

G. P. VANIER Secondary PAC  
Tuesday, October 20, 2020  
6:30 pm

**Present**

Julie Shields, Principal  
Lee McKillican, Vice-Principal  
Michelle Waite, Trustee  
Gesa Ward, Co-Chair  
Salinas LaPerriere, Co-Chair  
Stacey Brenson, Secretary  
Sara Flinn, Treasurer  
Lori Forest, Co-DPAC Rep  
Jocelyn Manley, Co-DPAC Rep

**Apologies**

Wayne Kuhnert, Vice  
Principal  
David Mayert, Vice Principal

**1. Call to order – Welcome/Introductions**

Meeting was called to order at 6:30pm with Salina LaPerriere as Chair

**2. Adoption of Agenda**

**Motion:** To adopt the agenda as presented with the addition of two items under New Business. BCCPAC membership and Tree Plaque (Flinn, Ward)

**Vote:** Motion carried. 6 in favour, 0 opposed

**Resolved:** To adopt the agenda as presented with the addition of two items under New Business. BCCPAC membership and Tree Plaque

**3. Adoption of September 15, 2020 minutes**

**Motion:** To adopt the September 15, 2020 minutes as presented (Ward, Flinn.)

**Vote:** Motion carried. 6 in favor, 0 opposed

**Resolved:** To adopt the September 15, 2020 minutes as presented

#### **4. Unfinished Business**

a) Diversion of PAC funds due to Covid 19

After a in-depth discussion on various needs of the school, including reviewing a list of needs/wants of teacher/admin requests, it was decided that we would allocate the unused gaming and unallocated funds from the 2019/2020 budget, in the amount of \$10,285.24 towards the purchase of three concrete picnic tables to be added to the two currently located at the front of the school building. This will add more seats for outside lunch as well as create a space that could be used for outside learning. Each concrete picnic table will cost \$1200.00 approx. The remainder of the funds will be used for phase one in building a Bike Storage to be located adjacent to the student parking lot. Stage one includes pouring a concrete slab and building a bike lock rack.

**Motion:** To allocate the unused gaming and unallocated funds from the 2019/2020 budget, in the amount of \$10,285.24 towards the purchase of three concrete picnic and Phase 1 of the bike storage project (Brenson, La Perriere.)

**Vote:** Motion carried. 5 in favor, 1 opposed

**Resolved:** To allocate the unused gaming and unallocated funds from the 2019/2020 budget, in the amount of \$10,285.24 towards the purchase of three concrete picnic tables and Phase 1 of the bike storage project.

#### **5. Chair Report – Gesa Ward**

I would like to welcome the new G P Vanier Executive for the 2020/21 academic year:

Stacey Brenson as Secretary

Sara Flinn as Treasurer

Lori Forrest and Jocelyn Manley as DPAC Reps

and myself, Gesa Ward and Salinas LaPerriere as co-chairs.

#### **6. Principals Report – Julie Shields**

Term 1 is well underway, and the first set of electives has transferred over. Vanier is following COVID protocols – limiting visitors, masks in hallways and all common areas, separating learning groups and classrooms, etc. Reducing interactions has caused reduction in services to students – access to teachers for extra help being one of them. Shortened lunch time, reduced entry into the

building, no late buses on Monday and Thursday all have meant less help for students, which is the reason we are adopting a Flex Day into our schedule. This day will occur 6 times a term. If students are caught up in their classes, they will have a choice to come in and work with staff. If they are behind, students can be required to come in and get extra help and caught up. Both Highland and Isfeld have some form of flex in their weekly schedule, and this time will help Vanier students with the structure and pace of their courses.

Some athletics are returning to our building, but in a very limited way. The COVID restrictions have meant that most of the time is spent on practices and drills rather than competition and games – which must be done within a learning group. Some clubs have started up, again following social distancing requirements.

As we move into November, we are re-evaluating all the changes in our building. New classes mean new learning groups. Severe weather means moving inside the building at lunch and before school (on a limited basis). We are always reminding students and staff to follow the protocols – sanitize their hands, wear masks, reduce physical interactions, plan for virtual presentations, etc.

The term will end before we know it, and we will be into quarter 2. The Parent Teacher Interview Day will continue to be a non-instructional day, however teaching staff are asked to connect with all parents of students who are struggling each term, and staff have been given a list of the weeks this must be done. Any parents with concerns are encouraged to connect with their child's teacher at any time. Our contact information can be found on our website.

## **7. Trustee – Michelle Waite**

Oct 20 Vanier PAC – Trustee Report, Michelle Waite

- Oct 27, 2020 Regular Board meeting Mark Isfeld Secondary, Multipurpose Room or via You Tube

<https://www.comoxvalleyschools.ca>

We are hoping to have a presentation of examples secondary schools and elementary schools start up

- Education meeting: Dec 8 tentative date

- Area C trustee By- Election <https://elections.bc.ca/local-elections/elections-and-assent-voting/local-by-elections/>

*October 27, 2020 – November 6 Nomination period*

*November 14, 2020 – December 12, 2020 Campaign period*

*Saturday, December 12, 2020 General Voting Day*

*Friday, March 12, 2021 Financing disclosure statement filing deadline*

*Monday, April 12, 2021 Financing disclosure statement late filing deadline with \$500 late filing fee*

*Candidate expense limit \$5,000*

*Comox Valley School District (SD71) By-election candidate financial agent information will be available after the close of nominations*

*Registered elector organizations information will be available after the close of nominations*

\*\*\*\*At 7:30pm a motion was made by Chair, Salinas LaPerriere, Co-Chair to extend meeting.

