BC).

### **Winter Cards: Orders by October 31<sup>st</sup>**

All students will produce art that can be ordered as cards. 10 cards with your child's art for \$15. Cards will be ready by mid November – in time for Winter/Christmas card giving.

Order forms will come home October 18<sup>th</sup> with orders due by October 31<sup>st</sup>

### **Lunch and Breakfast Programs:**

Lunch and breakfast food is available for any student needing food

Students can pick up food any time between 8:25 am and 2 pm

Staff has access too food for any child needing food or more food

Breakfast Program will be out of room 6

### **Assemblies:**

Monthly assemblies will continue

Student awards – monthly

Dress up days will be on assembly days (crazy hair/ PJ day etc.)

### **Volunteering:**

Reminder that all volunteers must have the following documents completed:

- Criminal Record Check – can take up to 6 weeks to clear – good for 5 years

- Code Of Conduct – district code of conduct read and signed off – good for 3 years
- Volunteer Drivers – drivers abstract, copy of driver's licence and copy of insurance – need to renew copies yearly

### **Cell Phone Policy:**

Airport School continues to not allow student use of cell phones and other electronics during the school day unless given permission by school staff – there are a few times when permission would be allowed.

Students have access to a school phone during the day.

### **Upcoming Events:**

- Friday Sept 13<sup>th</sup> Terry Fox Run – joining CFB Comox runners at the base Track for a 10 am start  
Donations can be made at the school office or online (link sent out to parents)
- Open House – Sept 25<sup>th</sup> 8:15am – 8:45 Meet your child's teacher and get a school tour from your child

### **School Goals: Math**

- **Increasing fluency in math**

### **Trustee's Report: Janice Caton**

- Draft strategic plan, process, looking at boundaries.
- Our district is growing. More support, more students.
- Waiting for a meeting.

**Treasurer: Lynn**

- Waiting for Gaming grant.
- We had an incredible year for hot lunch fundraising
- Tracey to check for a system to come about for those who cannot afford hot lunch.
- Healthy budget for the year.
- Use forms for requests
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**DPAC Report: Emily**

- First meeting is Oct 7<sup>th</sup>. Meetings are the first Monday of every month. Islfeild 6:30- 8:45. Would appreciate for others to try to come out.

**Safety Report:**

- When budget is approved / was approved ; motion passed for \$250 for granola bars Kirkland brand.

**Chair Report:**

- Next meeting will be the AGM Oct 2<sup>nd</sup>. 6:30
- Changed for meetings 2 non executives to be able to vote as quorum , 6 for bigger issues.
- Goals and visions for the year.
- Parents type 4 class license if any
- Field trips/funding request forms to be used.
- Parents need criminal record check.
- Post for clubs after school type for students.
- Out door classroom plan to get started 6 weeks time frame looking for a budget.
- 6 picnic tables costs estimates.
- Possible new sports jerseys? Fundraise for?
- Movie nights / No bingos

**CO- Chair :** Welcome Laura

**Enrichment Committee:**

- Pie the teacher will start . Month of October tickets will be 50 cents.
- Pie on Halloween assembly
- Pumpkin carving contest to take place Judging will take place the day before Halloween
- Assembly for Halloween is 10:30
- November 1<sup>st</sup> is PJ day
- Bake sale Nov 22<sup>nd</sup>
- December for winterfest the 8<sup>th</sup>
- Growing smiles fundraiser
- Craft fair on separate day – tbd which day
- Candy grams for february week 3-12 for sales and distributed the 14<sup>th</sup>
- April 17<sup>th</sup> Bake sale
- June Fun Day 24<sup>th</sup>
- Bingi is null
- Calendars – Rechell looking for someone to shadow. – possibly Ainsley.

**Fundraising:**

- See Enrichment plans.

**Hot Lunch:**

- Welcome and thank you Jade for taking over and getting the ball rolling. First hot lunch is September 19<sup>th</sup> with pizza ! We are trying online ordering once again. Pizza, sushi, pasta, hot dogs and a possibility of a veg side. Volunteers are wanted and being recruited. Sign up sheets happening.

## **ROUND TABLE:**

### **Guest: Mrs. Charlotte speaking on Christmas Concert.**

Santa's rockin Christmas eve. Parent meeting to help with items, set up n, probs , stage etc.

Parts up for audition.

A spring talent show.

Remembrance day singing and first nations drums to take place.

- AGM October 2<sup>nd</sup> 2024 next meeting.

Thank you to everyone who came out to the last meeting.

**Motion to adjourn:** Move to adjourn by Laura

**Adjournment of meeting:** 8:06

**Next PAC meeting:** October 2<sup>nd</sup> 6:30 school library

