Resume Action Verbs

Action verbs can make your resume more interesting to read, for example instead of saying "Did a group project on ancient Greece", you could say "Collaborated with four group members to successfully complete a project on ancient Greece". Here are some action verbs that you may want to consider using - try to come up with more on your own!

Achieved	Developed	Integrated	Purchased
Administered	Devised	Interpreted	Reduced
Advised	Directed	Interviewed	Regulated
Analyzed	Discovered	Invented	Reorganized
Arranged	Distributed	Launched	Represented
Assembled	Eliminated	Maintained	Researched
Assisted	Established	Managed	Resolved
Attained	Evaluated	Marketed	Restored
Budgeted	Examined	Mediated	Restructured
Built	Executed	Monitored	Revised
Calculated	Expanded	Negotiated	Scheduled
Collaborated	Expedited	Obtained	Selected
Collected	Facilitated	Operated	Served
Compiled	Formulated	Ordered	Sold
Completed	Founded	Organized	Solved
Computed	Generated	Participated	Streamlined
Conducted	Headed	Performed	Studied
Consolidated	Identified	Planned	Supervised
Constructed	Implemented	Prepared	Supplied
Consulted	Improved	Presented	Supported
Controlled	Increased	Processed	Tested
Coordinated	Initiated	Produced	Trained
Created	Installed	Proposed	Updated
Designed	Instituted	Provided	Upgraded
Determined	Instructed	Published	Wrote