

**MINUTES** for the meeting of the **SD71 District Parent Advisory Council**, held via **Zoom** on **MONDAY February 7th** at 6:30pm.

**ATTENDANCE:**

<b>Jennifer Fisher*</b> - DPAC Chair & Robb Road	<b>Lee Gallagher*</b> - Airport
<b>Megan Cowling</b> - DPAC Vice Chair/Speaker Series	<b>Jen Storey*</b> - Miracle Beach
<b>Jessica Wegg*</b> - DPAC Secretary - Brooklyn	<b>Rae Walsh*</b> - Huband Elementary
<b>Spring Halasz*</b> - DPAC Treasurer- Highland	<b>Jocelyn Manley*</b> - Vanier
<b>Shawn Thir*</b> - Courtenay Elementary & Lake Trail	<b>Sheila McDonnell</b> - School Trustee
<b>Shannon Aldinger*</b> - Isfeld Secondary	<b>Tom Demeo</b> - SD71 Superintendent
<b>Sarah Shelin*</b> - Aspen	<b>Ian Heselgrave</b> - Director of Operations
<b>Tami Servizi*</b> - Valleyview	<b>Jennivieve McRae-King*</b> - Hornby
<b>Karen Parkinson*</b> - Queneesh	<b>Dana Starritt</b> - Cumberland
	<b>Ray Rewcastle*</b> - Royston

*14 of 21 voting reps ( min. of 7 req'd for quorum )*

*\*indicates DPAC Rep*

**1 Call to Order: Jennifer Fisher, Chair**

Recognition of Traditional Territories

Introductions

Approval of the minutes from *January 10th, 2022, Karen motioned, Shannon. Carried*

Approval of the Agenda for *February 7th, 2022, Tami motioned, Shannon Carried*

**2 Old Business**

- Ramp update from Shawn Thir - Ian Hasselgrave came to PAC Meeting and explained everything; parents were very appreciative of his candor; construction has begun

**3 Correspondence**

- From Royston PAC re boundary review
- Lake Trail Community Education Society re Overdose Response Workshop on Thursday, Feb 24
- City of Courtenay re Official Community Plan (looking for input) [www.courtenay.ca/OCPupdate](http://www.courtenay.ca/OCPupdate)
- Budget Advisory Committee (discussed in Jenn Fisher's Report)

**4 Reports**

**DPAC Chair - Jennifer Fisher**

- Budget Advisory Committee - looking for 2 DPAC representatives to sit on the Committee with SD71 Staff and Trustees, purpose of the committee is to review the proposed Budget and offer budget recommendations on behalf of the group they represent. Meetings happen on: Feb 15th 3-4:00, April 12th 3:-5:00, May 10th 3-5:00
  - Nobody from meeting volunteers

- Executive will be canvassed
- Sheila McDonnell is the Chair of this committee
- DPAC has been contacted by PAC's in the District about a pledge circulating "[www.waituntil8th.org](http://www.waituntil8th.org)" parents pledge to not give kids a smartphone before gr. 8. If any other PAC's are interested in presenting this to their school communities.
- Royston Boundary - info can be viewed online on the school district website:  
<https://www.comoxvalleyschools.ca/royston-courtenay-elementary-boundary-review/>
  - Hold questions until after Tom Demeo's Report

### **DPAC Treasurer- Spring Halasz**

- Report attached
- Jennifer motions, "to remove Brooke Finlayson & Jocelyn Manley from signing authority from the DPAC account & add Megan Cowling and Jessica Wegg as the new DPAC executive", Shannon 2nds, Carries
- Gaming \$2,107.89, Non-Gaming \$5,456.05, Total \$7,563.94 available

