Denman Island Community School PAC AGM Minutes -
October 13, 2026 in the Denman Island Community School Library and via ZOOM

Meeting Minutes: Completed by Kristen Wright

Chair: Emily Anderson
Vice Chair: Becky Nykwest
Treasurer: Kristen Wright
Secretary: Vacant
DPAC Rep: Sara Schouten
Members at Large: Lleilah Chernovsky, Will Lepore, Tahiti Rey-Linton, Quinn Lundberg, Leanna Pugsley, Mitch Dublanica

Regrets: Leanna Pugsley, Will Lepore, Quinn Lundberg, Lleilah Chernovsky, Mitch Dublanica

Attendance (Voting): Becky Nykwest, Kristen Wright, Emily Anderson, Olena Starchuck, Val Goudreau, Sara Schouten, Poppy Edwards, Becky Kaulback, Adrien Wright, Tahiti Rey-Linton, Reed Stewart, Mike Zemaltis, Gerli Metsar

Attendance (Non-Voting): Karla Neufer (Principal), Megan Cowling *(DPAC Rep)*, Heather Royal-Brant *(SD71 Employee & Community member),* Tish Scott *(Grandparent to a student & Community member)*, Gloria Michin *(Community Member)*, Jennifer Fisher *(Board Trustee & Elections Chair)*

ZOOM participants: None

Guests: Karla Neufer, Tish Scott, Megan Cowling *(DPAC Rep)*, Heather Royal-Brant (*SD71 Employee & Community member)*, Jennifer Fisher *(Board Trustee & Elections Chair*), Gloria Michin *(Community Member)*

Meeting Called to Order at: 5:33pm

Agenda Item	Action Required
Welcome and Recognition of Traditional Territories	**Completed by:** Emily

We acknowledge that our community lies in the beautiful unceded and traditional territory of the K'ómoks First Nation, who have been the caretakers of the land that we live, work and play on since time immemorial.	
Introductions of all meeting attendees	**ACTION:** N/A
Confirmation of Quorum - met when the Coordinator or Vice Coordinator is present, and the number of voting attendees outnumber the number of non-voting attendees present.	**ACTION:** Quorum confirmed.
Assignment of the Meeting Timekeeper	**ACTION: N/A**, 5 min/topic
Approval of the Minutes of last AGM, October 14, 2025 *(see below)* **Motion** to approve the Annual General Meeting Minutes from, October 14, 2025. **Motion moved by:** Poppy **Seconded by:** Becky K **Motion:** Approved	**ACTION:** Completed
Approval of the AGM Agenda, October 13th, 2026 (Emily): This meeting will contain two parts, the AGM portion followed by an October Regular Meeting portion. The AGM portion will be chaired by the current 2025-26 PAC Coordinator (Emily), and will contain the election and required annual reports. After the AGM, the newly elected 2026-27 PAC Coordinator will chair the October Regular Meeting portion. The Regular Agenda contains items for discussion and action (e.g. voting) during the meeting. The Consent Agenda contains items that provide valuable information, but that do not require direct discussion or action during the meeting. AGM Annual Reports will generally be part of the Consent Agenda. All meeting attendees are requested to read the full Agenda ahead of the meeting. Any PAC Member at the meeting may request an item be removed from the Consent Agenda prior to the 'motion to accept all written reports on the consent agenda'. The item is then placed on the Regular Agenda.	**ACTION:** Completed

Action: Opportunity to remove any item from the Consent Agenda to be discussed in New Business **Motion** to accept all written reports on the Consent Agenda. **Vote**. **Motion** to accept the Regular Meeting Agenda. **Vote**. **Motion moved by:** Val **Seconded by:** Becky K **Motion:** Approved	
The Secretary explains the Consent Agenda (Pages 12-15) which includes reports from various officers and committees. The Consent Agenda aims to streamline meetings by including reports that don't require further discussion. **Call to remove any items from the Meeting's Consent Agenda for further discussion or clarification:** - **Motion** to accept all written reports on the Consent Agenda for the AGM dated October 13, 2026 **Motion moved by:** Val **Seconded by:** Becky K **Motion:** Approved	**ACTION:** Completed
Approval of the AGM Agenda, October 13th, 2026 (Emily): This meeting will contain two parts, the AGM portion followed by an October Regular Meeting portion. The AGM portion will be chaired by the current 2025-26 PAC Coordinator (Emily), and will contain the election and required annual reports. After the AGM, the newly elected 2026-27 PAC Coordinator will chair the October Regular Meeting portion.	**ACTION:** Completed

