



CCS Personal Electronic Device (Cell Phone) Policy

During the 2023-24 school year, CCS staff and its parent community collaborated to develop the following cell phone policy for all students who attend CCS. This policy was updated in 2024-25 to comply with the SD71 [personal electronic device policy](#).

Basic rules around the use of personal technology devices at school:

- Students in grades K-7 are not to use phones during school hours (8:45am-2:40pm)
- For safety reasons, no student should ever bring their phone into a washroom or changeroom (these are private spaces).

Grade 8/9 Exceptions:

- Grade 8&9 students at CCS may use phones in classrooms at their teacher's discretion and under their teacher's supervision.
- Grade 8&9 students may access their phones at break times in the Beaufort multi-purpose room or in classrooms where they are directly supervised by their teacher.

Inappropriate use of technology (personal/school):

The following practices violate the CCS Code of Conduct by creating an unsafe environment for others:

- Accessing of inappropriate content
- Sharing of inappropriate content
- Pictures and videos being taken of students, teachers, and guests without permission
- Sharing of pictures/videos with other students or with social media sites having negative consequences and invading privacy
- Interpersonal conflicts caused by use of social media sites

Enforcement of the cell phone policy at CCS:

In situations where a student is found to be using a device in violation of the CCS cell phone policy, CCS staff may:

- Ask the student to put device away
- Confiscate the device (and store it in a safe place or give it to admin to store safely until the end of the school day).

If a student refuses to give their device to staff member when asked, administration will be notified, and intervene. The device may be taken for the school day (or length of time determined by administrator). For repeated incidents, administrators may call parents/family members to come to the school and collect the device

Questions parents may have regarding our policy:

Question: What if I need to contact my child during school hours?

Response: Our office administrative assistants can take messages and give them to students. If it is an emergency your child will be contacted immediately.

Question: What if my child needs communicate with home during the day?

Response: We have a student phone available to use at our office and our administrative assistants can take messages and give them to students.

Question: Can my child use their phone to help with anxiety or regulation?

Response: Our goal is to help students find and practice other healthy strategies that they can use to regulate these feelings while they are at school.