### **Sexual Health Committee- Shannon Aldinger**

- Shannon Aldinger & Megan Cowling zoom meeting with Jay Dixon, Director of Instruction, January 19, 2022 & follow-up on issues since then:
  - Research re: remote sexual health delivery programs and supporting resources available in BC re: elementary & secondary instruction and provided to district
  - District to circulate among and get feedback from admin/teachers & make decision – likely around this month's principal & vice-principal meeting later this month
    - already a couple requests for the Kerri Isham online support packages for elementary students
    - "Is That Legal? What the Law Says about Online Harassment and Abuse" now in high schools and middle schools "seem to be well received":  
[http://www.westcoastleaf.org/wp-content/uploads/2020/11/Is-That-Legal\\_Oct-2020-corrected.pdf](http://www.westcoastleaf.org/wp-content/uploads/2020/11/Is-That-Legal_Oct-2020-corrected.pdf)
- Queer Youth Community Conversation:
  - Coordinated by CV Community Health Network & involves participants from John Howard Society/ Qmunity/the Foundry, CVTA, DPAC, individual parents of, or working with, queer youth
  - Stems from Report, May 2021:  
<https://static1.squarespace.com/static/5cb508e58d97407e4af2271c/t/60d3861ef3e74e259bf1a9b0/1624475178280/Queer+Youth+Community+Conversation+May+2021+FINAL.pdf>
- Follow up meeting Feb 4, 2022 (Megan & Shannon attended):
  - Also attended teacher-supervisor Isfeld & about 10-11 grade 8-12 students:
  - Discussed:
    - Speakers' panel – suggestions re: speakers & youth on panel
    - Feedback re: sexual health education – students described as outdated, little queer content, interested in opportunities to provide feedback, including meeting
    - Other concerns raised re: queer experience in school – pronoun & name use, common problematic comments by parents/adults
- BCCPAC resolutions:
  - AGM May; resolution deadline is February 28
    - Action against peer-to-peer sexual misconduct
    - Action to address peer-to-peer sexual harassment
    - Action to address peer-to-peer sexual assault - response protocol
    - Action to address peer-to-peer sexual assault/exploitation: data collection & analysis
  - Motion to support these resolutions and support them being sent to BCCPAC on behalf of SD71 DPAC - Jenn Fisher, Karen 2nds, Motion Carried Unanimously

- Next SHC meeting: TBA; new members or other interested folks are welcome; contact DPAC or [aldinger@aldingerlaw.com](mailto:aldinger@aldingerlaw.com) for an invite

### **Speaker Series Committee - Megan Cowling**

- We have hosted two presentations and have an upcoming second presentation from Kerry Cavers (Founder and President of Moms Against Racism Canada.) Kerry's next online workshop is February 24th at 7pm. It is titled "What is Cultural Appropriation?" (See attached outline.)
- Turnout was consistent for both "How to Raise an AntiRacist Child" by Moms Against Racism and "Promoting Peer Social Competence" by Chris Burt, MA. Access the DPAC Library for a copy of Chris Burt's presentation. There were excellent questions by families and they are included in the recording as we altered the format to have them read anonymously (thank you to our moderator.)
- Coordination is underway for two upcoming topics: one is Queer Competency and the second is childhood and parent mental health supports available through Kelty Mental Health at BC Children's. Thank you to everyone assisting in the background with these presentations.

Please connect with Megan to request a topic or to give feedback.

Thank you to parents and staff reaching out to share the presentations. Please keep in mind although a topic may not be personally relevant to you, it may be deeply relevant to a parent you are sharing it with. As parents (and caregivers and families) we all have tender spots around our children and those tender spots may not be known to all. Please keep this in mind when sharing topics with your school communities.

With MAR, we can pay \$800, which lessens her speaker fee, and the \$500 goes toward purchase of diverse book baskets. Jenn Fisher moves to spend \$800 for MAR presentations for book baskets, Karen 2nds, Motion carries. We should be able to get a basket for each school in the District after this year.

- Jennivieve asks if Hornby is usually on the list for these baskets - Jenn assures her that everyone is always on the list, and the last time, it was just a draw.

Re What is Cultural Appropriation? - Does anyone want to know what this is?

- No questions.

### **Superintendent Report - Tom Demeo**

Follow up from the last meeting's report re COVID - air quality, ventilation, etc. Ian Heselgrave is here to discuss ventilation and how are things in our buildings, etc. etc. Ian reports:

- Always nice to chat about ventilation issues that come up
  - Will provide present situation and assessment
    - How are we tackling ensuring we are in the right place? In 2020, we did a lot of tweaking to align with "gold standard" from HVAC gurus. We have made changes to reduce energy efficiency and increase flow of air.
    - Air quality is checked all the time. Typically 3 or 4 checks are done at each school in fully occupied classrooms.
      - CO2 concentration
        - 3 results showed CO2 was above safe limits, and these were attributed to mechanical issues in room (fan or some other part of system) - there are forms for teachers to use if
      - Aerosol testing - 2.5micron range
        - There is no WorkSafe BC standard, so this is compared to itself.