The Regular Agenda contains items for discussion and action (e.g. voting) during the meeting. The Consent Agenda contains items that provide valuable information, but that do not require direct discussion or action during the meeting. AGM Annual Reports will generally be part of the Consent Agenda. All meeting attendees are requested to read the full Agenda ahead of the meeting. Any PAC Member at the meeting may request an item be removed from the Consent Agenda prior to the 'motion to accept all written reports on the consent agenda'. The item is then placed on the Regular Agenda. ***Action:*** *Opportunity to remove any item from the Consent Agenda to be discussed in New Business* ***Motion*** *to accept all written reports on the Consent Agenda.* ***Vote****.* ***Motion*** *to accept the Regular Meeting Agenda.* ***Vote****.* **Motion moved by:** Emily **Seconded by:** Becky N **Motion:** Approved	
Description of Executive/ Voting Roles: *See below*	**ACTION:** Completed by Emily
Election of the 2025-2026 Executive: Jennifer & Megan Question: Can grandparents be voting members? Answer: No, they can be non-voting members as noted in the Constitution and Bylaws for DCS PAC Nominations, Acclamations, Elections to take place as follows: ○ **Coordinator:** Nominations made prior to this meeting: Kristen Wright 3 Calls for nominations. Call 1: None Call 2: None Call 3: None	**ACTION**: ● Elected Members: - Coordinator: **Kristen Wright,** by acclamation - Vice Coordinator: **Valerie Goudreau**, by acclamation - Treasurer: **Adrien Wright,** by acclamation - Secretary: **Valerie Goudreau,**by acclamation

Opportunity for Nominees to speak for 1 minute each.- N/A Election: By Acclamation ○ **Vice Coordinator:** Nominations made prior to this meeting: Val Goudreau 3 Calls for nominations. Call 1: None Call 2: None Call 3: None Opportunity for Nominees to speak for 1 minute each. Election: By Acclamation ○ **Treasurer:** Nominations made prior to this meeting: None 3 Calls for nominations. Call 1: Adrien Wright Call 2: None Call 3: None Opportunity for Nominees to speak for 1 minute each. Election: By acclamation ○ **Secretary:** Nominations made prior to this meeting: None 3 Calls for nominations. Call 1: None Call 2: Val Call 3: None Opportunity for Nominees to speak for 1 minute each. Election: By Acclamation ○ **DPAC Representative:** Nominations made prior to this meeting: None 3 Calls for nominations. Call 1: Sara	- Fundraising Coordinator: Vacant-held by the PAC leadership team or until other members assume the role. - DPAC Rep: **Sara Schouten,** by acclamation - Members at large: **Tahiti Rey-Linton & Gerli Metsar**, by acclamation

Call 2: None Call 3: None Opportunity for Nominees to speak for 1 minute each. Election: By Acclamation ○ **Fundraising Coordinator:** Nominations made prior to this meeting: Val Goudreau- Cannot as she already holds 2 roles, and our PAC By-Laws only allow an individual to hold two roles. 3 Calls for nominations. Call 1: None Call 2: None Call 3: None Opportunity for Nominees to speak for 1 minute each. - NA Election: Vacant. Responsibilities to be shared by the PAC Leadership and General Membership until the position is filled by another parent ○ **Member(s) At Large:** Nominations made prior to this meeting: None 3 Calls for nominations. Call 1: Tahiti Rey- Linton, Gerli Metsar Call 2: None Call 3: None Opportunity for Nominees to speak for 1 minute each. Election: By acclamation and approval of nominations Motion to Destroy Ballots, as necessary.- Not Needed as all roles were by acclamation	
Appointment of DICES Liaison and Past Coordinator	**ACTION:**

