



## Highland PAC Meeting Minutes November 20, 2023

**In Attendance:** Laura Roberts (Principal), Melissa Preston (Vice Chair), Jennifer Vaino (Chair), Brenda Cairncross, Jim Wright

**Online attendance:** Spring Halasz (Treasurer), Susan Leslie (Trustee)

**Regrets sent for:** Brooke Finlayson, Vivian Vaillant

**Meeting called to order at 7:02 pm**

**Acknowledgement:** We would like to acknowledge that we are on the traditional territories of the K'omoks First Nation. We would like to thank them for the privilege of living on their land and the gift of working with their children.

### **Welcome & Introductions**

**Approval of previous minutes (October 2023)** – Motioned by Jim Wright; seconded by Brenda Cairncross. All in favour. Motion carried.

**Approval of agenda** – Laura Roberts amended the agenda. She removed Highland budget from tonight's agenda and replaced it with Highland School Learning Plan. The budget will be put on the January agenda. It was moved to give the school time to readjust their budget after receiving the district's budget. Motioned by Melissa Preston; seconded by Brenda Cairncross. All in favour. Motion carried.

### **Correspondence**

- A funds request was brought forward for a new teacher, Kaya Leslie. She is asking for \$291.20 to take a group of Grade 8 PE students to the Climbing Gym in Courtenay. Melissa Preston motioned to allocate her the funds. It was seconded by Jim Wright. All in favour. Motion carried. Laura Roberts will let her know.

### **REPORTS:**

#### **Trustee Report (Susan Leslie)**

- Denman Island Community School just opened a \$190,000 accessible playground
- Vanier won Junior Girls volleyball North Island
- 300 educators attended the Tech Ed Conference, Steve Klassen organized
- Vanier continued Indigenous Learning with a "Walk for Wenjack", focusing on learning, participating, creating & eating
- On Nov 14<sup>th</sup> – Ian Heselgrave spoke about Energy, Water & Waste Management and the impacts & effects of climate change. SD71 will meet the goals set for 20230 emission reduction.
- The draft strategic plan for the district can be found at <https://www.comoxvalleyschools.ca/wp-content/uploads/2023/11/Board-Working-Plan.pdf>
- Nov 21<sup>st</sup> – Grade 4's will visit the Big House
- Nov 21 & 22 – Comox Valley Band Festival at the Sid Williams Theatre including choir. 30 year celebration
- Nov 27<sup>th</sup> – Administrators from the District will meet with K'omoks 1<sup>st</sup> Nation about the Local Education Agreement <https://www.comoxvalleyschools.ca/local-education-agreement-sd71-and-komoks-first-nation/>

- Nov 28<sup>th</sup> – Grade 11's will visit the Big House as part of their Indigenous Education for Graduation

### **Chair Report**

- nil

### **Treasurer Report (Spring)**

- As of November 1st, 2023:
  - Gaming account \$19345.62
  - General account \$1,129.34 - \$1.79 was deposited from the Grad account to finally close it and a \$10 cheque(#236) was cashed from 22/23
  - \$1.79 in the Grad Account (2020) was deposited to the General account and account closed.
  - The online 50/50 raffle is up and running for the Germany Exchange. The license is open from Nov 1 – Feb 14
  - Vivian Vaillant put a motion forward to reimburse Spring the \$25 for the lottery license, Brooke Finlayson seconded it, all in favour. This has not been done yet.
  - The license for the Grad night 50/50 has not been applied for yet. More information is needed, but there is a plan in place to have it open for a longer period of time. Laura & Stephanie will work on it and get Spring the information.