- Typically a classroom is 0.014, which is “quite good”
  - Have consulted with WorkSafe to ask if this okay and if the testing is okay
  - If there is an indicator of an air quality issue, they can put it a HEPA filter
  - They can spray the filter with a hydrophobic substance - they are testing to see if this works
  - MERV-13 filters are very big and don't fit in all equipment; they are trying in some units to see if the systems can handle it.
- Findings indicate classrooms are well ventilated.
- Puntledge has had a number of issues; they are distributing new portable systems when needed
- Have done a lot of programming to optimize ventilation - flush schools 2 hours before kids come in, ventilation runs for 2 hours after kids leave, changes to air exchange in gyms (gym floors are cracking because the air flow is drying them out)
- Ian is getting one or two emails a day about different technology, and many seem untested and unsafe (e.g., peroxide diffusers); families are not allowed to “build your own” filter for classrooms
- There are two or three briefing notes about this on the website
- Questions
  - Lee - will there be an audit of the increased energy costs? Will it affect a budget line?
    - Ian monitors consumption every month and annually, and we are trending in the wrong direction. Our GHG emissions are going up, and while our modernized systems have helped keep the money spent on energy costs stable, this is not going to continue into the future. There have been some funds from the Province through the Feds.
- More on COVID front
  - Absentee rates - slightly higher than last year, but still within 10%
  - Staffing - still able to staff schools
  - Continue to ask parents to report when absences are illness-related
- Royston Catchment Area
  - Not limited to Royston (Aspen, for example, is going to be affected soon)
  - There will be a Committee of the Whole to discuss; all comments and questions have been forwarded to Trustees (and are organized by themes)
    - Jenn asks re Committee of the Whole - Trustees, SD71 employees, community can interact through website by submitting questions; meeting is on YouTube
      - TD: questions will be monitored and even if it is not answered in meeting, it will be kept
    - Jenn asks why there hasn't been the same community involvement
      - TD: Trustees still have all the information that they had from the last time they went through this; there is growth - TD doesn't know where families are coming from or moving to, but Royston is already at projected K enrollment numbers
    - Ray Rewcastle - the children should be the #1 priority and money shouldn't be dictating how we treat our children (the uncertainty is hard for kids) - the Royston PAC has concerns and questions
      - There are cost-effective ways to manage sewage (portables and self-contained potable water)

- How many children are actually in the Royston catchment area and how many are using friends' addresses?
- Can there be a Teams Meeting where Royston parents and PAC can ask questions and discuss this face-to-face - the children deserve to have this extra step taken - this is a very important decision and we need to make sure we give it the time it needs
- TD Responds: this is tough, there is no easy answer, the growth is there - if the Board doesn't make a decision some way, there won't be room for kids. This isn't about maximizing space and filling a school - this is about a school that is already over-capacity.
- TD asks Ray to send his questions directly to him and promises that they will be seen by Trustees, and will do their best to get them answered. Predicting growth is an interesting assignment - you do the best you can with the data you have.
- TD will pass along information about temporary sanitation measures to Ian Haselgrave - this is the first he has heard of it.
- Jenn - it might be helpful to see the BARGAR data, and if hard decisions have to be made, at least you have the reasons why
- Ray - it's all manipulated at the end of the day; and what happens after Union Bay
- TD to Ian re Union Bay
  - Union Bay development has been in the works for 18-20 years; existing owners are starting to build it out - divided into 5 zones. First zone is large lots on water, condo development, marina, some commercial. There is a school site within the Master Development Agreement for the School District. There is a trigger for the school site that is a certain buildout west of the rail line - if the trigger isn't met, there will not be funding. There is not expected to be a lot of kids associated with Zone 1, but there are for Zone 2 (single family homes).
  - Ray - requiring a school and wastewater treatment facility should have been a prerequisite of the developers getting to do this, like the firehall.
- Shannon asks what system is in place within the district in terms of consultation when new building developments occur
  - Ian - there are a couple of methods. Any time there is a proposed development, SD71 is on the circular for comment. He meets with the City of Courtenay every few months, and Comox and Cumberland, too. There is a webpage listing all future developments for the next few years. There are around 2,500 new units coming in the near future.
  - Ray - kids being more connected with single family homes is going to change as housing prices go up.
  - TD - they are talking with Courtenay re their OCP and the anticipated infill and how that will affect the schools
  - Shannon - is there more growth in Comox?
    - Ian - three challenge areas:
      1. South end (Royston)
      2. Valleyview, Aspen (over capacity), RR, Brooklyn, Airport
      3. Queneesh, Glacierview
- Jen Story - how does districting capture rural lots and RV Parks where families might live?
  - TD - BARGAR takes 6 different sources of data (census, Revenue Canada, provincial Data, . . . (unenumerated), and local knowledge). Local knowledge is