If possible, a Member of the newly elected leadership will be appointed DICES Liaison.: Vaccant- Becky, a member of the DICES Board, will send reports to the PAC until position is filled by another parent *The 2025-26 Coordinator will be asked to take on the position of Past Coordinator.* Emily Anderson	- DICES Liason: **Becky Nyswest**, this is temporary until another volunteer comes forward. - Past Coordinator: **Emily Anderson**
Resolution of Change to Authorized Signatories Motion to remove 2025-2026 Signatories to financial accounts who no longer hold Executive roles, and add the newly elected 2026-2027 Coordinator and Treasurer, and possibly one more Executive Member, as Authorized Signatories. -Due to Chair and Treasurer being husband and wife it is suggested that they not both be signing authorities Resolution: Remove: Kristen, Emily and Becky Add: Val and Adrien **Motion moved by:** Emily **Seconded by:** Kristen **Motion:** Approved	**ACTION:** ● **Kristen, Becky & Emily** to be removed as signing authorities on the PAC accounts and **Adrien & Val** to be added. ● **Becky** to start the request with FCU ● **Adrien** to bring the completed paperwork to the bank
2025-2026 Financial Report Kristen: *Questions from the Membership:* *Motion to Approve the Financial Report:* ***Not Completed*** **Questions:** None **Motion moved by:** N/A **Seconded by:** N/A **Motion:** N/A	**ACTION:** Treasurer's report was approved as part of the consent agenda

2025-2026 PAC Coordinator Report, Emily Anderson: *Questions from the Membership* *Motion to Approve Coordinator Report:* ***Done during the approval of the consent agenda*** **Questions:** None	**ACTION:** Completed during the approval of the consent agenda
2025-2026 DPAC Report - Sara Schouten *(see attached)*	
2025-2026 DICES Report - Gracie MacDonald REPORT TO PAC, OCT. 2026 Start up this year has been quite smooth. <u>After school:</u> After school programs are well attended, with two choices all days except Monday. We have a new volunteer on board, and have increased Kiah's hours and brought on Anne Lys. All programs are pro rated at $5 per session. Thanks to the community volunteers who help make this happen! <u>Lunch program</u>: We have more people asking for a partial subsidy this year, which we are prepared for, and have adjusted the menus to make sure we can cover the cost of food and our cook team. Currently the kitchen team is me, Kiah, Anne Lys, Gerli, and Kristen. Look for the next menu, it starts next week. Thank you to Thrifty Foods on Cliffe, Two Roads, and Gather Farm for their help with good food! <u>Garden:</u> We don't have funding to maintain the garden this year; it's great to see Olena and Kayla out there with kids. This is DICES' 30th year supporting our community in and out of the school and we are very grateful for the partnerships and support of our funders, Feeding Futures, Community Links, the regional district, and our local donations. Thanks everyone, here's to a great year! -Gracie MacDonald ED, Denman Island Community Education Society	

2025-2026 Principal Report - Karla Neufer Our 2025-2026 school year was full of many good things. We implemented an updated Code of Conduct, launched our unique Blended Learning classroom, strengthened our relationships in the community, solidified our after-school programs, and worked on building a positive school environment. We were supported by extra district funding to bring in community members to share their gifts and talents with the students, plus funding for both DICES and the Feeding Futures lunch program. DICES has been instrumental in offering high quality recreational activities and a wonderful lunch program. Thank you to PAC for supporting the students and teachers with such things as classroom funds and field trips. We are so appreciative of parent interest and involvement in the school. Karla	
2025-2026 Committee Reports: **Spirit Committee - Monthly Report,** (Kristen) ● Spirit Days have been chosen and poster made for newsletter and in school. Each spirit event is being organised by students in Div 3. They are in charge of organization, execution and advertising. ● Full stock of remaining Denman Dragon Swag has been completed.	

Annual General Meeting Adjourned at: 6:04pm

REFRESHMENT BREAK

Approval of AGM Minutes will occur at the next AGM in October 2027.

Information as noted above for reference

PAC Leadership Positions

From the DCS PAC By-Laws:

Coordinator

1. Convene and chair all General, Special, and Executive and Leadership Team meetings.
2. Ensure that an agenda is prepared and presented ahead of the meeting.
3. Ensure that Council activities are aligned with the purposes set out in the Constitution and practices outlined in these By-Laws.
4. Be the official spokesperson for the Council and take responsibility for communicating on behalf of the Council, including electronic communication between meetings.
5. Consult with Council members and seek to ensure that all children and families are represented.
6. Ensure that the Council is represented in school and District activities.
7. Liaise with the School and with DICES and other community organizations.
8. Be a signing officer.
9. Submit an annual report at the AGM.

