

Pac Meeting Agenda October 18 2023

Call Meeting to Order - 6:33pm

Land Acknowledgment

Roll Call - Sara Flinn (Co-Chair), Karen Andrews (Co-Chair), Cori Yule, Tom Cutler (DPAC rep), Emily Brown (Volunteer Coordinator), Garth Yule (Treasurer), Christina Bui, Cristian Streit (Vice Principal), Noah Burdett (Principal), Shannon Aldinger (School Trustee), Renee van Doorninck (Secretary)

Reading and Approving of the Minutes - A motion to approve the minutes of the September 20, 2023 meeting was made by Garth Yule and seconded by Sara Flinn. Motion carried.

Administration Report - Noah Burdett

Celebrations:

- Raised over \$1000 for Terry Fox
- Refreshed our Orange Hearts and learned more about Truth and Reconciliation
- Hosted a successful cross-country Race
- Horne Lake in the rain!
- Salmon day thank you in advance.

Administrivia:

- We have started FSA (Foundational Skills Assessment)s with our Grade 7s and 4s.
- Our enrollment has stabilised at 513
- Communicating Student Learning (Reporting) a few changes to the process this year. Notably, everyone will receive a learning update (looks like a traditional report card) on December 15.
- Winter Concert will be Dec. 13 and 14. Details to come.
- Working to build understanding of the differences between EDAS (Everyone Deserves a Smile) the Not for Profit vs the EDAS Club at Puntledge.
- We provided feedback to the district Feeding Futures teams and they came to look at our set up. During class reviews not many families were brought up as needing food support at lunch. Part of our thinking is that with the breakfast program many students don't eat what was sent from home right away and now have lunch. Could also be asking if families would use the funds differently if they didn't need to buy lunch. Next update will likely be January once the survey and assessments are done.
- Sponsorship: (The criteria to respond to Tom Cutler's question from last meeting)
 - o Administrative Procedure 525 - we can receive sponsorship as long as it isn't forced into classrooms or onto students, replace existing supports, or creates discrepancies amongst schools.

- Shared the Ideas to Implementation sheet and appreciate the feedback and changes. See details below.

Questions:

- Hot lunch: Are we able to change the length of ordering to facilitate more weeks/months? This to be asked to Shauna.

Christian Streit - The Puntledge Way - There are old Puntledge way posters around the school. Christian would like to update these to reflect 2023. He did exercises with teachers and EAs to find Core Values - Belonging, Kindness, Respect, Resilience, Responsibility. He would like to bring this to parents and students as well. Then come up with 4-5 top values and look at how those can be brought into the classroom. Garth Yule to share resources on how to put guiding values into practice.

Trustees Report - Shannon Aldinger

- Board of Education and new Superintendent Dr. Jeremy Morrow working together to develop process for development of Board's next strategic plan (2024-2028): Process to be announced end of October
- Extending current strategic plan to end of this school year with focused restatement of priorities for 2023-24 also to be announced end of October. For more information about our district's current Strategic Plan see:
<https://www.comoxvalleyschools.ca/wp-content/uploads/2021/09/StrategicPlanOnline2019.pdf>
- Board of Education undergoing review of processes and policies; includes developing an annual work plan to capture all legislative duties, policy directives, strategic priorities, student assessment; review of Committee of the Whole structure; also reviewing trustee role as liaison to schools. Looking at making processes more efficient. Each trustee is assigned to 3-4 schools. Looking at ways to connect to parents outside the PAC meetings. Shannon is open to constructive feedback on how much/how little to share in meetings.
- Board of Education Chair (Michelle Waite), Superintendent (Dr. Jeremy Morrow), CDTA President (Karla Neuffer) and CUPE President (Kiyoshi Kosky) signed a joint partner statement of support of SOGI and inclusion on September 19, 2023:
<https://www.comoxvalleyschools.ca/joint-partner-statement-in-support-of-sogi-and-inclusion-in-sd-71/>
- Link to provincial Anti-Racism initiative: <https://antiracism.gov.bc.ca/>
- Link to Ministry of Education and Childcare's K-12 Anti-Racism Action Plan:
<https://www2.gov.bc.ca/assets/gov/erase/documents/k-12-anti-racism-strategy.pdf>
- New approach to student assessment: 4-point proficiency scale from K-9 Guide for Parents and Caregivers:
<https://www2.gov.bc.ca/assets/gov/education/administration/kindergarten-to-grade-12/english-communicating-student-learning-information-for-parents-and-caregivers-package.pdf>
- FREE Virtual Workshops: "Establishing Safe, Caring and Respectful Digital Communities"

