



# CLC & Capstone

In this assignment, you will connect the **core competencies** that you have developed over the past few years, to the Employability Skills 2000+ that have been determined by the Conference Board of Canada. Employability Skills 2000+ were developed by the Conference Board of Canada as the skills to enter, stay in, and progress in the world of work - whether you work on your own or as part of a team. By connecting core competencies to employability skills, we can make sure that you are covered for moving forward towards career and life.

## Instructions:

- Take a couple minutes to look through the Conference Board of Canada Employability skills. It may help you in articulating your responses and connecting your skills.

### [Employability Skills - Conference Board of Canada](#)

- Answer one of each of the following sets of interview questions focusing on different core competencies and/or employability skills. In each response, ensure that you give a clear example relating the skill to something you have done, have accomplished, or are having challenges with. Employers don't want to hear that you are hard working, they want to hear an example of when you continued to work hard, even when faced with a challenge. You are welcome to use examples from school, volunteer work, group work, your capstone project, hobbies or interests, or your part-time job.

#### 1.

- Tell me about a time when you have worked with a group to present something you have learned to an audience you do not know. What did you do if your group didn't agree on something?

or

- Tell me about a topic that is important to you. How would you react to my point of view if I disagreed about the importance of your topic?

#### 2.

- Explain strategies you use to decrease stress in your life, or to quiet your conscious mind so that you are able to be more creative in your life.

or

- Explain and give examples of how you are developing the idea of your capstone project and how you are using ambiguity, failure and setbacks to advance your thinking and make your ideas work within the constraints of the project.

**3.**

- Describe a time when you have analyzed your own assumptions and beliefs and considered other views that may not fit with them.

or

- How do you go about evaluating the credibility of sources of information, both online and in person? How do you try to decipher between facts and interpretations?

**4.**

- Give an example of a time where your values has impacted your choices or career-life decisions.

or

- Using examples, describe your potential as a leader in your community.

**5.**

- Describe a time when you had to regulate your emotions, when they could have easily gotten away from you. Would you react differently next time?

or

- Tell me about a time that you have taken the initiative to inform yourself about an issue that is perhaps controversial. Why was it important to you to learn more about this issue?

**6.**

- Explain a situation where you have built and sustained positive relationships, or worked with a group outside of your peers? How has this relationship benefited you, or what did you learn?

or

- Tell me about the last time you stopped yourself from making a fast decision, and instead considered the problem, alternatives and strategies. How did it turn out?

When you are finished writing out your responses, choose **one** of the questions to answer using a video or voice recording. Upload the file with your written document.

### Assessment

Discussion & Oral Response (Audio & Video) Rubric   							
Criteria	Ratings						Pts
Thinking & Depth of Content	<b>6.0 pts</b> <b>100%</b> Excellent higher level thinking is evident. Connections are evident throughout.	<b>5.0 pts</b> <b>85%</b> A great deal of higher level thinking was evident throughout.	<b>4.0 pts</b> <b>70%</b> Higher level thinking throughout and content was explored in depth.	<b>3.0 pts</b> <b>60%</b> Some higher level thinking involved and some content was explored in depth.	<b>2.0 pts</b> <b>50%</b> Very little higher level thinking and no depth in the content.	<b>1.0 pts</b> <b>40%</b> No evidence of higher level thinking and no depth in the content.	6.0 pts
Strong & Expressive Use of Voice	<b>6.0 pts</b> <b>100%</b> The speaker's every word could be heard by the entire audience. Expression in voice is varied and appropriate. Tone of voice is changing and relates to character and/or task.	<b>5.0 pts</b> <b>85%</b> The speaker's every word could be heard by the entire audience. Expression in voice is varied and appropriate.	<b>4.0 pts</b> <b>70%</b> Most of what the speaker said could be heard by most of the audience . Some changes in expression in the voice.	<b>3.0 pts</b> <b>60%</b> Much of what the speaker said could be heard by most of the audience . Some changes in expression in the voice.	<b>2.0 pts</b> <b>50%</b> Almost nothing the speaker said could be heard. Very little change of expression in the voice.	<b>1.0 pts</b> <b>40%</b> Nothing the speaker said could be heard. No change of expression in the voice.	6.0 pts
Logical Sequence & Flow of Speech	<b>6.0 pts</b> <b>100%</b> The material is presented in an extremely orderly and organized fashion. Very easy for the listener to follow along, understand, make connections and draw conclusions.	<b>5.0 pts</b> <b>85%</b> The material is presented in an orderly and organized fashion. Very easy for the listener to follow along and understand.	<b>4.0 pts</b> <b>70%</b> The material is presented in an orderly and mainly organized fashion. Easy for the listener to follow along and understand.	<b>3.0 pts</b> <b>60%</b> Material is presented in a somewhat orderly and organized fashion. The listener is able to follow along and understand.	<b>2.0 pts</b> <b>50%</b> Material is presented mostly in an un-orderly and disorganized fashion. The listener is only able to follow along occasionally and has a difficult time understanding.	<b>1.0 pts</b> <b>40%</b> Material is presented in an un-orderly and disorganized fashion. The listener is unable to follow along and has a difficult time understanding.	6.0 pts
<b>Total Points: 18.0</b>							