

G. P. VANIER Secondary PAC
Annual General Meeting
Tuesday, September 17, 2019
6:30 pm

Present

Julie Shields, Principal
Dave Miller, Vice Principal
David Mayert, Vice Principal
Gesa Ward, Co-Chair
Stacey Brenson, Secretary
Sara Flinn, Treasurer
Colleen Stylan
Emma Dixon
Lisa Wilcox
Ronda Mayer

Apologies

Bobbi Rowntree, Co-Chair
Danita Schmidt, DPAC Rep
Bernard Guay, DPAC Rep
Lee McKillican, Vice-Principal

1 Call to order – Welcome/Introductions

Meeting was called to order at 6:32pm with Gesa Ward as Chair

2 Adoption of Agenda

Motion: To approve the Agenda of the September 17, 2019 meeting.

**Flinn/ Ward
Motion carried**

3 Adoption of May 21, 2019 minutes

Motion: To approve the minutes of the May 21, 2019 meeting as presented.

**Flinn/Ward
Motion carried**

4 Unfinished Business

Motion: To approve the removal of the following Articles from the George's P. Vanier PAC Constitution :

Article 2, Section 3C; Article 2, Section 4C; Article 2, Section 5A,B and C; Article 3, Section 5A,B,C and D, as the school no longer has a School Planning Council.

Ward/ Flinn

Vote: 7 in favour, 0 opposed. **Motion carried.**

Motion: To approve an amendment to Article 4, Section 6 to read: "A quorum shall consist of four members of the Georges P. Vanier Parent Advisory Council, of which two must be executive members."

Ward/ Flinn

Vote: 7 in favour, 0 opposed. **Motion carried.**

5 Chair Report – Gesa Ward

Welcome Back

6 Principals Report – Julie Shields

- School start up has gone well. Vanier had approximately 30 new registrations in September. Classes are very full, as students schedules get finalized.
- Many clubs and teams have started up. Student elections are occurring this week, Terry Fox is next week. Emergency evacuation drills have also started.
- Upcoming events include Thriving at High School, our Italy Exchange students arriving, Personal Learning time starting on September 27th.

7 Vice Principal(s) – David Miller/David Mayert

- a) Graduation plans are currently under way. Lead on this is Lee McKillican
- b) Volleyball, Soccer, Field Hockey and Aquatics are starting up.
- c) Emergency Shelter is sitting in Maintenance and will be delivered to Vanier soon.

8 Trustee – Tonia Frawley

Sends Apologies

9 Treasurer – Sara Flinn

- a) Please see attached Budget
- b) Budget to be presented upon verification of Gaming funds

10 Resignation of all current PAC Executive Members

Gesa Ward/Bobbi Rowntree – Co-Chair(s)

Stacey Brenson – Secretary

Sara Flinn – Treasurer

Bernard Guay/Danita Schmidt = DPAC Rep(s)

11 Nominations and Election to the Committee

Elections held and led by Julie Shields

Co-Chair(s): Gesa Ward / Bobbi Rowntree by acclamation

Secretary: Stacey Brenson by acclamation

Treasurer: Sara Flinn by acclamation

DPAC Rep(s): Ronda Mayer by acclamation

12 New Business

- a) Treasurer to pay BCCPAC membership fee of \$75.00

Motion: To pay the \$75.00 BCCPAC fee

Stylan/Ward

Vote: 7 in favour/ 0 opposed. **Motion carried**

Meeting adjourned at 7:29 pm

Next PAC meeting will be Tuesday, October 15, 2019.



**G.P. VANIER SECONDARY SCHOOL
PAC BUDGET – FINAL
2018-2019**

Last Updated: May 17/19

REVENUE	Budget (Approved "TBD")			Actual (Used To-Date)		
	Gaming	Non Gaming	PAC In-service	Gaming	Non Gaming	PAC In-service
Opening Balance (as of Aug 31, 2018 RBC Acct Statement)		3513.59		20230.01		
Opening Balance (as of Aug 31, 2018 RBC Acct Statement)			199.81		0.00	
Community Gaming Grant (deposited Oct 11/18)	24840.00			20230.01		
PAC In-service (from School District No.71) (deposited Nov 14/18)			820.00			75.00
Total Revenue (for 2017/2018 School Year)	\$28,353.59	\$199.81	\$820.00			
EXPENSES						
GAMING						
<i>Skills Development</i>	11.5%	2856.60		4.9%	1220.81	
<i>Athletics</i>	32.0%	7948.80		30.0%	7460.00	
<i>Extracurricular Fine Arts</i>	17.0%	4222.80		17.0%	4215.81	
<i>Student Assistance</i>	18.5%	4595.40		6.4%	1599.72	
<i>Student Assistance</i> (remaining funds from 2017/18 Budget year; carried forward)		980.28			980.28	
<i>Reserve</i>						
Seismic Upgrade ¹ (amount carried forward from 2016/17 Budget year)		2239.61			2703.71	
Unallocated	8.0%	1987.20		3.1%	757.78	
Year book	1.0%	248.40		0.0%		
Awards (Athletic Banquet, Celebration of Excellence, Bursary Tea)	10.8%	2682.72		5.2%	1291.90	
(Reserve) Sub - Total		7157.93				
NON GAMING						
<i>Misc.</i>						
Emergency Preparedness ² (amount carried forward from 2017/18 Budget year)	1.2%	293.70		0.0%		
PAC In-service Account (from School District No.71) ³						
BCCPAC Conference (May 2019)				100.00		
Staff Appreciation Luncheon (TBD)				400.00		
BCCPAC Membership Renewal (for 2018/19)				75.00		75.00
Total Expenses - PAC Assistance		28055.51	\$0.00	\$575.00	\$20,230.01	\$0.00
Total	100.0%[*]			66.6%		
BALANCE (or unallocated)		\$298.08	\$199.81	\$245.00	\$8,123.58	
Bank & PAC In-Service BALANCE (as of 31-October-2018)				\$28,353.59	\$199.81	\$745.00

* - Percentage calculation based on this years (Oct2018) Community Gaming Grant amount

Footnotes:

- ¹ - Assigned to a "special project" within the course of the Seismic Upgrade.
- ² - Replacement of Supplies - cost to be displaced over 2016/17 & 2017/18 school years.
- ³ - PAC In-service funds are meant for parent education, training, BCCPAC fees, babysitting for PAC meetings, teacher appreciation luncheon, bank service charges, etc.