

## Highland PAC Meeting Minutes

### September 26, 2022

**In Attendance:** Dean Patterson (Principal), Stephanie Baker (Vice Principal), Adam Thompson (Chairperson), Melissa Preston (Vice Chairperson/Secretary), Spring Halasz (Treasurer/DPAC Rep), Tonia Frawley (Trustee), Emma Thompson, Jonathan Kerr, Samantha Morlan, Vicky Trill, Linn East, Mike East, Colin Hanes, Brooke Finlayson, Jenny Gallagher, Jen Williams, Paul Gart, Jim Wright, Kristi Kennedy, Vivian Vaillant

**Meeting called to order at 7:05 pm**

**Acknowledgement:** We would like to acknowledge that we are on the traditional territories of the K'omoks First Nation. We would like to thank them for the privilege of living on their land and the gift of working with their children.

#### **Welcome & Introductions**

**Approval of previous minutes (May 2022)** – Motioned by Emma; seconded by Adam. All in favour. Motion carried.

**Approval of agenda** – Motioned by Melissa; seconded by Jenny. All in favour. Motion carried.

#### **Correspondence**

- nil

#### **REPORTS:**

##### **Chairperson Report (Adam)**

- nil

##### **Treasurer Report (Spring)**

- As of September 26, 2022:
  - \$1659.18 in the General account
  - \$8124.80 in the Gaming account
  - \$2006.70 in the Grad Account (2020)
- Cheques issued (from 2021/22 budget):
  - \$15773.88 – to Highland – Gaming (Athletics, arts, clubs, etc)
  - \$124.96 + \$122.38 + \$51.50 – Non-gaming – Staff Appreciation Function
- Our PAC will be purchasing a BCCPAC membership at a cost of \$75.00
- We received a budget request from Megan Hedican in the amount of \$2000 to support the outdoor education students' trip to Quay Lake.
  - ***Adam motioned to allocate \$1500 of PAC gaming funds to support this trip. Vivian seconded. All in favour. Motion passed.***

### **DPAC Report (Spring):**

- The committee is currently establishing reps for each school
- DPAC is seeking learning opportunities to provide to parents/guardians
- Meetings are held the first Monday of each month, all parents/guardians are welcome to attend
- Meetings currently online only; will likely move to a hybrid model
- Next DPAC meeting is October 3 – all parents/guardians welcome to attend
- We can have two reps per school, however only 1 rep per school can vote
- Vivian Vaillant is willing to be a rep alongside Spring
- No meeting in September, DPAC minutes for last meeting held June 6, 2022 can be accessed via the following link:

<https://www.dropbox.com/sh/uthyfuq9fg4bb6j/AACQetRD-7bYknFwZpH3hDjSa?dl=0&preview=MINUTES-+2022-6-6+SD71+DPAC.pdf>

### **Principal's Report (Dean/Stephanie)**

#### **Staffing/Enrollment:**

1. **New Staff** – Many new staff members have joined Highland
2. **Enrollment** – Currently at 690 (includes 60 international students)

#### **Supports:**

1. **Homework Club** – Support available twice a week (Wednesdays & Thursday)
2. **Flex Block** – Occurs every Friday afternoon with teacher/staff available to support as needed, students are encouraged to attend

#### **Extra-Sessional Classes:**

1. **Jazz Band, Choir, Robotics, Improv/Drama** – All programs currently in session

#### **Extra-Curriculars**

1. **Clubs** – Many clubs (yearbook, mental health, gardening, etc) are up and running
2. **Teams** – Volleyball, cross-country, boys' soccer, aquatics teams in progress
3. **Germany Exchange** – An exchange trip to Germany will be on offer for the 2023/24 school year. Our school will host students from an all-girls school in Ulm next fall; our students will travel to Germany during spring break 2024. A parent information meeting is upcoming to discuss costs, fundraising, etc.

**Goals/School Learning Plan/District Strategic Plan** – Dean reviewed Highland's 2021/22 learning plan; the document can be accessed online via the following link:

<https://www.comoxvalleyschools.ca/wp-content/uploads/2022/09/Strategic-Plan-Annual-Report-2021-2022.pdf>

#### **Calendar of Events:**

- Picture Day – September 20
- Grade 8 Beach Day – September 21
- Bard at the Beach – September 21/22
- Consent Week – September 19 to 23
- Truth & Reconciliation Week – September 26 – 30
- Outdoor Adventure Trip – September 28/29
- Ache Brasil Performance – October 3
- Terry Fox Run October 6

### **Trustee Report (Tonia)**

- In August trustees attended the signing of the Learning Enhancement Agreement event at the K'omoks First Nations Band office. This agreement between SD71 and the K'omok's First Nations is aimed at improving Indigenous grad rates/ensuring successful transitions for school age students. This agreement will be in place for 5 years.
- Our district has received \$980,000 from the provincial government via the Student & Family Affordability Fund, discussions are underway to determinate the best way to allocate these funds
- Municipal elections (including school trustees) upcoming on October 15
- Newly elected trustees will commence strategic planning in January 2023

### **Old Business**

- **Grad Funds (2020)**
  - Funds raised for our 2020 grads have not been utilized to date. Attempts to find volunteers willing to organize an event to celebrate the students of this grad year have been unsuccessful. At our next meeting we will explore alternative options for spending these funds (eg. bursary, charitable donation, re-allocation to PAC, bike racks)

### **New Business**

- **Nominations**
  - Nominations will take place at our October meeting and elections will be held at our November meeting. Our current committee members are:
    - Chairperson – Adam Thompson
    - Vice Chairperson – Melissa Preston
    - Treasurer / Gaming – Spring Halaz
    - Secretary – Melissa Preston
    - DPAC – Spring Halaz

### **Additional Items**

- **Communication**
  - Mike East would like to explore means of increasing communication within our PAC/school community. This item can be discussed further at our October meeting.

**Next Meeting** – October 17, 2022

**Adjournment** – Meeting adjourned at 8:16 pm