



# StudentTranscripts

New XML Transcript Process

[www.StudentTranscripts.gov.bc.ca](http://www.StudentTranscripts.gov.bc.ca)

The screenshot shows the main dashboard of the StudentTranscripts website. At the top left is the British Columbia logo. The top right corner displays 'StudentTranscripts' with a user icon. Below this, it says 'Logged in as Tester Student 10 | Help | 0 item(s) in cart | Log Off'. The main content area is titled 'My Dashboard' and includes a welcome message: 'Welcome to StudentTranscripts. Please select from the services below.' There are two main columns of links. The left column is titled 'Transcripts & Certificates' and includes: 'Send/Order Your Transcript', 'Order Your Graduation Certificate (Only available if you have graduated - please contact your school if you have any questions or you think you have graduated)', and 'View Your Post-Secondary Institution Choices'. Below this is 'Account Information' with links for 'View Your Profile', 'Update Your Contact Information', and 'View Your Order Activity'. The right column is titled 'Marks & Scholarships' and includes: 'View Your Transcript - Last Updated March 22, 2017 Your transcript has your graduation status', 'View Your Provincial Examinations/Assessment Results - Last Updated April 28, 2016', and 'View Your Scholarships - No scholarships to report'. A blue callout box with a white arrow points to the 'View Your Profile' link.

Main Student Dashboard following authentication and authorization

## Important Information for Students

Students must register for a BC Government account, a BCeID before accessing the *StudentTranscripts Service*.

Video 1 – Registering for a BCeID and accessing STS

<https://youtu.be/lzmYOWeTfFs>

Video 2 - How to order/send a transcript for a PSI

[https://youtu.be/SSo\\_U7XmH8k](https://youtu.be/SSo_U7XmH8k)

Video 3 – How to send a transcript to an employer or yourself

<https://youtu.be/QoV4K6Hdz2k>

BRITISH COLUMBIA StudentTranscripts

Logged in as Tester Student 10 | Help | 0 item(s) in cart | Log Off

[< Back to My Dashboard](#)

### Send Your Transcript

**Privacy Notice**

Personal information on this site is collected under section 26(c) of the Freedom of Information and Protection of Privacy Act, R.S.B.C. 1996, c. 165. By clicking on the "I consent" checkbox below you are providing the British Columbia Ministry of Education with your consent, effective immediately, to use the information you submit, as well as your transcript and secondary school certificate information, for the purpose of providing the service(s) you have requested, including providing copies of your transcript and/or certificate as requested. If applicable, you are also consenting to the disclosure of the transcript and/or certificate that you have identified for the purpose of providing that transcript and/or certificate to the person and/or organizations you have identified.

Questions about the collection of this information should be directed by email to:  
 Transcript Administrator studenttranscripts@gov.bc.ca or in writing to Ministry of Education - Transcripts, PO BOX 9886 STN PROV GOVT, Victoria, BC V8V 2X2

I consent

Send your transcript to a university(ies), college(s), or other post-secondary institution(s)

- Send Transcript

Send your transcript to an employer(s), yourself, or anyone

- Send an Electronic Transcript (by PDF download)
- Send a Printed Transcript (by mail)

Privacy consent activates links below

Send Transcript to PSI

Send PDF Transcript or Send Printed Transcript

Current students receive 25 free transcripts for distribution to Post-Secondary Institutions

## How to find your PEN

<https://www2.gov.bc.ca/gov/content/education-training/k-12/support/pen-services/pen>

[< Back to My Dashboard](#)

### Send Copy of Transcript to University, College or Other Post-Secondary Institution

**Steps:**

- 1: Select Institution
- 2: Choose Send Option
- 3: Confirm & Add to Cart

**Step 1:** Select the university, college or other post-secondary institution you want to send your transcript to.

**Choose From List**  
 Search by Name

Canadian Institutions International Institutions

Province  
 British Columbia

Available Institutions	Selected Institutions
COASTAL PACIFIC AVIATION (ABBOTSFORD)	
COLL OF ESTHETICS & NAIL TECH (P GEORGE)	
COLLEGE OF NEW CALEDONIA	
COLLEGE OF THE ROCKIES	
COLUMBIA BIBLE COLLEGE (ABBOTSFORD)	
COLUMBIA COLLEGE (VANCOUVER)	
COMPUCOLLEGE (SURREY)	
CONSULATE GENERAL OF ITALY (VANCOUVER)	
COQUITLAM COLLEGE	
CORPUS CHRISTI COLLEGE - VANCOUVER	
CTR FOR CREATIVE COMMUNICATIONS (TORONTO)	
CULTURAL SERVICES BRANCH (VICTORIA)	
DEL. RIN. ACADEMY OF HAIR & ESTHETICS	

move to list > < remove to list

[< Back to My Dashboard](#)

### Choose Send Options for University, College or Other Post-Secondary Institution Selections

Steps:

1. Select Institution
2. Choose Send Option
3. Confirm & Add to Cart

Step 2: Confirm the university, college, or other post-secondary institutions you have selected to send your transcript to.

**COLLEGE OF NEW CALEDONIA**  
3330 22ND AVE, PRINCE GEORGE, BC, CA, V2N1P8

Send my transcript electronically now. [Help?](#)

Send my transcript now and allow this Post-Secondary Institution to request transcript updates until the date specified below. [Help?](#)

Send updates until: 02/03/2021

[< Previous Step](#) [Go to Next Step >](#) [Cancel Request](#)

[< Back to My Dashboard](#)

### Confirm University, College or Other Post-Secondary Institution Selections

Steps:

1. Select Institution
2. Choose Send Option
3. Confirm & Add to Cart

Step 3: Please confirm the order information below is correct. Then click Add Order to Cart. Your transcripts will not be sent until your Shopping Cart order is completed.

**COLLEGE OF NEW CALEDONIA** [Remove](#)  
3330 22ND AVE, PRINCE GEORGE, BC, CA, V2N1P8

This institution will be sent an electronic copy of your transcript and will be able to request transcript updates, until the date specified in the previous step, immediately after you confirm and checkout. Below is the course information that will appear on the transcript that will be sent. If there are problems with your course information, please contact your school.

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**UNOFFICIAL TRANSCRIPT OF GRADES**

Graduation Program 2018

Personal Education Number	Birthdate	Issue Date

## Order Details

### PSI Selections

You have selected to have transcripts forwarded to the following PSIs:

Name	Item Status	Order Type
College Of New Caledonia	FILLED	Send my transcript now and allow this Post-Secondary Institution to request transcript updates until 15 Mar 2021

Completed!

[< Back to My Dashboard](#)

**Institution:** College of New Caledonia

**Transcript Posting Date:** March 15, 2020

**Updates allowed until:** March 15, 2021

[2020 Mar 15 10:30] The system is transmitting your transcript

[2020 Mar 15 10:45] Your transcript has been delivered

[2020 Mar 15 10:30] A request for your updated transcript has been received