where, for example, Ian's information from municipalities comes in. Local knowledge also takes cross-boundary information into account. SD71 is in contact with BARGAR throughout the year, before the big report.

- Decision on 15th to be made, special Board meeting, viewable online.

### **Trustees - Sheila McDonnell**

- Passed Anti-Discrimination Policy
- Budget process
  - There is growth in the district, but this comes with challenges
  - Have received some funding
  - Summer heat and cold weather have had an impact
  - Provincial review and report supported extra funding for education, but in the context of COVID response and emergency relief, there is uncertainty about what to expect
- Presentation from Director Vivian Collier on sustainability and school gardening plan was very exciting
- Royston - it's a very difficult decision, and it's not the only one. Trustees know that they will not be able to please everyone. It is a volatile situation and lots of changes over time (an International Sports Academy in Union Bay was proposed many years), and we are also seeing changes in housing (trending from single family to multi-family). The more we keep our options open and stay flexible, the better.
- The meeting this week is an extra meeting - the consultation a few years ago did need to do more, and there are many factors that need to be taken into account. They are looking for additional support from the government to fund work in Cumberland, which may help with Royston. Requests need to be well-founded and well-supported and take 5-10 years to come through. Has spoken at Royston PAC that there should be more consultation with them.
- District put together a video to explain the situation in Royston. All the comments and questions are being considered.
- Jenn: it would be great for the Board Chair to get in touch with Royston PAC to have conversations so that families can feel heard
- Ray: one of the primary things that the district needs to 100% insure - if we're going to move 40 students out of a school, the remaining 300-whatever need to be actual students that belong in that school - the district needs to do their due diligence to ensure this
  - Sheila: It certainly was a factor before, and those numbers have been requested; in some districts, these changes are very common (Okanagan was doing boundary adjustments on 17 schools)

### **5 New Business**

- Nothing at this time

### **6 Upcoming Events**

- Moms Against Racism Online Workshop: "What is Cultural Appropriation" February 24th on Zoom at 7pm
  - DPAC reps please thank school admin for forwarding this information along

### **7 PAC Sharing**

- Rae Walsh - Huband will be 25 years old next year; enrolment is up and prediction of 17 divisions years
  - Jenn - any celebrations that are done for such milestones?
  - TD - "Great question" usually left up to school community

From question from Shannon: Education Committee postponed for a month, and will be held at facilities behind Vanier

From question from Shannon: Minutes from board meetings usually come out a week after, but aren't approved until next meeting

