



Courtenay Elementary PAC Meeting Minutes
December 14th 2020

Board Members Renee Chapman reneegaudette@hotmail.com - Chair
Stacey Baulne staceybaulne@hotmail.com - Co-Chair
Ceilidh Iwanson ceilidh_galloway@hotmail.com - Treasurer
Christine Bergen christinebergenphotography@gmail.com - Secretary
Shawn Thir Shawn.thir@gmail.com - DPAC rep

Present

- | | |
|-------------------------|------------------------|
| 1. Stacey Baulne | 10. Christine Bergen |
| 2. Tricia Hart | 11. Cynthia Sklarchuk |
| 3. Jill Dominick | 12. Alicia Fairweather |
| 4. Marjorie Hendrickson | 13. Renee Chapman |
| 5. Shawn Thir | 14. Tammie Manson |
| 6. Christine Pritchard | 15. Ceilidh Iwanson |
| 7. Zoe Hartley Carter | 16. Catherine Manson |
| 8. Anji Mackenzie | 17. Tammy CVMS |
| 9. Kat Hawksby | 18. Andrew Ferneyhough |

Meeting called to order 6:30pm

Indigenous Acknowledgement - I would like to Acknowledge that we are on the traditional territories of the K'omoks First Nations. We would like to thank them for the privilege of living on the land and the gift of working with their children.

Approval of November minutes - approved by Alicia Fairweather

Fundraising: Cynthia

- Purdy's fundraiser made \$2987.52 bonus check coming in January
- 43 participants, Pizza party will happen in January

Office Report - Catherine Manson

- **Bouquets** once again for the PAC parents setting up some fun activities, serving food and running fundraisers
- **Parent Teacher conference day-** We think it went well, If parents have feedback. And If parents would like to have another one mid year let Catherine know.

- **Staff**- Youth and Family worker will be starting after the holiday - Riley Wheldon.
- **COVID**- We've gone back to signing in and out like we did last spring. The COVID tests are quicker now so if staff have any symptoms they can get the test and the results in a day. So far no positive cases in our school district
- **PBIS**- positive behavior instructional support
- ORCA- Own it, Resourceful, Caring, Aspire
- We've created video's for the 4 areas- Playground, hallways, classroom and bathrooms.
- https://learn71-my.sharepoint.com/:v/g/personal/catherine_manson_sd71_bc_ca/ESepGY0g0SxKrgLpzluHXKABY9X0LwdH2t9Dt9wD4DrSGg?e=sRrEc2
- **Christmas**- We are ready for the Rotary Christmas Lunch on Thursday Dec. 17 – sponsored by Wayfair insurance, Rotary and Plates. Using our new reusable plates and new dishwasher.
- Hampers ready to go out this week. Most classes are finishing up their donations
- Grinch Day tomorrow and PJ day on Friday
- Surprise for parents from the staff

Community School Report - Shawn Thir

DPAC Meeting (Dec.7, 2020 meeting)

Update from Courtenay El regarding accessibility

Waiting to hear back on any progress. It is currently being addressed.

Info regarding the In Service dollars for PACs.

Each year the District provides school PACs with annual funding intended to support parent education work. This work would include BCCPAC membership fees, conference/travel costs, bank charges, childcare costs for meetings, supplies and other costs associated with PAC work. The funds are meant to support general administrative functions so it cannot be used to supplement fundraising, donations or to purchase items for schools/students directly. Each school receives a base \$100 plus \$.75 per student (headcount). Values are loaded in school budgets in late November/early December each year. Any amounts unspent at the end of the school year are not carried over to the following school year. To access the funds available PACs should first connect with the school principal. In the school budget viewing it is described as PAC In-Service, while they cannot see the current budget yet, they could get in touch with the District for a value.

DPAC sent a YouTube video on advocating change with BCCPAC that our PAC might want to watch if it is interested in joining BCCPAC.

https://youtu.be/_NFoY7uNyxE

Mental Health initiatives over the last 6 weeks. Joan Peace and Joanne Webster have developed learning resource kits surrounding Mental health: self regulation, LGTBQ, social anxiety. And more. Teachers will be able to check those rich resources out starting next week

Strong Start- centers are reopened- not drop in, times are pre booked. 1 ½ hour of facilitated time.

FSA - grade 4 & 7 will happen Jan & Feb, materials have arrived. The Ministry says FSA will be administered this year.

Calendar Committee will be meeting to work on the school calendar for the next three years.

New trustee elected for Area C: Cristi May

Parent Survey - coming out mid- January/end of January.

DPAC AGM in January - Chair and Secretary positions will be open

Montessori Society - Two schools- Queneesh & Courtenay El. Does this allow the Society to have a voting seat at DPAC. Based on the wording in the DPAC Constitution, each school gets 1 vote at the school, Programs or Societies operate within a school and that school still only gets one vote at the DPAC table. This is also confirmed from direction from the School Act.

Motion carried to approve "up to \$2500 to the Speaker series for parent presentations, to be spent by March 1 2021." Planning underway for White Hatter presentation for students - kids and digital safety

No plans to extend the winter break. Nothing has come down from the Ministry, but as always, info and plans can change.

