

## PAC Meeting Agenda

Monday, November 21, 2022 at 4:30 PM

Denman Community School Library or on [zoom](#)

**CHAIR:** Rebecca Nykwest (Becky)

**Present:** All (Becky, Yolanda, Rebecca, Girly, Megan, Sadie, Bethany, Angela and Chelsea)

### 1. Welcome and Introductions

### 2. Review of previous meeting minutes

- a. Changes weren't saved so Rebecca will try to re-create and share out

### 3. DPAC rep

- a. We don't have a rep yet
- b. **Becky** will follow-up to make sure that we have a rep

### 4. Treasurer's Report - balance of accounts:

- a. Gaming account – \$244.44
- b. Savings account - \$233.56
  - i. What's the purpose of a Savings account? Keeping separate from Gaming account. This sub-account could be a previously allocated project account.
- c. Chequing account - \$3351.90
- d. Funds from bottle depot - \$290ish + another cheque for \$150ish
- e. **Rebecca** will go to bank tomorrow to sign up as signing authority and deposit cheque
- f. **Rebecca** will also try to get a new debit card

### 5. Coupon book sales?

- a. Buy for \$5.60 each and then sell and make \$4.30 off each book
- b. Valid until August 2023
- c. Pretty easy way to make money
- d. They take back anything that is not sold
- e. Could sell at the craft fair, general store and tool store
- f. Can state goal on Facebook or something to entice – goal \$500???
- g. **Angela** will talk to grocery and hardware store
- h. **Rebecca** will look into how it works

### 6. Vice Principals Report (Yolanda)

- a. Rita is going on extended medical leave so Claire will be filling in T/W/Th which also means that we don't have a ToC anymore
- b. Vancouver Sun adopt a School program

- i. Grant- donations from businesses who choose what they want it to go to
  - ii. We've been chosen as a showcase in the campaign
  - iii. Means we might be closer to getting the funds (\$5000 requested)
  - iv. Interview was done and professional write will write it up for the campaign
  - v. Since we applied, we got the student affordability grant for the Salad Bar program and for clothing, shoes, pants, socks, underwear, \$40 school supplies and special events (pancake breakfast, picnics, etc)
- c. District has also received the student affordability grant (\$980k)
  - i. Special projects
  - ii. Pre-existing programs (like LUSH Valley food programs)
  - iii. Each school then gets divvied up the rest for their programs
    - 1. We received money from each tier (\$3200)
    - 2. Meant to be used universally (without drawing attention to any particular need or child)
    - 3. + Additional \$5000 to use in conjunction with DICES for programs during school hours with DICES (e.g. course materials, stove, staffing, food)
    - 4. Other schools get Healthy Food Box, but we're not served by LUSH Valley so we are getting that separately – \$2000 sent to the food bank (students and families from the school) to deliver this on Denman
    - 5. All invoiced through the school and Yolanda reports on this
- d. Every school has to do a learning plan
  - i. Last year changed the format of ours
  - ii. District goals + school goals (e.g. literacy)
    - 1. Reasons why these goals
    - 2. Action plan
  - iii. \$12000+\$4000 grants for our learning plan
    - 1. Also to be used with DICES
  - iv. Need time to sit together as a school to dive into this work
  - v. Yolanda has last year's and this year's and can share these around for information – could inform our fundraising etc.
  - vi. **Yolanda** will send virtually

## 7. Craft Fair

- a. Deposit paid for craft fair – space reserved for both days of the craft fair
- b. Need at least two volunteers for each shift (10-4 each day)
- c. Message has gone out to request baked items
- d. **Yolanda** will make popcorn all day Saturday so only need one other volunteer for each Saturday shift (and will bring the machine etc over)
- e. People will bring their baked good donations to the school and then we create plates of goodies to sell (\$5 plates)
- f. Gluten free etc., everything could contain anything
- g. Popcorn will be a toonie
- h. Donations can be gathered on Friday at the school (7:30am-5pm)
- i. **Yolanda** will unlock the school on Saturday morning

- j. One person needed to be at school to get the plates ready
- k. Angela happy to volunteer all Sunday
- l. **Becky** will pick up a float when at the credit union and come up with a list of everything we need
- m. **Becky** will draft up some announcements
- n. **Rebecca** will draft something for the Grapevine
- o. **Rhianna** will set up an online volunteer list (for who does what, including who purchases what)
- p. **Yolanda** has holiday napkins and will buy plates, toothpicks and plastic wrap
- q. Can we do a draw?
  - i. Yes, but requires special gaming permit so can do for Valentines day raffle

**8. Communication/Face Book**

- a. Principle and PAC member have access and post as desired
- b. **Yolanda** will look into this

**Next meeting:** December 12<sup>th</sup> 4:30