

G. P. VANIER Secondary PAC
Annual General Meeting
Tuesday, September 15, 2020
6:30 pm

Present

Julie Shields, Principal
Wayne Kuhnert, Vice Principal
David Mayert, Vice Principal
Gesa Ward, Co-Chair
Stacey Brenson, Secretary
Sara Flinn, Treasurer
Salinas LaPerriere
Lori Forrest
Jocelyn Manley
Jackie Bobroske
Laura Stewart
Nick Belanger
Emma Graham Dixon
Lindsay Macpherson
Monica Parkin
Trish McPhail
Katharine Kimmins
Kelsea Lochhead
Sheena Tobacca
Thomas Lutes
Madeline Silva-Mersen

Apologies

Lee McKillican, Vice-Principal
Bobbi Rowntree, Co-Chair
Ronda Mayer – DPAC Rep
Michelle Waite - Trustee

1 Call to order – Welcome/Introductions

Meeting was called to order at 6:32pm with Gesa Ward as Chair

2 Adoption of Agenda

Motion: To approve the Agenda of the September 15, 2020 meeting.

Flinn/ Ward
Motion carried

3 Adoption of February 18, 2020 minutes

Motion: To approve the minutes of the February 18, 2020 meeting as presented.

**Flinn/Ward
Motion carried**

4 Unfinished Business

No unfinished Business

5 Chair Report – Gesa Ward

We are grateful to the administration and the teachers for taking on the mammoth task of moving to distant/online learning during the Covid-19 outbreak back in March/April of this year. We know this was a formidable task, and appreciate the care, time and effort that was taken to ensure that our kids were able to complete their studies for the academic year, and that graduates still had a ceremony, albeit, out of the ordinary, to commemorate their special moment. While that was an achievement in itself, we understand that you now have an even greater mountain to climb as we start the new academic year. Thank you for your continued correspondence and willingness to listen to parent concerns, in what is an ever-changing situation.

Our annual Teacher Appreciation lunch, understandably was cancelled. The PAC instead, planted a Japanese Maple tree in appreciation. This is now planted next to the new G P Vanier sign at the entrance to the school. The tree will include a plaque with the following message:

*This tree is dedicated to
the teachers and staff of GP Vanier*

2019/2020

*A reminder of all that was,
and all that you accomplished.*

6 Principals Report – Julie Shields

Start up this year has been incredibly challenging, with all of the COVID health requirements for a school to operate. With the help of counsellors and administrators, over the summer we had to rebuild the entire school schedule, putting students into learning groups and cohorts, scheduling them from scratch in a few short weeks. Looking at all aspects of the school through a new lens has required us to do things differently this year, with many questions left unanswered. Routines have been revamped – how we enter the building, going to the library, using equipment, lunchtimes, start and end times for school, moving to 2 classes a day for most students, have all been examined and altered to keep students safe. When we've seen a concern, we've adjusted our practice. Masks are required in all common areas of the building – hallways, library, bathrooms, etc. Students are greeted at the doors upon entry and reminded to sanitize their hands. Getting the cafeteria up and running has had its challenges, and we have had to scale back food delivery and choices as we figure out cafeteria line ups and lunch times outside.

Many of the extra-curricular pursuits Vanier is known for, and students excel at are currently on hold. Limiting contact between cohorts has been our primary concern, as we navigate the new landscape. Grad, and all events associated with it, is still unknown at this point. We know we will be planning something – we just don't know what it will look like yet.

One of the ideas we have been considering at the school this year is incorporating a Flex Day for students during the week. Staff have been incorporating a blended model of education over the past few years, and with the pandemic last spring, moved some or all of their courses online to support students. Moving to a Flex Day during the week allows students to work in a different way, from home or elsewhere, reducing stress, anxiety and number of days travelling in a bus – especially when the weather gets cold, dark and ugly. Grade 8's would have a different day of the week than grades 9/10, and 11/12. No solid plans are in place currently for implementation of the Flex Day as we continue to consult with our partner groups and solidify the goals of the day and expectations for all involved.

