

Sandwich Technical Education Project: STEP ONE Application

STEP Level One



Sandwich Technical Education Project Level One is an initiative that is structured to continue the exploration and preparation of job-related skills to students, so they can be prepared for part time work during their schooling years, and for work after graduation within the trades. Currently, we are offering skills related to electrical, carpentry and concrete work along with certifications to support them entering the workforce. Students can sign up

through their home schools Work Experience Coordinator or Careers Department for the four-day exploration. The students will work out of Sandwich Technical school once a week for four weeks on a set day, ex. Tuesdays for four weeks.

The STEP Level One program will continue to provide students with certifications and training for:

- Ladder safety
- Scaffolding
- Fall Arrest
- Lockout

Our goal is that students will explore and learn within the Level One program and continue with the STEP Two and STEP Three programs to gain further certifications, as well as Management and Supervisor experience.

The student workday is from 9:00am to 3:00pm.

Students will be working with electricity, working with hand and power tools, concrete and will be exposed to chemicals.

Scheduled Dates to attend: _____

For additional information, please contact your school Careers Department.

Location: Sandwich Technical School
2947 Rennison Rd
Courtenay, BC
V9N 7J3

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STEP One Registration Form

Name of Participant: _____

Age: _____

School: _____

IEP? ____ Yes ____ No



Student Expectations for STEP One: Students entering the STEP One program will focus on developing their safety skills while working as a team to create a safe and productive job site. The Step Program aims to prepare students to successfully enter the trades. Students are expected to maintain a high level of work ethic while always following the safety guidelines of the program. Students should discuss with their Work Experience Coordinator/teacher what they would like to learn while in **S.T.E.P.** An “exit interview” will follow the four-session program.

Parent/Guardian Names: _____

Parent/guardian phone number: _____

Emergency daytime contact number: _____

Medical #: _____

Medical Alert? _____ If yes explain _____



Every effort is made to provide a safe working environment; however, there are risks inherent in the activities undertaken.

It is important that the student and parent/guardian have read the above and discussed the STEP 1 program with the school staff. We understand the nature of the work and the hazards involved.

Student name: _____ Student signature _____

Parent/Guardian name: _____ Parent/Guardian signature: _____

Date _____