School Board Meeting, Tuesday, Dec. 15th, 7pm via Zoom

Next DPAC Meeting: January 4th, 2021 - DPAC AGM, via Zoom

Community School Programing

Comox Valley Community Foundation. The Society was awarded an \$8,000 grant to build cabinets along the back wall of the school kitchen. The cabinets will replace the three wire storage racks.

Neighbourhood Small Grant. The Society is helping with Sunday Station (<https://www.comoxvalleyrecord.com/community/comox-valley-mother-daughter-create-food-service-for-the-unfortunate/>), a non-profit that provides hot food, toiletries and clothing to the needy, by loaning out the tent and some folding tables owned by the Society. Shawn applied for a Neighborhood Small Grant and was awarded \$500. The grant will be used to put together "winter care packages" that include toques, wool socks, lip balm, etc. that Shawn will hand out at Sunday Station.

The Society applied to receive charitable status in early July. As of this meeting, the application is still pending.

Still doing socially distanced coffee for parents outside every Friday morning.

Holding English conversation classes every Tuesday in conjunction with Strong Start. We have received permission for four parents to have the lessons indoors as long as they sign in, disinfect, avoid contact with students, and limit their access to the kitchen and Strong Start classroom across the hall.

Recently started after-school clubs for students. Currently holding an art club, games club, and athletics/gym club by cohort, and paying EAs to supervise.

Currently talking with Tina Willard Stepan about holding her "Waste Free Lunches"/trash audit and "Watershed 101" with Meaghan Cursons via Zoom in the new year. Does this interest parents?

Met with Elaine Codling, the garden coordinator at Lake Trail on Nov. 27 to discuss potential plans for Courtenay El garden. Lake Trail Community School will lose the use of their garden until 2022 due

to ongoing school construction and asked if it could borrow Courtenay El's garden. Lake Trail has been asked to draw up a proposal on how they would use our garden.

Working with Jill Dominick about getting some Courtenay El clothing. T-shirts and hoodies. Hoping to set up sales in the new year. Would like to include a shirt in the Welcome to Kindergarten package

School Board Report - Kat Hawksby - Kat.hawksby@sd71.bc.ca

- Funding Shawn mentioned - looks like it is coming from Gaming funds. Have not heard anything at the district level yet
- Early years - Currently on pause, out of funding and ECE is on Mat leave. It's being offered as an outreach online. Looking for funding would like to get it up and running again
- Compost pick up pilot program presentation by a couple of students
- Last Tuesday education com meeting - Nides navigate and international programs. Video link on district website
- Feb 9 Next education meeting - topic: student services SOGI policy and mental health.

Montessori Society update - Tammy

- Currently running their annual fundraiser. Outfitting a new classroom is a large undertaking. Agreement with the district to limit fundraising to one per year - this one is very important to the Society. Trying a new format with an online fundraiser ticket raffle. Draw is on Dec 24th
- Information on this has been shared on the Courtenay El PAC facebook page. Please help get the word out by sharing if you can.

Treasurer Report - Given by Stacey Baulne

Gaming account \$6860.32

General account \$4963.57

Money paid since last meeting:

Halloween winner pizza party \$67.50

Teacher Fund cheque \$2750.00

Money brought in:

Halloween guessing jar \$44.03

Pita Pit hot lunch \$152.90

COBS hot lunch \$67.72

Purdys fundraiser \$2987.52

Upcoming expenses:

Grinch Day fun buns \$103.50

Chair Report:

Bylaws - Vote

Motion to approve the updated bylaws moved by Renne Chapman

Motion Seconded by Alicia Fairweather

Motion approved by vote

Conflict of interest - Renee (PAC Chair) has recently been hired as a school district employee and must declare a conflict of interest. She may not need to step down unless someone raises concerns. Catherine is currently looking into what this means for our PAC.

Side Garden project - Catherine would like to build another garden in the grass by the parking lot. Want to put an accessible pathway, shed, picnic tables, rocks and stumps etc. Would be used as a garden and an Outdoor learning space. It's an expensive project, if PAC would like to help with this. Catherine will write up a proposal for this for PAC to vote on.

Ramp update - No official update.

Ponchos - Catherine informed us that our ponchos were having a malfunction. Ceilidh stepped in and communicated between everything wet creating a plan to have them all fixed. Which was done by everything wet along with some replacements at no cost to us. Thanks to Ceilidh and everything wet!

Hot Lunch Coordinator - Haven't sat down to make a plan for January.

Upcoming Holidays/Events:

This week we have Grinch Fun Buns to go along with Grinch day
Monday – Friday we have two guessing jars one jack frost themed and one Grinch themed, both baskets are based on movies! These winners will be announced Friday.

I'd like to thank Jill Dominic, Marjorie Hendrickson, and Christine Prichard for putting together these baskets for PAC. And a special thank you to Christine for Donating her basket to the fundraiser.

We also have a guessing game going on in the school. Of how many snowflakes it will take to cover frosty. This guess will be class choice and a prize of \$40 till go to the class for them to choose how they wish to spend it. This will be announced Friday.

last week we had a guessing jar of mini marshmallows with the guess of 357 taking the win to Kylie in Div 8, the jar actually contained 396 marshmallows

Meeting adjourned at 7:27pm

Next meeting is Monday Jan 11th 2021, at 6:30pm on zoom