Offered via the Ministry of Education & Childcare's ERASE (Expect Respect and a Safe Education)

November 8, 2023 6:30pm – 7:30pm [Register here](#)

November 28, 2023 7:00pm – 8:00pm [Register here](#)

November 30, 2023 6:30pm – 7:30pm [Register here](#)

Details: Recommended for Parents/Caregivers/Grandparents and youth aged 10 and up as away to facilitate the conversation of safe & caring use of technology at home and in community. This session covers all things digital, from how to be a good digital citizen, the

criminal consequences of cyberbullying, and how to report and receive support in cases of sexting/sextortion. Some of the most prominent concerns currently surrounding use of social media platforms, smartphones, and artificial intelligence will be discussed.

- Accessibility committee - survey still open:
<https://www.comoxvalleyschools.ca/accessibility-in-comox-valley-schools/>
- Next meetings -in person or virtual. Recorded for future viewing:

Regular Board of Education meeting: Tues, Oct 24, 7:00 pm

Open Committee of the Whole: Tues, Nov 13, 6:30 pm

Question: Will there be any information on air quality as COVID numbers increase? There will not be masking in the schools. Noah Burdett reported that each classroom has an air filter unit that the teacher can run. How often are they being serviced/filters changed? Noah to ask Health and Safety Committee and will report back to PAC.

Reports of Officers

Treasurer- Garth Yule. See below for approval of the budget.

D-PAC - Tom Cutler. DPAC is looking for suggestions from parents and students for the speaker's series. What do the students want their parents to learn about? Noah and Christian to ask students and bring the answers back to the next meeting. Garth would like to hear a speaker series to talk about immigrant and newcomer experiences.

What kind of clubs are being offered to K-3? There is an Uno club.

Food Safe Certification available - Tom reached out to the volunteers that do the food prep now to see if there is interest. If anyone is interested in doing this to work with food in the school, please let Tom know.

Grants - Farm to School grant. Aimee Pollard is leaving in January but she has things she could spend the money on. PAC could give this information to Aimee. Renee to connect Tom and Aimee to start this process.

Volunteers - there are a lot of volunteers that aren't parents. Example, folks from the legion. Volunteers outside of school hours are not required to have criminal record checks. There is an expectation that parents are with their children and are responsible for them. If a volunteer is at the school during school hours then they have to have a criminal record check. Anyone who is volunteering from a third party organisation will have to have a criminal record check. There is a volunteer code of conduct that outside volunteers must agree to as well. This is available online. Once completed - this is good for 3 years for the district. Emily to pair up with Tom to start finding volunteers. Garth willing to make some phone calls as well.

Home Depot account - Tom to set up a home depot account for the school so people can reference the school phone number at check out or bring their receipts in and the school gets 4% return from points system. Parents could leave the receipts in a PAC inbox at the front desk. Tom to send an email blurb to Noah to include in "The Weekly" about how parents can participate in this fundraiser.

Unfinished Business

1. Pac Budget - Garth Yule. Voting on this year's budget. Garth presented the proposed budget for this school year. Overall Garth is far more confident in our ability to meet our fundraising

goals than last year, which was more of a guess. If we fundraise more than we can amend the budget. Priority was given to school trips, clubs, and events. School requests for gaga ball pit and dandelion reading club have been reduced by half so we don't go into a large deficit. Tom thinks he can complete the gaga ball pit for \$750. Noah thinks it will cost \$1500 to level first so \$2500 should cover the costs. Motion to approve the budget: Moved by Karen Andrews and seconded by Tom Cutler. The motion carried with all in favour.

Karen brought up 2 fundraiser options. Locals pizza and Gunther's meat. Karen is to take the lead and move forward with these 2 ideas.

New Business

1. Discussion on a standardised guide on how Families and Caregivers can bring their ideas and events to life at Ecole Puntledge Park. Noah Burdett presented a document. Discussion and ideas shared. Document edited. A finalised copy will be on the website and will go out in "The Weekly" in the next month. Events are going well. More communication between event planners and the PAC executive and the Volunteer Coordinator early on in the process will help the PAC to support and promote the event and prevent misunderstandings.

Announcements

Volunteers Needed - we are looking for volunteers for a number of upcoming events. The Book Fair and Clothing Apparel sales are needing people to help.

Adjournment - Sara Flinn moved that the meeting be adjourned, and this was agreed upon at 8:09pm.