

## **Puntledge PAC March 15, 2023 Meeting Minutes**

March 15, 2023 5:00pm soft start, 5:30pm call to order

Puntledge Learning Commons

Garth Yule, Noah, Christian, Jen Waller, Emily Brown, Renee van Doorninck, Pamela Powell,  
Shannon Aldinger, Ryan Titley, Chantal Steeves

### **CALL TO ORDER 5:31pm**

### **Land acknowledgement**

### **ROLL CALL**

### **READING AND APPROVAL OF MINUTES** - deferred.

### **TRUSTEE REPORT**

the district has a revised its Administrative Procedure about Volunteers in Schools and has made a Code of Conduct for volunteers (although they are not yet available on the district website); forms completed by volunteers will be maintained by district rather than individual schools

- Family Affordability Fund - district has spent or allocated 66% of funds; about half of students have accessed food programs; province now allowing districts to carry-over remaining funds into next school year

- Student registration for 2023/24 school year - over 600 new students enrolled which is comparable to number of students graduating; any more will increase district's overall student population and contributes to building pressures

- trustee motion to rescind previous board motion "to establish a district-wide committee to address the issue of gender-based violence among students" (passed unanimously at June 2022 board meeting) was not seconded, so motion dropped

- trustee motion to submit the following motion to the BC School Trustee Association's (BCSTA) AGM (April 2023) passed: that the BCSTA advocate for the MoE&C provide clear guidance about how districts/schools are to respond to student complaints of peer-to-peer sexual harassment, sexual exploitation and sexual assault

- trustees heard presentations about our district's international student program and about the district's greenhouse gas (GHG) emissions; province requires all public bodies to reduce GHG emissions by 40% compared with 2007 levels; districts address shortfall by buying offsets; district paid about \$56,000 for off-sets in 2021; this figure could rise to over \$333,000 by 2030 if we can't reduce emissions further

- district is starting annual budget process; two recent provincial funding announcements by province: (1) funding for school food programs for three years, including \$71.5 million for 2023/24 (although unknown how much to come to our district at this point); (2) funding for school maintenance projects (via school enhancement program & carbon neutral capital program), specifically \$261.1 million for 2023/24 - and includes targeted funding for electrical upgrades at Highland, HVAC upgrade at Glacier View, interior construction upgrades at Vanier, and HVAC upgrades at Denman

- board of education also starting discussion about strategic planning process

## **ADMINISTRATIVE REPORT**

Noah Burdett -

Administrative Report March 15<sup>th</sup>:

### Questions for PAC:

- In the past PAC has allowed the grade 7s to use hot lunch days to raise money for Strathcona. Is PAC willing to continue? Asking for 3 hot lunches profits for the grade 7 trip. Pamela to recruit grade 7 parent volunteers to run 3 additional lunches with grade 7 support. They can use munchalunch without additional cost to the PAC as it is a flat fee.
- Support for the grade 7 Spring Sale? Asking for PAC to advertise it on the Facebook page. This should be fine.

### Activities at the school:

- It was a busy month with Carnaval, Cabane a sucre, Basketball final fours, Concours d'art oratoire, movie night, Kindergarten kids presenting to the Island Trustees.
- We are now feeding 50 kids a day breakfast!
- Our enrollment is very strong with limited space across grades and programs.

### District updates:

- Volunteer Updates: The district is looking to update the volunteer policy. More details to come as the system is finalised.
- We are looking for a new Secretary treasurer for next year.

### Upcoming Events:

- We are going to have the funds to complete a second round of the Free Lunch program.
- The kitchen renovations are scheduled to be completed over Spring Break.
- We have Earth Week, Jesse Ruben, Track and Field, Mary Poppins, Spring Concert, Fun Day, Indigenous day, Farewell ceremonies and of course a lot of learning planned for the upcoming term.
- For the May meeting we would like to work with PAC to explore and share our school learning framework and some next steps for next year.

### Feedback on Constitution:

- Thank you so much for the work on the document. I will add the suggestions from the Board Office once they have been shared with me.

## **REPORTS OF OFFICERS**

### Executive:

- David Frisch is a member of the PAC executive (vice-chair), and has been a visible member of the PAC in his role of hot lunch coordinator and chair of the nutrition committee.
- David Frisch's recent court appearance and related charges are public information, and have been widely shared mainly due to his role as a city councillor.

- Several parent members have shared, to PAC executive members, a variety of concerns and opinions about his conduct and court proceedings, and how or whether that bears on his role with the PAC.
- To date, we have not had a clear answer about how the PAC would, or should respond, formally or otherwise or not at all, and have taken time to research what our bylaws say.
- Here's what we know:
- There is no provision in the bylaws that would automatically remove a member of the executive, for any reason. The executive has no mechanism to remove another executive member once elected.
- Under section XV of the bylaws, any executive member may be removed by any two members (parents) proposing and seconding a motion to the membership asking for that executive member's removal.
- Members must have at least 14 days notice of the vote on this motion, which must be held at a PAC general meeting, or the executive can call a special meeting just for this vote.
- The vote is held by a secret ballot, and requires a 2/3 majority of members attending the meeting in order to pass.

I will take questions about the recall process after this update, but will limit discussion and questions that are not consistent with the code of conduct (bylaw XIV), which states that PAC "is not a forum for the discussion of ... parents, or other individual members of the school community."

## **REPORTS OF COMMITTEES**

Nutrition Committee: Deferred.

Movie nights: Next movie night April 21 for Earth Day. Looking for suggestions on what films to show. Jen Waller to discuss this with her connections.

Fun Food Fridays: Deferred.

Events and Volunteering: Deferred.

Earth week: Renee. How much is set aside for Earth Week in the budget? Garth looked it up in the budget - \$1000.

Fundraising: Plants/seeds - Jen Waller. No progress on this. Jen made some soft connections but nothing firm. Jen could connect with Aimee Pollard re: coordinating something with the student garden for this year for Earth Week. Kate Herring might have a contact for free seeds - to be given to Jen Waller.

Colibri fundraiser? Is there interest in this? Emily to put out a request for a volunteer for this during Earth Week.

End of the year fun day on June 27: who will lead this? Garth will do the music part. School will have bouncy castles. There is usually food - hotdogs, juice, etc. Have done this by ordering pizza ahead of time. Another time it was all provided so food was free. Extras you had to pay. Plan to talk to Janine and Tanya about helping to run this.

## **UNFINISHED BUSINESS**

1. EDAS proposal - Chantal. Presentation by student and staff members of the EDAS team. Motion by Chantal to spend \$950 for t-shirts and \$500 for bags. Seconded by Ryan? Some funds were raised with fun food Fridays for EDAS - close to \$700 - can this decrease the asked amount? Pamela suggested making this a \$250 request for t-shirts. Jen seconded. Garth amended motion: change request to \$750 for the program not specifically for t-shirts. Renee seconded. Vote: Motion passed.

2. Constitution and Bylaws - PAC exec presented a revised draft of the constitution and bylaws for review. Voting to approve changes to happen at the next PAC meeting. District has some feedback to send to the exec for review.

#### **NEW BUSINESS**

#### **ANNOUNCEMENTS**

Julia Wells will step down as Chair at the end of the school year. Julia would like to continue with her role of maintaining posts on the Facebook page.

#### **ADJOURNMENT 7:45pm**