Vice-Coordinator

1. Assume the duties of the Coordinator in the Coordinator's absence, or upon request.
2. Support the Coordinator and the rest of the PAC Leadership Team in accomplishing their duties.
3. Accept additional duties as needed.
4. Be a signing officer.
5. Contribute to the Coordinator's annual report at the AGM.

Secretary

1. Record, prepare and distribute the minutes of General, Special, Executive and Leadership Team meetings.
2. Minutes of the previous meeting shall be prepared by the Secretary of the Council for approval at the next General Meeting. Draft minutes will be shared with General Members as soon as possible after General Meetings.
3. Keep an accurate copy of the constitution and bylaws and make copies available to members upon request.
4. Accept additional duties as required.
5. Ensure safekeeping of all records of the Council, including electronic documents.
6. Ensure that members are notified of meetings.
7. Prepare and maintain documentation as requested by the membership or executive.
8. Ensure and facilitate transfer of document access between PACs at the beginning of each term.
9. May be a signing officer.

Treasurer

1. Be responsible for the report of banking accounts and ensure that proper financial records and books of all accounts are maintained.
2. Be a signing officer.
3. Report on all receipt and disbursement at General Meetings.
4. With the assistance of the Executive, consult with the School Leader to draft an annual budget.
5. Ensure that another signing officer has access to all the financial records and books of accounts in the Treasurer's absence.
6. Ensure grant applications are made and grant deadlines are met.

6. Apply for and report on all Gaming Grants and licenses.
7. Ensure all funds of the Council are properly accounted for.
8. Make current year financial records and books of accounts available to members upon request with consideration of FIPA.
9. Have the financial records and books of accounts ready for inspection or audit.
10. Keep original and electronic records up to date.
11. Submit an annual financial statement and report at the AGM.

DPAC Representative

1. Attend all SD71 Comox Valley DPAC meetings or send registered alternates, to represent, speak, and vote on behalf of the Council.
2. Report at General Meetings to the full membership on all matters relating to DPAC.
3. Seek and give input to the DPAC on behalf of the Council.
4. Receive, and provide DPAC newsletters, brochures, speaker series and announcements, at the following general meeting.
5. Receive and act on all communications related to DPAC.
6. Liaise with other parents and DPAC representatives.
7. Accept extra duties as required.
8. Submit an annual report at the AGM.

Fundraising Coordinator

1. Form and lead the Fundraising Committee
2. Be responsible for overseeing all fundraising activities, with assistance from other Leadership Team Members as needed.
3. Maintain organized fundraising records to support learning, continuity, and facilitate planning year to year.
4. Report at General Meetings about upcoming fundraisers and identify volunteer and support needs.
5. With the support of the Leadership Team, lead recruitment of fundraising volunteers.
6. Submit a fundraising report for each activity to the Treasurer and Secretary for financial record keeping.
7. Support the school community with fundraising efforts.
8. Accept extra duties as required.
9. Submit an annual report at the AGM.

Member at Large:

1. Commit to taking an active role in the PAC during their term and attending meetings

2. Work with the Executive to realize PAC goals by taking on responsibilities and leadership

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2025 AGM MINUTES

Denman Island Community School PAC October 14th, 2025

PAC Meeting Minutes

Annual General Meeting – Tuesday Oct. 14th, 2025 @ 5:00 PM

PAC Members In Attendance: Karla Neufer (Vice Principal), Lindsay McGinn, Sara Schouten, Rebecca Moore, Matt Martel, Trevor Thompson, Kathryn West, Jack Fletcher, Mitch Dublanica, Gerli Metsar, Kristen Wright, Adrien Wright, Tony Aly, Quinn Lundberg, Brittany Smith, Rebecca Nykwest, Emily Anderson, Drew Ericksen, Taina Uitto, Leanna Pugsley, Scott Shaw, Lleilah Chernovsky, Paula Cardenas, Nicolas Goukow-Schulkowski, Tahiti Rey, Scot Taylor, Grace MacDonald (DICES)
ZOOM participants: Will Lepore, Alicia Black
Guests (non-voting): Chelsea McCannel-Keene (Elections Chair, District Trustee) and Megan Cowling (DPAC), Becky Kaulback (DI Community)
Regrets: Paola Brodsgaard (2024-25 Member at Large)

1. 5:02 Call to order: Chelsea
2. 5:02 Territorial Acknowledgment: Chelsea

With gratitude, we acknowledge that we live, work and learn on the unceded traditional territory of the Pentlatch, Ieeksen, Sathloot and Sasitla; now referred to as the K'ómoks First Nation. We are grateful for their stewardship of the land, air and water since time immemorial.

