



Highland PAC Meeting Minutes April 15, 2024

In Attendance: Laura Roberts (Principal), Melissa Preston (Vice Chair), Jennifer Vaino (Chair), Vivian Vaillant (DPAC Rep)

Online attendance: Spring Halasz (Treasurer), Jim Wright

Regrets sent for: Susan Leslie (Trustee), Brooke Finlayson (DPAC rep)

Meeting called to order at 7:05 pm

Acknowledgement: We would like to acknowledge that we are on the traditional territories of the K'omoks First Nation. We would like to thank them for the privilege of living on their land and the gift of working with their children.

Welcome & Introductions

Approval of previous minutes (February 2024) – Motioned by Melissa Preston; seconded by Spring Halasz. All in favour. Motion carried.

Approval of agenda – Laura Roberts would like student fees added to the agenda. Motioned by Melissa Preston; seconded by Vivian Vaillant. All in favour. Motion carried.

Correspondence

REPORTS:

Trustee Report (Susan Leslie)

- Strategic planning meetings happening across the district

Chair Report

- nil

Treasurer Report (Spring)

- As of April 1st, 2024:
 - Gaming account \$19345.71 – all 505/50 money has been paid to winner, school & Rafflebox fees
 - General account \$1,053.49 – Vivian reimbursed for Dec staff appreciation
 - The Band 50/50 raffle finished, the winner won \$855.50, Rafflebox fees were \$ 134.14 and the school band received \$646.47.
 - There are no e-transfer fees if you use the app
 - no report has been given by the school about money spent so far

DPAC Report

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Full DPAC minutes for the last meeting held on March 4th can be accessed via the following link:

<https://www.comoxvalleyschools.ca/wp-content/uploads/sites/44/2024/03/DPAC-MINUTES-MARCH-2024.pdf>

The next DPAC meeting was April 8th and they attended the Strategic Planning Session at Lake Trail Middle School.

Principal's Report (Laura)

- Spring sports are in full swing – rugby (with new jerseys), golf, badminton, track & field, ultimate disc
- District Musical – WOW!, huge SHOUTOUT to all that made this happen; teachers, staff, parents, students, volunteers, Carly Swain & Lisa Williams
- Robotics is off to Worlds again in Texas, Congratulations and a SHOUTOUT to all those who donated, volunteered, helped out and to teachers & parents for their support
- 24/25 planning & staffing have started
- student schedules should be out the end of June
- enrolment is up to 750 (includes international students), lots of cross boundary requests
- Grad planning Ms Baker – BBQ May 16th, Grad – June 1st
- Assessments are happening right now in Literacy & Numeracy for Grades 10 & 12, there will be a final round in June for those missing in Grade 12
- field trips are on right now, Grade 10 tour of 19 Wing???

Old Business

- Abby Waite – Grad Prom, May 25th, asking for help with insurance costs. Gaming grants can't be used and we don't have the funds. Vivian is going to get in touch with her and give suggestions to raise funds
- Family Smart Connect has been invited for the May meeting, advertising is needed; Facebook, newsletter etc..

New Business

Requests for PAC funds

- ➔ Social Justice 11/12 – Kir Tancon is asking for \$800 to help with bus costs. We don't have the money. Laura is going to reach out about parent driving or buses.

- Staff Appreciation – sign will be requested again, no coffee this time, maybe bubbly water, Vivian would like to do flowers again at the school for this. Budget & specifics will be discussed at May meeting. Staff Appreciation will either be June 4th or 11th. Laura is looking into the best date. Spring is going to ask for the sign to be held for us. This will include retirements & those leaving.
- Fundraisers – Gardenworks (letter in mail), Easy Peasy, 50/50, coffee (Vivian's dad), cheese, bumper stickers - \$\$ for black curtains for the gym, outdoor seating. Tax receipts possible
- BCCPAC AGM, voting in new members, a proxy voting form is needed
- Laura discussed student fees with us, 23/24 the district paid them, 24/25 the families will once again be paying them. They are as follows:
 - Grad \$100
 - Student Activity Fee \$25
 - Optional
 - Yearbook \$45
 - Athletics – depends on the club
 - Art & Shop - depends on the subject
 - ENTER program \$275 + \$25 activity fee
 - EMR certification \$350
 - Outdoor Education \$350-500

All in favour.

Financial Hardship Policy is a thing that not many know about. Will be included in the September newsletter.

Bathrooms in the field can be unlocked by town staff, all we have to do is ask.

Next Meeting – May 27, 2024

Adjournment – Meeting adjourned at 8:37 pm