



ÉCOLE ROBB ROAD ÉLÉMENTAIRE / Comox Valley School (SD71)

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Dear ERR Families,

École Robb Road uses an interactive Safe Arrival attendance system that you will be able to access by email and/or via an application on your cell phone. You can find the guide for parent use of SafeArrival here:

<https://www.comoxvalleyschools.ca/technology-services/#toggle-id-4>

To download the app, click here: <https://go.schoolmessenger.com/#/home>

Here is a sample of the email/app message that will go out to alert you of an absence for your child(ren):

The email is:

Dear Parents/Guardians,

Your student, <<First Name>> <<Last Name>>, was marked absent .

If you are UNAWARE of the absence, contact the school.

If you are AWARE of this absence, please provide the reason immediately using SafeArrival or contact the school.

Thank you.

ÉCOLE ROBB ROAD

Toll-free Attendance Line: DISTRICT_TOLL_FREE_NUMBER

Website: MARCONI_URL

**** This email was automatically generated; please do not reply. ****

The voice message is:

First Name Last Name was marked absent <date>.

Please provide the reason now using SafeArrival or contact the school

Please note that you can continue to call our office with any absences for your child at 250-339-6864 or by email at robbroad@sd71.bc.ca. Although you can email your child's teacher advising them of the absence, it is preferable to email our office directly and copy the teacher on the email.

Thank you in advance for your cooperation.

Mme Shelly & M. LeBlanc