3. Approval of the Minutes of last AGM, October 1st, 2024:

See Oct 2024 PAC AGM Minutes
Motion to approve: Jack Fletcher
Seconded: Kristen Wright
Motion approved.

4. Approval of the Agenda of this AGM, October 14th, 2025:

Motion to approve: Kristen Wright
Seconded: Matt Martel
Motion approved.

5. 5:06 Description of Executive/ Voting Roles: Chelsea

See PAC Overview Document

- Roles very briefly summarized.
- Chelsea noted potential for possible conflicts of interest in holding PAC roles - e.g. employees of SD71 cannot hold voting positions on PAC
    - Conflict can be perceived or fiduciary
- Question: We don't have term limits like many other PACS - should we?

- Rebecca N.: PAC has set goal to review our constitution this year, so can visit this then
- Megan: Term limits probably not put in place in this context due to the smaller population - common in smaller communities, reflects smaller volunteer pool
- Current constitution and by-laws not re-done since 2001
  - Megan: This is a fairly short time since last review compared to many other PACs in the district
  - PACs often choose to focus energy on most urgent needs and don't often get around to updating; but, it's good to do
  - DPAC planning support for district PACs to update their governance documents this year

6. Election of the 2025-2026 Executive: Chelsea

Chelsea opened the election process by acknowledging that this is a deeply colonial process. Chelsea is looking forward to being able to change it; for now, she is happy to be able to support us in the process

Parents and guardians of children currently attending DI Community School are able to vote.

- Coordinator:
  - Chelsea asks if Rebecca Nykwest is willing to stand again. Rebecca is willing.
  - 3 Calls for Nominations
    - Rebecca Moore nominates Emily Anderson. Emily accepts.
    - Kristen Wright nominates Kathryn West. Kathryn accepts.
    - Rebecca Nykwest chooses not to stand given there are two willing candidates.
  - Nominations closed.
    - Vote - Chelsea and Megan preside.
    - Emily Anderson is elected
- Vice Coordinator:
  - Chelsea asks if Lindsay McGinn is willing to stand again. Lindsay declines.
  - 3 Calls for Nominations.
    - Rebecca Moore nominates Rebecca Nykwest. Rebecca N accepts.
    - Jack Fletcher nominates Kathryn West. Kathryn accepts
  - Nominations closed.
    - Vote - Chelsea and Megan preside.
    - Rebecca Nykwest is elected
- Treasurer:
  - Chelsea asks if Scott Taylor is willing to stand again. He is willing if no one else steps up.
    - Question: Is Scott able to stand since his daughter has graduated?
    - Chelsea: no, PAC positions must be filled by voting members
  - 3 Calls for nominations.
    - Rebecca Nykwest nominates Kristen Wright. Kristen accepts.

- Nominations closed.
- Kristen Wright is acclaimed.

- Secretary:
  - 3 Calls for nominations.
    - Leanna Pugsley nominates Kathryn West. Kathryn accepts.
  - Nominations closed.
  - Kathryn West is acclaimed,
- Member(s) At Large:
  - Chelsea asks 2024-25 Members at Large if they would like to stand again.

    Paola Brodsgaard cannot stand again as her child has graduated. Gerli Metsar declines. Tahiti Rey is willing.
  - 3 Calls for nominations.
    - Gerli Metsar nominates Mitch Dublanica. Mitch accepts.
    - Kristen Wright nominates Leanna Pugsley. Leanna accepts.
    - Tahiti Rey nominates Quinn Lundberg. Quinn accepts.
    - Lleilah Chernovsky nominates herself.
    - Rebecca Nykwest nominates Will Lepore. Wil accepts.
  - Nominations closed.
  - 2025-26 Members at Large are: Tahiti Rey, Mitch Dublanica, Leanna Pugsley, Quinn Lundberg, Lleilah Chernovsky, Will Lepore.
    - Question: Will Lepore is married to a current DI School teacher. Is this a conflict of interest?
      - Chelsea: A teacher's partner may hold a position if they are a parent/guardian of a current student. The teacher's partner should not participate in discussion or voting about issues that directly involve their spouse, e.g. allocations of funds to their spouse's classroom.

