

Sandwich Technical Education Project: **STEP THREE** **Application**

STEP Level Three



Sandwich Technical Education Project Level Three is an initiative that is structured to support students as they continued to explore and prepare for job related skills. Students will leave prepared for part time work in the trades during their schooling years, and after graduation. Students will learn the next level of skills related to electrical, carpentry and concrete work, as well as gain additional certifications that support students entering the workforce.

Registration is through the home schools Work Experience Coordinator or Careers Department for the second, four-day exploration. The students will once again work out of Sandwich Technical school once a week for four weeks on a set day, ex. Tuesdays for four weeks.

The STEP Level Three program will continue to provide students with certifications and training for:

- Supervising and Management
- Forklift

Our goal is that students will now have the basic skills for Electrical, Carpentry and Masonry Trades and be prepared to take on the next stages of learning within these trades. As well, we aim to have students return to their home schools with an idea about what trade they may be interested in pursuing at college or have an idea of a career path that is of passion for them.

The student workday is from 9:00am to 2:30pm.

Students will be working with electricity, working with hand and power tools, concrete and will be exposed to chemicals.

Scheduled Dates to attend: _____

For additional information, please contact your school Careers Department.

Location: Sandwich Technical School
2947 Rennison Rd
Courtenay, BC
V9N 7J3

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STEP Three Registration Form

Name of Participant: _____

Age: _____

School: _____

IEP? ____ Yes ____ No



Student Expectations for STEP Three: Students entering the STEP Three program will continue to develop their personal workplace responsibilities and trades skill sets while working as a team to create a safe and productive job site. The Step Program aims to prepare students to successfully enter the trades. Students are expected to maintain a high level of work ethic while always following the safety guidelines of the program. Students should discuss with their Work Experience Coordinator/teacher what they would like to learn while in **S.T.E.P.** An “exit interview” will follow the four-session program.

Parent/Guardian Names: _____

Parent/guardian phone number: _____

Emergency daytime contact number: _____

Medical #: _____

Medical Alert? _____ If yes explain _____



Every effort is made to provide a safe working environment; however, there are risks inherent in the activities undertaken.

It is important that the student and parent/guardian have read the above and discussed the STEP 1, 2 and 3 programs with the school staff. We understand the nature of the work and the hazards involved.

Student name: _____ Student signature _____

Parent/Guardian name: _____ Parent/Guardian signature: _____

Date _____