***Motion:*** To extend PAC meeting past 7:30pm (LaPerriere, Flinn.)

***Vote:*** Motion carried. 6 in favor, 0 opposed

***Resolved:*** To extend PAC meeting past 7:30pm

## **8. Treasurer – Sara Flinn**

- a) Please see attached Budget
- b) Budget for the 2020/2021 school year to be presented upon verification of Gaming funds
- c) Gaming grants, according to the Ministry of Education will remain the same as previous years and is based on last years enrollment.

## 9. DPAC - Lori Forest, Jocelyn Manley

- The DPAC is very interested in Mental health and even more so in the time of Covid. They are wanting feedback on how everyone is doing.
- Even though this was only my second DPAC meeting looking at the elementary to high school ratio there are obviously more elementary reps compared to high school. I can go over what I said in the meeting and what I heard from others.
- After the second quarter the school district will be putting out a survey to students looking for feedback on their experience so far
- They feel this model (10 weeks) will continue at least until next year.
- They are planning to have the speaker series continue monthly. Most likely by zoom on an evening weekend.

## 10 New Business

- a) Every year, we discuss with the PAC the renewal of our BCCPAC membership. The BC Confederation of Parent Advisory Councils uses our membership fees to provide parent education and parent representation at the provincial level. Since March 2020, the BCCPAC has been representing parents in all K-12 provincial discussions regarding education in a pandemic environment. They lend a credible and respected voice and can speak directly to the Minister and Deputy Minister of Education voicing parent concerns and needs. They share their information with PACs and parents via emails, their website, and social media. The annual membership remains at \$75 for this year.

**Motion:** To pay the \$75 to BCCPAC membership (Ward, Flinn.)

**Vote:** Motion carried. 6 in favor, 0 opposed

**Resolved:** To pay the \$75 to BCCPAC membership

- b) Engrave It have offered two options for a tree plaque (Teacher Appreciation):

Bronze or Aluminum, lifetime warranty, \$200-\$250

In house (other material), 10-year lifespan, \$25-30.

Lee McKillican, VP, to ask staff if they would be interested/able in creating an In-house plaque for the tree that was planted.

**Meeting adjourned at 7:52pm**

**Next PAC meeting will be Tuesday, November 17, 2020**



**G.P. VANIER SECONDARY SCHOOL  
PAC BUDGET – FINAL  
2019-2020**

Last Updated: Sept 16/19

REVENUE	Budget (Approved "TBD")			Actual (Used To-Date)		
	Gaming	Non Gaming	PAC In-service	Gaming	Non Gaming	PAC In-service
Opening Balance (as of Aug 31, 2018 RBC Acct Statement)		4080.54				
Opening Balance (as of Aug 31, 2018 RBC Acct Statement)			199.81			
Community Gaming Grant (deposited Oct11/18)		\$20,640.00				
PAC In-service (from School District No.71) (deposited ?)						
<b>Total Revenue (for 2019/2020 School Year)</b>		<b>\$24,720.54</b>	<b>\$199.81</b>	<b>\$0.00</b>	<b>\$24,720.54</b>	<b>\$199.81</b>
<b>EXPENSES</b>						
<b>GAMING</b>						
<i>Skills Development</i>	11.5%	2373.60		1442.87		
<i>Athletics</i>	32.0%	6604.80		6604.80		
<i>Extracurricular Fine Arts</i>	17.0%	3508.80		3311.15		
<i>Student Assistance</i>	18.5%	3818.40		1168.00		
<b>Reserve</b>						
Seismic Upgrade <sup>1</sup> (amount carried forward from 2016/17 Budget year)		2239.61				
Unallocated	8.0%	1651.20		42.00		
Year book	1.0%	206.40		206.40		
Awards (Athletic Banquet, Celebration of Excellence, Bursary Tea)	10.8%	2229.12		1585.08		
<b>(Reserve) Sub - Total</b>		<b>6326.33</b>				
<b>NON GAMING</b>						
<b>Misc.</b>						
Emergency Preparedness <sup>2</sup> (amount carried forward from 2017/18 Budget year)	1.2%	244.04				
<b>PAC In-service Account (from School District No.71) <sup>3</sup></b>						
BCCPAC Conference						
Staff Appreciation Luncheon (TBD)			67.20			
BCCPAC Membership Renewal (for 2018/19)				75.00		
<b>Total Expenses - PAC Assistance</b>		<b>22875.97</b>	<b>\$0.00</b>	<b>\$67.20</b>	<b>\$14,435.30</b>	<b>\$0.00</b>
<b>Total</b>	<b>100.0%</b> <sup>4</sup>			<b>0.0%</b>		
<b>BALANCE ( or unallocated)</b>		<b>\$1,844.57</b>	<b>\$199.81</b>	<b>-\$67.20</b>	<b>\$10,285.24</b>	
<b>Bank &amp; PAC In-Service BALANCE (as of 21-October-2020)</b>				<b>\$28,353.59</b>	<b>\$199.81</b>	<b>\$0.00</b>

**Footnotes:**

- <sup>1</sup> - Assigned to a "special project" within the course of the Seismic Upgrade.
- <sup>2</sup> - Replacement of Supplies - cost to be displaced over 2016/17 & 2017/18 school years.
- <sup>3</sup> - PAC In-service funds are meant for parent education, training, BCCPAC fees, babysitting for PAC meetings, teacher appreciation luncheon, bank service charges, etc.