- DPAC (District PAC) Representative (non-executive): Can Hold This and Other Role*
  - Megan gave an overview of the position:
  - Ideally DPAC has a parent rep from every school
  - Two trustees and superintendent attend, plus this year DPAC will have teachers' union and indigenous education represented
  - Subcommittee format - opportunity to focus on what drives you to participate in DPAC
  - Consent agenda is accessible to all parents
  - Rep tasks - represent voice of school in votes at district level, be at 2 meetings a month (DPAC and home PAC)
  - Megan brought IEP presentation material to share from recent DPAC workshop
  - Quick reference sheet - Megan designed this to support DPAC reps in reporting, like meeting Coles notes
  - Suggestion: Exec could agree that DPAC rep could just submit report and not

attend home PAC meeting

- Early literacy initiatives are going to be focus of next literacy meeting - rep will need to get their home PAC feedback and bring that to DPAC
- This back and forth relationship would need to be carefully managed if rep not attending home PAC meeting
- How do we ensure DPAC rep is representing the whole PAC group?
- Megan - haven't tackled this specifically, but DPAC votes not usually polarized in a way where this would become very pertinent; usually more about making sure voices are heard (e.g. school separated by a ferry)
- Motion that our PAC could choose to sign on to - usually there is so much volunteer work behind these motions that they are not polarizing or only benefitting a few

- Sara Schouten volunteers to be DPAC rep. She is acclaimed.

Motion to Destroy Ballots, as necessary.

- Motion: Tony Aly
- Second: Kristen Wright
- Motion passed

7. 2024-2025 Financial Report, Separate Document:

Thank you Scott.
Ledger is in Google drive.
Motion to Approve the Financial Report:
Motion: Adrien
Second: Quinn
Motion passed.

8. Resolution of Change to Authorized Signatories

- Motion to remove Scott Taylor and Lindsay McGinn as signatories, and add Kristen Wright and
  Emily Anderson
  - Tahiti motions
  - Kristen seconds.
  - Motion passed.

AGM portion of the meeting is concluded

Refreshment Break.

Regular meeting of the newly elected 2025-26 DI PAC Executive and members - please see separate

minutes document

END OF 2025 AGM MINUTES

PAC Consent Agenda - October 13, 2026

PAC Coordinator Report - (Emily)

In the 2025-2026 school year, a generous financial donation allowed the PAC to shift from their usual focus on fundraising, and focus the majority of our time and energy on School Spirit and PAC Governance.

With a shift away from fundraising this year, we led only one fundraising event, running a food table at the Denman Island Christmas Craft Fair. As the PAC has done in the past, we successfully sold tacos and Denman Dragon clothing. Denman Dragon clothing, and/or Dragon stickers and iron-ons, were also sold at several school events and in the school lobby over the course of the year. This year, Mr. Farrow and the Division 3 class put on two events to fundraise for their end of year trip to Strathcona Lodge, with the support of Division 3 families.

The PAC received a Gaming Grant for the 2025-2026 year, and applied for and received a Gaming Grant for the 2026-2027 year. A PAC member and the Principal looked into a grant to support a SOGI-themed art installation on school grounds, but were too late to apply to that funding cycle. They will apply in the 2026-2027 year if this grant becomes available.

The PAC supported our school and students financially this year by funding classroom discretionary funds, field trip busing, Experience and Passion Funds (formally Field Trip Funds) to allow teachers to provide students with diverse enrichment experiences that include field trips and in-school enrichment, the Graduate Reception for Grade 7 graduates and their families, and matching Terry Fox donations.

The PAC Spirit Committee was busy this year, supported by many members of the wider PAC community. They contributed energy and resources to support students to participate more fully in Spirit Days and Theme Days, including creating and maintaining a library of spirit clothing for students to borrow.

The Spirit Committee made stickers and iron-on decals with our school dragon logo, making it more affordable for kids to sport school spirit swag, and opened up opportunities for Denman students to create unique spirit swag that reflects their diverse personalities and styles. Some amazing Denman Dragon swag has been created! Decals and stickers are compact and portable, which has made it easy to bring them to diverse PAC events as an add-on fundraiser- and spirit-raiser!

Thanks to the Gaming Grant and private donations, the PAC was able to bolster school spirit through the gift of a free Fun Fair to our school community to close out the school year in June. Bounce-O-Rama brought our community opportunities to share some sweet treats and joyful bouncing in their inflatables. Community and PAC members hosted games, facepainting and tie dye. It was a fun-filled, community-building, spirit-raising afternoon that we hope can become a school community tradition!

