



**Highland PAC Meeting Minutes
April 20, 2026**

In Attendance: Melissa Preston, Brooke Finlayson (DPAC Rep), Laura Roberts (Principal), Megan Cowling (Alt DPAC Rep), Jennifer Vaino (Chair)

Online attendance: none

Regrets sent for: Susan Leslie (Trustee), Krista Tupper (Vice Chair), Gwen Elder (Treasurer)

Meeting called to order at 7:02pm

Welcome & Introductions

Guest Presentation – none

Approval of previous minutes (March 2026) – Motioned by Melissa Preston; seconded by Brooke Finlayson. All in favour. Motion carried.

Approval of agenda – Motioned by Melissa Preston; seconded by Brooke Finlayson. All in favour. Motion carried.

Correspondence – none

REPORTS:

Trustee Report (Susan Leslie) – not in attendance

Chair Report – none

Principal's Report (Laura Roberts)

- It is National Volunteer Appreciation Week
 - Thank you to the PAC for their engagement & in depth conversations.
- Spring sports are on; rugby, golf & badminton
- A VEX Robotics team is going to St. Louis, Missouri; sponsorships have been received and will be detailed at a later meeting
- Numeracy 10 & 12 & Literacy 12 Assessments are happening now
 - Did you know? Assessments can be rewritten at any time to improve score
 - The Grade 10 Assessments reflect learning from Grades 6 – 9
 - Universities & colleges are starting to look at these results

- Ministry of Education, after 24 months, now has a tool to analyze data from school surveys that can be used in the school growth plan. Based on context & core competencies; context is what is being taught and the competencies are the how using things like – critical thinking, communication & personal learning style. BC is the envy of the country for this tool. Report card competencies are graded.
- CAPSTONE projects are being presented
- Everyone is invited to complete the Facilities Survey <https://www.comoxvalleyschools.ca/lrpf-survey/>
- A suggestion was made for Student Council to get a school email address
- The school garden is blossoming, Greg Murray is overseeing it this year, Greg Downing next year.
 - Question: Where are they getting the dirt from?
 - Question: Is there a spot for the greenhouse being given by Brooklyn? Is it still up for grabs?

Student fees – grad fee is going up \$25 to cover rising costs; student activity fee is not for curriculum use; a new fee is being charged for the musical; 25/26 school year 58% have paid their fee. All present at the meeting approved the grad fee increase.

Treasurer Report (Gwen)

- As of April 20, 2026:

Non-Gaming Account

Balance on Apr 20th 625.28

Gaming Account

Balance on Mar 16th \$17781.56

19 March 1st disbursement to Highland - \$3000.00

19 March 2nd disbursement to Highland -\$3000.00

20 March 3rd disbursement to Highland -\$3000.00

23 March 4th disbursement to Highland -\$523.26

1 April Interest +\$0.01

15 April E-transfer recovery fee -\$5.00

15 April Lorain Jones e-transfer not deposited +\$2135.00

Balance on April 20th \$10388.31

DPAC Report

[Click here for the April DPAC minutes](#)

The BCCPAC AGM booklet has been emailed out. Brooke F, our DPAC rep has read over all of them and agrees with all of them except 2 of them. There are 2 conflicting resolutions around daylight savings and the time change. Once it is explained better at the meeting, our rep will vote accordingly. The next DPAC meeting is Monday, May 4th at Mark Isfeld Secondary at 6:30 in the library. All are welcome.

Old Business – Jen V motioned to pay 1254.40 to purchase the event tent with the new Highland logo to be used at any and all school events. Megan C seconded. All in favour. Motion carried.

New Business - discussion around staff appreciation started

Next Meeting – Monday, May 25th

Adjournment – meeting adjourned at 8:11pm