|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Teacher Led** | **X** | **Requires Computer** | **X** | **Requires myBlueprint.ca** | **X** |

This activity will help students explore a specific occupation they might be interested in. Complete each section by following the instructions below.

**LEARNING GOALS:**

1. Students will develop hands-on experience in a real place of work to expose students to all the different responsibilities and tasks related to a given occupation.

**MATERIALS:**

* Writing tools
* Computer, mobile phone, or tablet
* **Handout [A] - Job Shadowing Activity**
* Job Shadow Rubric

**GETTING STARTED:**

1. Have students complete the **Interests** and **Knowledge** assessments using **Who Am I** to explore career clusters they may be interested in and learn more about their interests. These results may help them in their occupation search.
2. Have students visit [www.myBlueprint.ca](http://www.myblueprint.ca), and enter their email (username) and password to log in.
* ***Forgotten password?****Students can reset their passwords by clicking on the ‘Forgot your password?’ link in the green* ***Existing User*** *box.****Forgotten email?*** *As a teacher/counsellor, you can reset your students’ emails and passwords in your* ***Student Manager*** *or* ***My Classes****.*

**INSTRUCTIONS:**

1. In the left hand navigation menu, click **Who Am I**
2. On the **Who Am I** page, have students complete the **Interests** and **Knowledge** assessments.
3. To start a specific survey, click on the blue **Start Survey** button.
4. Once the assessments are completed, have students research a **Career Cluster** or **Occupation** that is of interest to them. In the left hand navigation menu, click **Occupations** and use the **Occupation Search**.
*\*Remind your students to use the smart filters to refine their search and to complete occupation compatibility surveys to learn more about how the specific job tasks relates to them.*
5. Assist students in finding someone working in that field/occupation who is willing to have a student job shadow for a day (research experiential learning resources to assist you in this).
6. Give students **Handout [A]- Job Shadowing Activity** and as a class, review ***Information Interview [A]***, ***Presentation Information [B]***, ***Oral Presentation [C*]** and ***Visual Presentation [D]***. Students can use this information as their guiding questions.
7. Schedule student job shadows.
8. Ensure students are prepared to enter the work environment (proper dress, etiquette, etc.).
9. Have each host sign a form indicating successful completion of the job shadowing experience.

*MODIFICATION:*

*If student(s) are unable to visit a work environment, they can use myBlueprint.ca* ***Occupations*** *to find answers to the interview information and presentation information guiding questions.*

*\*\* See below for the* ***Job Shadow Rubric***

**JOB SHADOW RUBRIC**

 **Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **CRITERIA** | **LEVEL 1** | **LEVEL 2** | **LEVEL 3** | **LEVEL 4** |
| **INFORMATION (Knowledge/Thinking)*** Insight to the Job
* Working conditions/observations
* Required qualifications and skills

 **/20** | A number of areas are not at all addressed. Remaining information is inadequate | Satisfactory explanation of most of the areas | All five areas are well addressed | All five areas are thoroughly addressed |
| **ORAL PRESENTATION (Communication)*** Use of language
* Clarity of Voice and diction
* Level of polish and rehearsal
* Level of audience engagement

 **/15** | Very poor communication. No eye contact and a lack of preparation | Below expected level – reading directly from noted with limited audience engagement | Very good delivery and very good audience engagement | Extremely strong in all areas |
| **REFLECTION (Application)*** Suitability of career for this student

  **/5** | No reflection offered | Reflection is limited | Reflection targets all key elements | Reflection is thorough and insightful targeting all key elements |
| **VISUAL PRESENTATION (Knowledge/Thinking/Communication)*** Clearly reflects knowledge of the career
* Demonstrates sophisticated visual thinking and original
* Highly polished

 **/10** | Not at all suitable | Limited in all areas | Suitable in all areas | Strong in all areas |

**Teacher Comments:**

 **/50**

**HANDOUT [A] - JOB SHADOWING ACTIVITY**

**[A] INFORMATION INTERVIEW:** Interview your host with questions you create based on the guidelines below.

The purpose of the interview is:

• To get some insight into the interviewee’s occupation

• To find out the steps involved in arriving at the interviewee’s current position

• To determine what contributed to the interviewee’s success

• To hear about job satisfaction

• To hear the interviewee’s opinion about the present state of the future in their type of work

**[B] PRESENTATION INFORMATION (40 marks)**

Based on your interview and your job shadow experience, the information you present to the class should cover the following areas:

1. Nature of the Work/Insight into the Occupation/The Field in General - now and in the future
2. Preparation Required Currently/ Road Taken by your host
3. Working Conditions
4. Personal Qualifications/Skills
5. Job Satisfaction/Personal Success
6. Observations on what you saw during your time spent at the workplace

I.e. What was the work environment like? What was the stress level like?

1. Personal Reflections on the job/occupation/career/profession as it reflects on your values, likes/dislikes, goals etc.

**[C] ORAL PRESENTATION (25 marks)**

You will be reporting on what you learned on the job/profession/career field in an oral presentation of no more than 5 minutes assisted by your visual presentation.

**[D] VISUAL PRESENTATION (15 marks)**

To aid in your oral presentation of the information that you have gathered, you will create some form of visual presentation that may take the form of a ‘”Career Portfolio” on myBlueprint.