In the area of governance, this year's PAC had many fruitful conversations, put significant energy into organizing and updating our electronic records, and produced several documents. It is now significantly easier for our PAC to keep complete and detailed records, conduct activities efficiently, produce and share financial reports, and to find information from previous PACs.

A central effort of the year was revising our PAC Constitution and By-Laws, which was adopted by unanimous vote in September 2026. Our previous Constitution and By-Laws document was adopted in 2001. The updated document better reflects our current school community's needs and context, and we hope will prove more useful as a guiding, foundational document.

Discussions throughout the year also emphasized the value in developing a library of living (i.e. able to change as our school community and context changes) documents that support our PAC in doing the things outlined in our Constitution and By-Laws. We identified value in having Institutional Memory documents that support knowledge transfer from one year to the next, and Process and Resource documents that provide step-by-step guidelines and resources. To this end, the 2025-2026 PAC drafted and collected several documents and resources, including a welcome document to orient new families to our community school, financial record keeping templates, guidelines and resources for conflict resolution and supporting parents to navigate the school system, templates for collecting and collating institutional memory, and detailed guides for performing PAC Executive Roles. We hope that subsequent PACs find these resources helpful, and will continue to refine, adapt and build on our work.

While the 2026-2027 PAC will start the year in good financial standing, and work on good governance is always ongoing, we expect that this year's PAC will want to refocus more energy back on fundraising in order to maintain financial stability, as well as to support knowledge transfer, traditions and energy for these events. The PAC has applied to run a food table at the 2026 Christmas Craft Fair. Other events that were suggested this past year that the new PAC might consider include hosting a stall at the Denman Island Farmers' Market with food, activities and Dragon iron-ons and stickers, and partnering with DICES to run the Annual Mother's Day Plant Sale.

Connecting School and Community: Our community offers fantastic potential for student enrichment. Our PAC continues to support efforts to enhance these connections and relationships, including supporting the development of a Community Member Directory. If you are interested in participating in community education, please add yourself to this

directory through this link:
https://docs.google.com/forms/d/e/1FAIpQLSfsgNW8UyBaVkWE2HVEqvathrL__nbEXHyhp6Ha2hqjISl9Hg/viewform?usp=header

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PAC Treasurer Report - Kristen Wright (former)

Accounts as of October 9, 2026

General Chequing: $ 7,207.79

General Savings: $2,501.05 **Shares:** $100.00

Gaming Chequing: $2,000.00 **Gaming Savings:** $0.01 **Shares:** $25.00

Outgoing Funds since last report:

- ➔ $975 for the teacher discretionary funds
- ➔ $73.20 for reimbursement for PAC fun fair

Incoming Funds since last report:

- ➔ $2,000.00 into our gaming account for the gaming grant on October 1, 2026

Deposits since last report:

- ➔ $0.00

Completed Action Items:

- ➔ E-Transfer of funds for Classroom Discretionary Funds; $300 per Div 1, 2 & 3, $75 for Div 4
- ➔ June Minutes updated on School website
- ➔ AGM poster created and distribute

Pending/Ongoing Tasks:

- ➔ Spirit days collaboration with Div 3
- ➔ Forever improving and updating our PAC ledger to be able to track finances in a more efficient manner and then be able to pass the ledger template on to future PAC treasurers.

Denman Island Community School DPAC Representative - Sara

SD71 COMOX VALLEY DPAC
Student Success Through Parent Involvement

Report from the October 5th 2026 DPAC Meeting:
Website for more information: https://www.comoxvalleyschools.ca/dpac/
Email: dpac@sd71.bc.ca

THANK YOU TO ALL PAC AND DPAC VOLUNTEERS, YOUR TIME IS APPRECIATED.

At this time, all DPAC meetings are held on the first Monday of the month at the School Board Office at 6:30pm.
Any parent can attend, only reps can vote.

