



ÉCOLE ROBB ROAD ÉLÉMENTAIRE / Comox Valley School (SD71)

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## **Welcome to the 2025-2026 School Year**

Dear Robb Road Families,

Another exciting school year is just around the corner at École Robb Road. We hope summer has been leisurely and restful for everyone. Our skilled and dedicated team of teachers and staff is busily preparing for the school year and we are excited to see students and families return next week.

Here are a few key items and friendly reminders as summer wanes:

**1. First morning of school** - Wednesday, September 3<sup>rd</sup>, from 8:40 - 11:45 am (new Kindergarten students do not attend). Students will go to their new classrooms.

**2. Class placement** – 2025-2026 student/class placement will be communicated to families via email late afternoon/early evening on Tuesday, September 2<sup>nd</sup>. Please note that office staff and teachers will not be able to give out class placement information before it is emailed on the 2<sup>nd</sup>. Be sure to check your email Tuesday evening / Wednesday morning for up-to-date information on class placement and where to meet your child's new teacher.

**3. Second day of school and beyond** - Thursday, September 4<sup>th</sup> from 8:40 - 2:30 (regular schedule for everyone - except Kindergarten).

**4. New students/families (gr. 1-7)** – New Grade 1-7 students and families are invited to a visit and orientation session on Tuesday, September 2<sup>nd</sup>, at 3:00 pm. Meet at the school's front doors.

**5. New Kindergarten Students** – We will be welcoming 60 new kindergarten students this year in 3 different K classes. The Kindergarten gradual entry process and schedules were emailed to K families in July. Please let us know if you need more information or didn't receive the July email.

**6. School Supplies (K-7)** - School supplies will be purchased and centralized through each classroom and have been subsidized by the Ministry of Education and

SD71 through Student Affordability grants. They have provided 8\$, which means parents are asked to pay the remaining **32\$**. You can pay via cash or cheque but e-transfer is preferred at [robbroad@sd71.bc.ca](mailto:robbroad@sd71.bc.ca). Please be sure to write School Supplies 25-26 and your child's name. As always, parents are still expected to provide a backpack, lunch kit and water bottle. Families requiring financial assistance to pay for school supplies may contact any staff member.

### **7. School / Bell / Recess Schedules**

8:40 – Start of school day (bell)

10:40 – Morning recess (bell)

11:10 – End of morning recess (bell)

12:30 – Afternoon recess (bell)

1:00 - End of afternoon recess (bell)

2:30 – End of school day (bell)

**8. School District Calendar** – please click the [following link for the 2025-2026 School Calendar](#)

**9. Parent Volunteers and Drivers-** Thank you for volunteering at the school. Many of our programs and student experiences wouldn't happen without the support of parent and community volunteers:

- a) **Criminal Record Check:** all volunteers (classroom, salad bar, coaching, drivers, etc...) must complete a criminal record check before starting. If you have done this during the previous 3 school years, your criminal record check is likely still valid. Office staff will contact any expired or expiring CR checks.
- b) **Drivers Abstracts and Insurance Documents:** Please note that all driver abstracts, insurance and driver's licence documents are shredded at the end of every school year.

Please click on the following link for more information: [Volunteers and drivers from our school's website](#).

**10. School Office Hours** - The school office is open every day the week of August 25th from 8:30 am until 2:30 pm, and regular hours (8:00 – 3:00) resume on September 2nd.

**11. Non-Instructional Day** – Tuesday, September 2<sup>nd</sup> is a Non-Instructional Day and students do not attend.

**12. Communication** - Every Monday morning before 7:00 am, you will receive a weekly update from me. Your child's teacher will also be in regular communication. Never hesitate to contact us with questions, concerns and celebrations!

**13. SchoolMessenger Safe Arrival Communication System** – We will continue using the SchoolMessenger tool to communicate student absences. We encourage all families to sign on to this system to facilitate efficient communication of student absences. [Click here for more information.](#)

**14. District Strategic Plan & Robb Road School Goals** - We will begin the 2025-2026 will be the second school year under our updated District Strategic Plan which will guide our areas of growth in future years as we continue to provide inclusive, wholistic and personalized learning environments to develop students' core competencies: <https://www.comoxvalleyschools.ca/our-strategic-plan/>  
The 2025-2026 school year will be our first under our revamped school goals which will be added to the school website:

**Vision:** A bilingual community that engages all learners in achieving their unique learning potentials in a safe, supportive, and respectful environment

**Goal:** At École Robb Road, we will create inclusive classroom cultures where we will see students who have:

- Different tools to meet their needs
- Access to work at their level (and their level +1)
- Choices in how they show their learning

**15. Inclusion BC** - Below is a link to the Parents Handbook on Inclusive Education which provides some valuable information and resources for parents.

<https://inclusionbc.org/resource/parents-handbook-on-inclusive-education/>

**16. ERASE BC** - ERASE is an online tool to aid students, adults and school staff to build safe, caring and inclusive school communities. Please click on the link below for more information:

[www.Erase.gov.bc.ca](http://www.Erase.gov.bc.ca)

**17. Emergency Preparedness** - Throughout the school year students and staff will participate in fire, earthquake and lockdown drills as part of our emergency preparedness program. For more information please visit the link below:  
<https://www.comoxvalleyschools.ca/emergency-preparedness/>

**18. Dates to Remember**

**Tuesday, September 2nd** – Non-Instructional Day (NO SCHOOL for STUDENTS) + New student / family orientation @ 3:00 pm

**Wednesday, September 3<sup>rd</sup>** – First Day of School for students (8:40 am – 11:45 am)

**Thursday, September 4<sup>th</sup>** – First full day of school – regular hours from 8:40 – 2:30 pm

**Tuesday, September 16<sup>th</sup>** – Meet the Teacher Night (5:00 – 6:00 pm) + PAC Meeting at 6 pm

**Friday, September 19<sup>th</sup>** – Terry Fox Run

**Thursday, September 25<sup>th</sup>** – Individual Student Photo Day

**Monday, September 29<sup>th</sup>** – Orange Shirt Day

**Tuesday, September 30<sup>th</sup>** – No School – National Day for Truth and Reconciliation

**Wednesday, October 22<sup>nd</sup>** – Photo Retakes

We look forward to reconnecting with everyone over the next few weeks. Feel free to email me directly at [stephane.leblanc@sd71.bc.ca](mailto:stephane.leblanc@sd71.bc.ca) if you have questions or concerns.

Enjoy the last week of summer!

S.

Stéphane LeBlanc  
Directeur / Principal  
École Robb Road Elementary

*I respectfully acknowledge that we are on the unceded traditional territory of the Pentlatch, Sahtloot, Sasitla and Ieeksun Peoples (K'omoks First Nations) and am thankful for the privilege of living on the land and the gift of working with their children*