

## March 2024 PAC Meeting Minutes

March 11, 2024

Welcome: Dana Orrego

adopt minutes: Dana Orrego 1st: JJ  
2nd: Jacky

adopt agenda: Dana Orrego 1st: JJ  
2nd: Wade

### Principals report: Andrew Ferneyhough

-PAC Lunch today: Thank you!!!

-Mar 7th Student Led Conference took place. Lots of good stories were shared along with some good feedback for the 2024/2025 year conferences.

-Molly Proudfoot (Manager of Capital Projects) came to the school and discussed the funds available for the school garden ie: garden boxes, sheds.

-Childcare Facility: Discussion about what the fencing will look like once the childcare facility is up and running.

- The blue fencing will remain in place until the grass has begun to grow back. The use of the upper field will be determined after this has begun.
- Where the childcare facility faces the portables will be the entrance/exit for the before and afterschool care program and then the backside of the building will be for the daycare/preschool portion.

-Accessibility: Discussions took place around accessibility for students around the school grounds.

- Some agreements have been reached with the school and some work has been completed ie: some reflective tape around certain parts of the school.
- More will be completed as the weather improves
- A contractor has been hired to take care of the side and back areas.

Swings: Quote has been put out for Swingset by Ian Hesselgrave

-Thank you to Renne Juvik for keeping the Cobbs Bread distribution going.

-Grade 5 cross country skiing was a success

-Grade 5 MDI's went well

-Warrior program starting after spring break at Camp Gilliwell

-Pink Shirt Day assembly by Ms. Cameron was awesome. Thank you Ms. Cameron

-Gymnastics equipment will arrive after spring break

-K/1 Arden Way Certificates will happen on Wednesdays in the Outdoor Classroom at 8:50am for the next 6-8 weeks

-First day back following spring break will be April 2, 2024

### Trustee Report: Sarah Jane Howe

-Lots of meetings with facilitators about the strategic plan is ongoing. Staff are actively engaged in gaining as much insight into the process and went to Qualicum this

weekend to gather information as they have already completed their strategic plan. Lots of learning to be had.

-Direct parent feedback from the completed surveys is a part of the discussions around first steps.

- The more parent feedback that is received a better strategic plan can be implemented. For anyone who has 10-15 minutes to complete the survey it would be greatly appreciated. The link is the following

<https://www.comoxvalleyschools.ca/our-strategic-plan/>

-In Person Strategic Plan Community Engagement Sessions will be happening

- Wednesday April 3: 6:30-8pm Cumberland Community School
- Thursday April 4: 6:30-8pm Aspen Park Elementary
- Monday April 8: 6:30-8pm at Lake Trail Community School

#### Chair Report: Dana Orrego

-Discussion about the possibility of different teachers attending the pac meetings on rotation to be up to speed on what is happening in all areas of the school from K-Grade 5. Currently Lesia Wick is the teacher representative.

-PAC Funding: Important that all grades and teachers feel that they are able to approach PAC if there is money being requested.

- All money being asked for is voted on and then taken back to the pac executives to ensure the funds are available. This will allow the PAC to be more fiscally responsible and ensure that the funds are equitable amongst k- grade 5
- A reminder that PAC funds are not being allocated to the Salad Bar. They operate all on their separate funds.

- Mr. Ferneyhough will submit the application for the track Jamboree Concession for the Grade 4 and 5 students.

-Many parents have voiced concerns that additional needs to be provided to better the teachers, students and the support staff. A healthy conversation was had. Discussions included request for a full time counselor

- Full time behavioral support
- Vice principal 2.5 days a week

#### Treasurer report: Jacky Minshall

- General Account: \$5,234.68
- Gaming Account:\$ 11,450.33
- Application for Walmart Grant completed
- Looking into a grant from Coastal Community Credit Union. More info to come

#### Hot Lunch Report: Nicole Mann

- Hot Dog Day (Feb 29):
  - Total cost was \$260
  - Total revenue was \$439

-Total profit was \$178

-Total hot dogs sold= 148

-Total juice boxes sold= 95

Minimum number of volunteers required is 5 and 6 is ideal.

### **Profits to Date (Winter Session)**

- Hot Lunch \$1445
- Salad Bar donations \$488 ( from Munch a Lunch)

### **Profits to Date (Year to Date/Fall and Winter Sessions)**

- Hot Lunch \$2919
- Salad Bar \$942

### **Spring Session Hot Lunch Menu**

- Menu will be live by Wednesday evening
- Soup and sandwiches will be trialed from the Old Farm Market
- Panago, Pita Pit, and Custom Gourmet will continued to be featured
- There will be 2 additional hot dog days in the upcoming session on May 30 and June 27

### **DPAC report: JJ Goff**

- Parent Speaker Series coming up: Sexual Health Educator to come in and talk about Endometriosis
- Another speaker series on Respectful Relationships.
- Dates to be determined still
- Lake Trail Community Connections Day, date to be determined
- Feeding Futures: coming out of the meeting on March 12 There are 5 recommendations to be presented to the Trustees which are different from the food scan.
- This I'll provide further information on how money will be managed moving forward.
- There is a 3 year span and each year it will be improved
- School Calendar is available online and the 3 year calendar will be approved in end of March
- Curiosity about the 1st Pro-D Day back to school. Everyone at DPAC was in favour
- Strategic Planning: 3 in person parent engagement sessions planned for April 3 at Cumberland Community School, April 4 at Aspen Park Elementary School and April 8 at Lake Trail Community School

### Green Team Report: Jesse Sheridan

- Plan is to have Whacky Wheelie Wednesday up and running after spring break.
- For anyone interested we are looking for additional volunteers that are able to help outside with things such as checking tires, pumping up tires ect.

### Fundraising Report: Jessica Witt

- February Movie Night was very successful and profited just over \$800
- Coffee fundraiser profited \$140
- Purdy's chocolate has not been as successful as previous years.
- Looking to shift fundraising to be more family experiences vs the purchase of items or items being diversified from previous years.
- Spirit Wear will be happening in April, but moving forward it will take place in October.
- School Dance K-Grade 5 Friday April 19th

### Salad Bar Report: Lesia Wick

- Arden was successful in securing another \$5000 grant from Adopt a School. This money will cover about 50 percent of the costs to run the program. It is estimated to cost \$10,000 a year to run.
- Arden was also the recipient of the Comox Valley Community Funding Grant for \$3000. This money has helped retrofit the multi purpose room for all programs that are facilitated in this room.
- Salad Bar is always looking for volunteers. There is no monthly commitment or amount of time that is required of volunteers. Any additional help even once a month is helpful. Anyone interested can email Lesia Wick
- Anyone looking to volunteer even for a one time thing please email Lesia Wick through the Salad Bar.

### Penny Carnival: Dana Orrego

- Penny Carnival is Thursday May 23rd.
- Planning is underway and more information will be made available on parent support needs to ensure that the Penny Carnival is another successful event this year.
- Raffle prizes need to be purchased prior to being able to apply for the gaming grants. This will need to be completed as soon as possible.

### New Business:

- Grade 5 Fundraising (School Dance)

### Old Business: Dana Orrego

- new playground equipment purchase info update (Elisa)

extra discussion:

PAC Parent of the Month: Suzanne Bazette

Adjourn: 1st: Jacky  
2nd: Wade

Next Meeting: April 15, 2024