Change to Consent Agenda for more collaborative, supportive and discussion-based meetings. Committee reports will be attached to the Friday Agendas, please review in advance of the Monday meetings. For past Minutes and this month's Committee Reports, please see the MINUTES

New DPAC Business/Building & Sharing: The building and sharing work continues this year as we work to build and support through accessible discussion and collaborative exploration of the issues affecting families in the Comox Valley. With the anonymous DPAC Rep survey, we will compile results and create a report to inform **DPAC's advocacy goals and priorities for the year ahead**. Check out the *DPAC Information for Families* Document through the QR code below. This document is best viewed digitally and meant to be bookmarked as a resource (rather than searching through emails). Please find helpful links and info to SD71 apps, programs, e.g. ICBC driver's abstract links for volunteering as a driver.

Please find a full list of the current SD71 DPAC Subcommittees with purpose below: Get in touch with any of the Committees by their listed emails OR emailing: DPAC@sd71.bc.ca with "For INSERT SUBCOMMITTEE NAME HERE" in the subject line, and we will forward to the Chair.

Anti-Racism Committee - *Email: antiracismcommittee.sd71@gmail.com*
Purpose is to advise and support DPAC in supporting racialized families within the school district. We are supporting and advising DPAC so that racialized families are supported. Always looking for new members, new PAC parents welcome. We advocate on behalf of families, assess, identify and report issues and make recommendations around racial inequities, foster partnerships with outside community groups.

Speaker Series: - The purpose of the committee is to utilize our dedicated parent education funding to provide parent education opportunities for parents and caregivers in the Comox Valley. Our offerings will be free to parents/caregivers with a focus on current events, focus on issues impacting students, and focus on connections with our schools and communities. Fall dates of the White Hatter are in the full Minutes and will be advertised and emailed.
Find the Trustee Forum recording through the QR code or on the DPAC facebook page.

Sexual Health Committee: The DPAC Sexual Health Committee advocates for and improves sexual health and consent education across Comox Valley schools through curriculum advocacy for more and better sexual health education specifically on the importance of consent. We seek to help address the high rates of sexual abuse, dating violence and sexual harassment (all forms of gender-based violence) through education and collaboration with district and community partners. We represent parent and caregiver perspectives in district-level conversations, administrative procedure reviews, and budget allocations for student health programs.

Important District Updates: Equity Scan video is an important watch for all parents and caregivers. Find two videos through the QR code, a ten-minute video and a longer fifty-minute video about the importance and the themes of Equity Scan work in our schools. **Board Policy Updates:** Two important policies were passed by the Board. The Gender-Based Violence and Misconduct Policy is of special importance, and please note Consent Awareness Week happens Oct 19th-24th. *Post-secondary institutions across North America recognize the first 6-8 weeks of class as the Red Zone, a time in which approximately 50% of sexualized assaults occur and when first-year students are most at risk.*

To contact, email: DPAC@Sd71.bc.ca and put your committee contact in the subject line to be forwarded to the relevant contact. To request an agenda item be added to the agenda, please email.
Are you a new DPAC Representative or a PAC wanting to stay in the loop?
Email us to get on our mailing list! Find the full Minutes HERE

Equity In Action: Trustee Forum: DPAC Navigation Doc: Gender-Based Violence Policy:

Spirit Committee Report - Kristen Wright (Former)

- ➔ Spirit Days have been chosen and poster made for newsletter and in school. Each spirit event is being organised by students in Div 3. They are in charge of organization, execution and advertising.
- ➔ Full stock of remaining Denman Dragon Swag has been completed.

Principal Report - Karla Neufer

Our 2025-2026 school year was full of many good things. We implemented an updated Code of Conduct, launched our unique Blended Learning classroom, strengthened our relationships in the community, solidified our after-school programs, and worked on building a positive school environment.

We were supported by extra district funding to bring in community members to share their gifts and talents with the students, plus funding for both DICES and the Feeding Futures lunch program. DICES has been instrumental in offering high quality recreational activities and a wonderful lunch program.

Thank you to PAC for supporting the students and teachers with such things as classroom funds and field trips. We are so appreciative of parent interest and involvement in the school.

DICES Executive Director's Report - Gracie MacDonald

Blackberry Lane Children's Center - From September Meeting

Our Community School is connected to Blackberry Lane Children's Centre (BBL), who run childcare programs from the childcare centre that shares a site with Denman Island Community School. Rebecca Kaulback and Poppy Edwards are Co-Chairing the BBL Board this year. Throughout the year, representatives of BBL may attend PAC meetings and/or contribute to the consent agenda to build community and share information with school age families.

BBL Website: https://denmankids.ca

BBL email: denmanislandchildcare@gmail.com