

Highland PAC Meeting Minutes November 15, 2021 (via Zoom)

In Attendance: Dean Patterson (Principal), Adam Thompson (Chairperson), Melissa Preston (Vice Chairperson), Tracy Malyon (Treasurer), Spring Halasz (DPAC Rep), Emma Thompson, Brooke Finlayson, Jenny Gallagher, D'Arcy Giguere, Stacy Giguere, Al Gregory, Brenda Cairncross

Meeting called to order at 7:00pm

Acknowledgement: We'd like to acknowledge that we are on the traditional territories of the K'omoks First Nation. We would like to thank them for the privilege of living on their land and the gift of working with their children.

Welcome & Introductions

Approval of previous minutes (Oct 2021) – Motioned by Melissa; seconded by Emma. All in favour. Motion carried.

Approval of agenda – Adam motioned to adopt the agenda with the addition of *RBC Banking Accounts to New Business*; Tracy seconded. All in favour. Motion carried.

Correspondence

- Correspondence received in regards to acquiring BCCPAC membership (Spring has purchased membership).

REPORTS:

Chairperson Report (Adam)

- Vacancies remain on executive board, hopefully they will be filled at this meeting
- Secretary role could be simplified and possibly shared

Treasurer Report (Tracy)

- Balances in both accounts remain the same as per October meeting
- Paper statements are no longer being issued for General Account to avoid bank fees
- Spring has purchased the BCCPAC membership and our PAC has received reimbursement from the school district in-service funds
- The grad account currently has a \$2000.00 balance; paper statements are no longer being issued to avoid bank fees

DPAC Report (Brooke/Spring):

- DPAC meeting minutes (November 2021) can be accessed via the following link:
<https://www.dropbox.com/sh/uthyfuq9fg4bb6j/AACQetRD-7bYknFwZpH3hDjSa?dl=0&preview=AGENDA+2021-11-01+SD71+DPAC.pdf>
- DPAC discussed penning a letter to Comox/Courtenay/Cumberland officials seeking information relating to recreational opportunities for youth in our communities and possible solutions for improving quality of/accessibility to youth recreational opportunities

Principal's Report (Dean)

1. **Arts Start Presentation – Krystle Dos Santos – The History of Motown**
 - a. Five classes attended this presentation October 27
2. **Remembrance Day Assemblies – November 10**
 - a. Our student population was broken into two groups for these student-led assemblies; limited guests were in attendance
3. **Report Cards**
 - a. Reports will be issued by November 22
4. **Parent/Teacher Interviews**
 - a. The original date for interviews was November 25, instead parents/teachers can connect via email/phone the week of November 22 to 26 to discuss any concerns
5. **Grad Photos**
 - a. Photos will be taken November 17 to 19
6. **Grad Dessert Night**
 - a. The event will be held December 2 (students only); a photo booth, hypnotist and short dance have been planned
7. **Christmas Music Concert**
 - a. Nancy Cox will be leading the concert slated for December 9; there will be more details to follow
8. **COVID**
 - a. Covid remains a presence in our community and schools; preventative measures remain in place to mitigate spread
9. **Flex Block Fridays**
 - a. Flex days continue to be relatively successful within the district
 - b. The district is currently exploring the benefits/costs of flex days as at times classes are only half full
 - c. Dean sought feedback from those in attendance; the feedback was positive
 - d. Tracy inquired if flex blocks could be moved to a different time of day to encourage higher attendance

Athletics

1. **Junior Boys' Volleyball** - The team placed third in Island playdowns, thus qualifying for the provincials in Kelowna. Highland is seeking financial support from PAC to help cover the registration fee and support families who can't afford the tournament expenses.
MOTION: Brooke motioned for our PAC to provide financial support up to \$1000.00 for the junior boys' volleyball team to attend provincials. Al seconded. All in favour. Motion passed.
2. **Senior Girls' Volleyball** – The team will be participating in the Island playdowns this weekend in Victoria.
3. **Grade 8 Volleyball (Girls & Boys)** – Both teams placed second in their respective tournaments.
4. **Basketball** – There has been huge interest in basketball this year; coaches are currently working on plans to manage the large turnout.

Trustee Report (Tonia)

- Nil (not in attendance)

Old Business

- Nil

New Business

- **Election Results**
 - Chairperson – Adam Thompson
 - Vice Chairperson – Melissa Preston
 - Secretary – Melissa Preston
 - DPAC Rep – Spring Halasz
 - Treasurer – Tracy remains in the position but would like to vacate; Spring is still considering accepting the role
- **RBC Banking Accounts (Online Access)**
 - Currently our PAC can only access our bank account balances/statements by attending an RBC branch in person. It would be more convenient to have online access to view our accounts. **MOTION:** Adam motioned to allow Spring to represent our PAC in a meeting with an RBC Banking Representative in order to explore online options for accessing our banking accounts/statements. Brooke seconded. All in favour. Motion passed.

Additional Items

- **Salad Bar**
 - Spring would like to explore bringing salad bar to Highland; she will do some research and provide a report in January

Next Meeting – January 17, 2022

Adjournment – Meeting adjourned at 8:30 pm