We know that this will be a year filled with new challenges. Stress, amongst all at Vanier, will probably be the highest it has ever been as we navigate the new normal. Looking ahead, our staff is committed to providing the best year possible, with as many of the events that make Vanier great. Student elections will run. So will the Terry Fox Day – albeit differently this year. Some small clubs are starting up – with social distancing enforced. We've found most staff and students are excited to return to school and look forward to what the year will bring, as we face it together.

7 Trustee – Michelle Waite

Sends Apologies

8 Treasurer – Sara Flinn

- a) Please see attached Budget
- b) Budget for the 2020/2021 school year to be presented upon verification of Gaming funds
- c) Gaming grants, according to the Ministry of Education, will remain the same as previous years, and is based on last years enrollment.

10 Resignation of all current PAC Executive Members

Gesa Ward/Bobbi Rowntree – Co-Chair(s)

Stacey Brenson – Secretary

Sara Flinn – Treasurer

Rhonda Mayer - DPAC Rep

11 Nominations and Election to the Committee

Elections held and led by Julie Shields

Co-Chair(s): Gesa Ward, Salinas LaPerriere by acclamation

Secretary: Stacey Brenson by acclamation

Treasurer: Sara Flinn by acclamation

DPAC Rep(s): Lori Forrest, Jocelyn Manley by acclamation

12 New Business

- a) Diversion of PAC funds due to Covid 19
Brief discussion of how to allocate the unused balance from the 2019/2020 budget. Currently have \$11,870.32 in PAC gaming and unallocated funds before the final deduction of school awards. Possible choices are Prep

program and outdoor seating area. Final decision will be made at next PAC meeting on October 20, 2020.

Meeting adjourned at 7:23pm

Next PAC meeting will be Tuesday, October 20, 2020



**G.P. VANIER SECONDARY SCHOOL
PAC BUDGET – FINAL
2019-2020**

Last Updated: Sept 16 /19

REVENUE	Budget (Approved "TBD")			Actual (Used To-Date)			
		Gaming	Non Gaming	PAC In-service	Gaming	Non Gaming	PAC In-service
Opening Balance (as of Aug 31,2018 RBC Acct Statement)		4080.54					
Opening Balance (as of Aug 31,2018 RBC Acct Statement)			199.81				
Community Gaming Grant (deposited Oct11/16)		\$20,640.00					
PAC In-service (from School District No.71) (deposited ?)							
Total Revenue (for 2019/2020 School Year)		\$24,720.54	\$199.81	\$0.00	\$24,720.54	\$199.81	
EXPENSES							
GAMING							
<i>Skills Development</i>	11.5%	2373.60			1442.87		
<i>Athletics</i>	32.0%	6604.80			6604.80		
<i>Extracurricular Fine Arts</i>	17.0%	3508.80			3311.15		
<i>Student Assistance</i>	18.5%	3818.40			1168.00		
Reserve							
Seismic Upgrade ¹ (amount carried forward from 2016/17 Budget year)		2239.61					
Unallocated	8.0%	1651.20			42.00		
Year book	1.0%	206.40			206.40		
Awards (Athletic Banquet, Celebration of Excellence, Bursary Tea)	10.8%	2229.12					
(Reserve) Sub - Total		6326.33					
NON GAMING							
Misc.							
Emergency Preparedness ² (amount carried forward from 2017/18 Budget year)	1.2%	244.04					
PAC In-service Account (from School District No.71) ³							
BCCPAC Conference							
Staff Appreciation Luncheon (TBD)				67.20			
BCCPAC Membership Renewal (for 2018/19)					75.00		
Total Expenses - PAC Assistance		22875.97	\$0.00	\$67.20	\$12,850.22	\$0.00	\$0.00
Total	100.0%*				0.0%		
BALANCE (or unallocated)		\$1,844.57	\$199.81	-\$67.20	\$11,870.32		
Bank & PAC In-Service BALANCE (as of 31-October-2018)					\$28,353.59	\$199.81	\$0.00

* - Percentage calculation based on this years (Oct2018) Community Gaming Grant amount

Footnotes:

- ¹ - Assigned to a "special project" within the course of the Seismic Upgrade.
- ² - Replacement of Supplies - cost to be displaced over 2016/17 & 2017/18 school years.
- ³ - PAC In-service funds are meant for parent education, training, BCCPAC fees, babysitting for PAC meetings, teacher appreciation luncheon, bank service charges, etc.