

Highland PAC Meeting Minutes March 16, 2026

In Attendance: Jennifer Vaino (Chair), Megan Cowling (DPAC alt rep), Gwen Elder (Treasurer), Brooke Finlayson (DPAC rep), Melissa Preston, Laura Roberts (Principal)

Online attendance: none

Regrets sent for: Susan Leslie (Trustee), Krista Tupper (Vice Chair)

Meeting called to order at 7:02 pm

Acknowledgement: We would like to acknowledge that we are on the traditional territories of the K'omoks First Nation. We would like to thank them for the privilege of living on their land and the gift of working with their children.

Welcome & Introductions

Guest Presentation – Student council was unable to attend. But they do have a section on the school website. Check it out [here](#).

Approval of previous minutes (January 2026) – Motioned by Melissa P; seconded by Brooke F. All in favour. Motion carried.

Approval of agenda – Motioned by Brooke F; seconded by Melissa P. All in favour. Motion carried.

Correspondence – none

REPORTS:

Trustee Report (Susan Leslie) Trustee report is in the attached DPAC minutes

Chair Report – none

Principal's Report (Laura Roberts)

- March is Independence Month
- course selection is happening now to start making schedules and plans for staff; teachers teach 7/8 periods; when there are too many students asking for an elective a computer program randomly picks
- enrolment for 26/27 is about the same as this year; including 50 international students; 27/28 looking at adding more international students
- Grade 8 had a SOGI presentation by GET REAL
- Grade 11/12 had a sexual health & healthy relationships presentation

- Student Learning Survey is online, all students, parents/caregivers/staff are encouraged to complete by the beginning of April. Click [here](#) to take the survey. This is a Ministry survey and results are provided to the school by the end of the school year
- 22 students and 2 staff are currently doing the Thailand exchange
- planning has started for next year's Germany exchange
- E-bike Blitz – IF YOU SEE SOMEONE WITHOUT A HELMET OR NOT FOLLOWING THE ROAD RULES, GET A DESCRIPTION OF THE RIDER AND REPORT TO THE SCHOOL
- Athletics sponsorships can't be permanent in the gym, looking at using sandwich boards
- Robotics is going to Worlds in Texas
- Rugby – trying to form a girl's team
- soccer and track & field are running now
- Each school is given a sum of money every year divided into 2 categories; school operations (office supplies, all subjects, technology, photocopying, field trips, and more) this money is budgeted at the beginning of the year and must be spent in that calendar year; and special purpose, this one also must be used by year end and has restrictions (included in this is Feeding Futures \$ that provides breakfast & lunch opportunities for all at school)
- The school also has a trust account, this is where all the money raised by each club/activity is held until it is needed for it's intended purpose

Treasurer Report (Gwen)

- As of March 17, 2026:

Non-Gaming Account

	Balance on Jan 1 st	\$635.28
EFT to Gwen for 50/50 license error	10.00	625.28
	Balance on Mar 16 th	625.28

Gaming Account

	Balance on Jan 19 th	\$18137.72
EFT to Gwen for gaming licenses	75.00	18062.72
EFT for Band 50/50 to school	223.00	17839.72
EFT for Grad 50/50 to school	417.94	17421.78
interest	0.01	17421.79
Deposit for Thailand 50/50	4118.58	21540.37
EFT for Thailand 50/50 to	1623.81	19916.56

school

EFT to Thailand 50/50 winner	2135.00	17781.56
Interest	0.01	17781.56
	Balance on Mar 16th	\$17781.56

- Thailand GERR needs to be completed
- Jen V motioned to pay the school \$8523.26; seconded by Brooke F. All in favour, motion carried.
- Brooke F motioned to give Robotics \$500 to purchase pieces for their upcoming World championships; seconded by Gwen E. All in favour, motion carried.
- through email we all approved \$700 to the school to pay for lunch tables
- Rafflebox needs to be paid for the Thailand exchange fees
- a request was made for \$1100 to purchase a field tent with the new school logo, more info is needed. Jen V is going to reach out to Dillon.
- Gwen E motioned to pay Rafflebox \$334.77 by EFT for the Thailand Exchange 50/50, Brooke seconded the motion. All in favour. Motion carried.

DPAC Report

[Click here for the February DPAC minutes](#)

[Click here for the March DPAC minutes](#)

The next DPAC meeting is April 13th at Mark Isfeld Secondary at 6:30 in the library. All are welcome. The BCCPAC AGM is coming up. Once the resolution booklet is available, we will look at it and sign a proxy vote form.

New Business - none

Next Meeting – April 20, 2026

Adjournment – Meeting adjourned at 8:57 pm