### **DPAC Report**

- Sexual Health - When Covid hit... Did certain grades have a gap in Sexual Health Education?
- Speakers Series Bike Safety November 9 6:30-8:30 Highland & Zoom - 30 attendees live and 7 on zoom. Ben did a great job of being entertaining. He is interested in speaking with any group of students at any elementary he can. First order of lights are in. He's just trying to figure out the best way to distribute them and would love feedback. A ten minute recording will also be available for teachers to use in classrooms.
- Speakers Series LEARN71.ca and OFFICE 365 Tutorial November 21 6:30-8:30 Isfeld PLEASE SHARE the document at this link. [https://www.dropbox.com/sh/uthyfuq9fg4bb6j/AAB0vxJ\\_WjRVsliZD-BFsbGca/Parental%20Digital%20Dive%20-%20Tuesday%20Nov%2021st%206%3A30pm.jpg?dl=0](https://www.dropbox.com/sh/uthyfuq9fg4bb6j/AAB0vxJ_WjRVsliZD-BFsbGca/Parental%20Digital%20Dive%20-%20Tuesday%20Nov%2021st%206%3A30pm.jpg?dl=0)
- FOOD SAFE TRAINING EVENTS (Subsidized by DPAC) Saturday, December 9, 9:00-4:00 Lake Trail Community School We are asking for a MAXIMUM 2 Parents per school. More spots will be opened up once each school has had the opportunity to send people. 30.00 Use coupon code DPAC (usually 97.18) A second event is being scheduled for January 20
- Feeding Futures - A scan is happening to see what each school is doing for food. Stay tuned
- Superintendent Report - SD71 has over 10,000 students. We have more kids in portables per capita than any other district apart from Surrey
- HIGHLAND TEACHER LISA WILLIAMS WINS BC DRAMA TEACHER OF THE YEAR Go Lisa! We are very lucky
- DPAC minutes for the last meeting held on November 6th can be accessed via the following link: <https://www.dropbox.com/sh/uthyfuq9fg4bb6j/AACQetRD-7bYknFwZpH3hDjSa?dl=0&preview=MINUTES+2023-11-06+SD71+DPAC.pdf>
- the next DPAC meeting is Monday, December 4th

### **Principal's Report (Laura)**

- Wayne Kuhnert opened the Band Festival on the 20<sup>th</sup>, Laura Roberts will be watching our band & choir on Nov 21<sup>st</sup>.
- Please do the accessibility survey. 1. District information can be found on the website at <https://www.comoxvalleyschools.ca/accessibility-in-comox-valleyschools/> 2. Feedback on accessibility can be provided at Accessibility@sd71.bc.ca
- Volleyball is coming to an end
- Basketball is starting up, it is extracurricular and grades 10 – 12 are in the competitive play. Travel and tournaments could cost upwards of \$1000 - \$1500 per player

- Returning to School/sports after a concussion – all coaches required to have specialized training in this area
- Advisory Groups are filling a hamper for Royal LePage, more details to come
- 40 Advantage Students will be getting a holiday meal
- Gr. 11 English students will be going to the Big House
- Student Activity fees were received by the school and a committee has been set up to determine the best way to spend those funds
- School Learning Plan 23/24 was discussed with emphasis on social emotional learning, personal social responsibility, Truth & Reconciliation and Literacy & Numeracy.
- Changes to the school code of conduct were discussed with the main emphasis on adding restorative justice instead of punitive

### **Old Business**

- PAC communication - a Facebook page was suggested by Jim & Spring. It will be a public site. All PAC Executives will be administrators on the page. Jim & Spring are going to work on this.
- Where is PAC going? If we want to continue to support the school and staff appreciation some sort of fundraiser will need to be done. Ideas are 50/50, raffles, bake sale, easy peasy, craft fairs. We will revisit this in January

### **New Business**

- Feeding Futures – a scan is currently being done; teachers & educational assistants have Foodsafe (was previously a barrier)
- Salad Bar – a staff member has to be involved. Laura will first talk to Tara Colborne to see if she is still interested. If not she will reach out to others. Then we will need to speak to parents/guardians and secure lots of volunteers. There are specific timelines to follow, earliest would be Fall 2024
- Christmas Staff Appreciation - Vivian asked for \$40 to buy supplies. Jim Wright motioned to give Vivian up to \$60. Seconded by Melissa Preston. All in favour. Motion carried. 2 dates were suggested- December 11<sup>th</sup> or 21<sup>st</sup>. December 11<sup>th</sup> was picked.
- Laura will set up a Teams meeting link for the PAC meetings and put it in the week previous's newsletter
- PAC Bylaws & Constitution will be discussed in January
- Spring asked about future lottery licenses and whether or not a motion needs to be put forwarded each time. It was decided that because PAC is not spending any money, no motion is needed, but 2 PAC Executives need to be on the application. Jennifer Vaino gave permission to use her.

**Next Meeting** – January 15, 2024

**Adjournment** – Meeting adjourned at 8:31 pm