**8** ***Next Meeting:*** Monday March 7th 2022, via Zoom

**9** ***Adjourn 8:04 Jenn, Shannon 2nds, Carries***

**SD71 DPAC ~ NON-GAMING ACCOUNT**  
**Treasurer Report 2021**

Transactions from January-December 2021

**January 1, 2021: Opening Balance \$8,160.43**

<b><u>Date</u></b>	<b><u>Cheque</u></b>	<b><u>Paid To</u></b>	<b><u>Description</u></b>	<b><u>Revenue</u></b>	<b><u>Expense</u></b>	<b><u>Balance</u></b>
<b>Jan. 4/21</b>		Royal Bank	Account Fees		\$4.50	\$8,155.93
<b>Feb. 1/21</b>		Royal Bank	Account Fees		\$4.50	\$8,151.43
<b>Mar. 1/21</b>		Royal Bank	Account Fees		\$4.50	\$8,146.93
<b>Mar. 8/21</b>	110	Megan Cowling	Chris Burt Fee		\$420.00	\$7,726.93
<b>Mar. 11/21</b>	111	White Hatter	Speaker Fee		\$1312.50	\$6,414.43
<b>Mar. 29//21</b>		School Board	DPAC Funds	\$2500.00		\$8,914.43
<b>Apr. 1/21</b>		Royal Bank	Account Fees		\$4.50	\$8,909.93
<b>Apr. 29/21</b>	112	Megan Cowling	Chris Burt Fee		\$420.00	\$8489.93
<b>Apr. 29/21</b>	113	Megan Cowling	Ted Leavitt Fee		\$1260.00	\$7,229.93
<b>May 3/21</b>		Royal Bank	Account Fees		\$4.50	\$7,225.43
<b>May 17/21</b>	116	Jennifer Fisher	Drop Box Upgrade		\$155.88	\$7,069.55
<b>May 25/21</b>	117	Megan Cowling	Chris Burt Fee		\$420.00	\$6,649.55
<b>June 1/21</b>		Royal Bank	Account Fees		\$4.50	\$6,645.05
<b>June 3/21</b>	115	Karyn Parkinson	BCCPAC Conference		\$35.00	\$6,610.05
<b>July 2/21</b>		Royal Bank	Account Fees		\$4.50	\$6,605.55
<b>July 27/21</b>	119	Megan Cowling	MAR Fee/Book Baskets		\$650.00	\$5,955.55
<b>Aug. 2/21</b>		Royal Bank	Account Fees		\$4.50	\$5,951.05
<b>Sep. 1/21</b>		Royal Bank	Account Fees		\$4.50	\$5,946.55
<b>Oct. 1/21</b>		Royal Bank	Account Fees		\$4.50	\$5,942.05
<b>Oct. 4/21</b>	118	Spring Halasz	BCCPAC Conference		\$35.00	\$5,907.05
<b>Nov. 1/21</b>		Royal Bank	Account Fees		\$4.50	\$5,902.55
<b>Nov. 2/21</b>	114	Megan Cowling	BCCPAC Conference		\$35.00	\$5,867.55
<b>Nov. 15/21</b>	120	Spring Halasz	BCCPAC Membership		\$150.00	\$5,717.55
<b>Nov. 17/21</b>	121	Lana Riva Crerar	Dr. Claire Books (Reissue)		\$248.00	\$5,469.55
<b>Dec. 1/21</b>		Royal Bank	Account Fees		\$4.50	\$5,465.05

**December 31, 2021: Closing Balance \$5,465.05**



**SD71 DPAC ~ GAMING ACCOUNT**  
**Treasurer Report 2021**

Transactions from January-December 2021

**January 1, 2021: Opening Balance \$2,913.39**

<b><u>Date</u></b>	<b><u>Cheque</u></b>	<b><u>Paid To</u></b>	<b><u>Description</u></b>	<b><u>Revenue</u></b>	<b><u>Expense</u></b>	<b><u>Balance</u></b>
<b>Jan. 4/21</b>		Royal Bank	Account Fees		\$4.50	\$2,908.89
<b>Feb. 1/21</b>		Royal Bank	Account Fees		\$4.50	\$2,904.39
<b>Mar. 1/21</b>		Royal Bank	Account Fees		\$4.50	\$2,899.89
<b>Apr. 1/21</b>		Royal Bank	Account Fees		\$4.50	\$2,895.39
<b>May 3/21</b>		Royal Bank	Account Fees		\$4.50	\$2,890.89
<b>June 1/21</b>		Royal Bank	Account Fees		\$4.50	\$2,886.39
<b>July 2/21</b>		Royal Bank	Account Fees		\$4.50	\$2,881.89
<b>Aug. 2/21</b>		Royal Bank	Account Fees		\$4.50	\$2,877.39
<b>Sep. 1/21</b>		Royal Bank	Account Fees		\$4.50	\$2,872.89
<b>Oct. 1/21</b>		Royal Bank	Account Fees		\$4.50	\$2,868.39
<b>Oct. 15/21</b>		BC Gaming	Gaming Grant	\$2500.00		\$5,368.39
<b>Nov. 1/21</b>		Royal Bank	Account Fees		\$4.50	\$5,363.89
<b>Nov. 15/21</b>	Interim 1	Megan Cowling	White Hatter Fee		\$1312.50	\$4,051.39
<b>Dec. 1/21</b>		Royal Bank	Account Fees		\$4.50	\$4,046.89
<b>Dec. 30/21</b>	Interim 2	MamaToto	Speaker Fee		\$500.00	\$3,546.89

**December 31, 2021: Closing Balance \$3,546.89**