



Highland PAC Meeting Minutes October 19, 2026

In Attendance: Laura Roberts (Principal), Jennifer Vaino (Chair), Gwen Elder (Treasurer), Krista Tupper (Vice Chair), Brooke Finlayson, Megan Cowling (Alt DPAC Rep), Kristen Sanderson, Kandi Eschbaumer, Jo Barr (DPAC Chair), Cheryl Graham, Al Gregory, Kelly Broza, Nick Brady, Jim Wright, Chelsea McCannel-Keene (School Trustee)

Online attendance: Jessica Wegg

Meeting called to order at 7:03pm

Welcome & Introductions

Guest Presentation – none

Approval of previous minutes (September 2026) – Motioned by Gwen Elder; seconded by Megan Cowling. All in favour. Motion carried.

Approval of agenda – Jen added that she would change the date to October 19 (the correct one), and add the newest version of the Land Acknowledgement, add a discussion about BCCPAC membership, remove the wording – elections & gaming grant dispersal from the next meeting line. Brook asked to add the AGM date to the agenda. Approval of new agenda motioned by Megan Cowling; seconded by Krista Tupper. All in favour. Motion carried.

Correspondence – none

REPORTS:

Trustee Report (Chelsea McCannel-Keene)

This week is Consent week.

Meetings have changed to committee style.

Looking at 25/26 budget and how to spend the extra \$\$

27/28 budget – how to manage risk earlier, forecast & spend \$\$ earlier in the year

There have been Finance staff changes at SD71

Trustees – 3 returning, 4 new

Staff shortage in certain positions throughout the district

Policy & AP review a slow process, but appreciate the patience

Chair Report - none

Principal's Report (Laura Roberts)

Consent week, extended AG on Monday; Megan asked what the procedure was if something happens
Report to a trusted adult, then to the counselling office, if it's adult involved (Ministry reporting involved), a flow chart was distributed through the school district. Reports not automatically sent to RCMP and victim services is involved
At recess partner groups from the community set up booths
Terry Fox was a successful event
Team sports are in full swing
Website, announcements & newsletters are being looked at to improve communication to the parents
School budget will be brought to the November meeting

Treasurer Report (Gwen)

GASR was mailed to BC Gaming
Grad & the Germany Exchange are both looking to do a 50/50

Non-Gaming Account

Balance on September 28th \$543.04

Balance on October 19th **\$543.04**

Gaming Account

Balance on October 1st \$15780.31

Balance on October 19th **\$15780.31**

DPAC Report Megan & Jo

The minutes from the last DPAC meeting can be found [here](#)
The next DPAC meeting is Monday, November 2nd at 6:30 at the school board office
Come to DPAC for the sharing portion between PACs
Rumours are that funding might be decreasing
Capital grants can be applied for

Old Business – None

New Business -

Gaming Grants Disbursements

asks are attached
regular updates on spending asked for
oversight asked about over requests
put 10% aside for later asks

Drama asked for \$4000 to cover transportation costs & entrance fees to festivals, Megan C. made a motion to give them up to \$1000. Krista T. seconded the motion. All in favour. Motion carried.

Robotics 71 asked for \$1500 to cover transportation costs to tournaments, Megan C. made a motion to give them up to \$1500. Krista T. seconded the motion. All in favour. Motion carried. The district gives them \$5000 and they have some sponsors.

Music asked for \$3000 to cover travel & entrance fees to festivals & Elementary schools, Megan C. made a motion to give them up to \$3000. Gwen E. seconded the motion. All in favour. Motion carried. 11 TTOC days were given to the Music program.

Life Sciences 11 asked for \$400 for a field trip to Deep Bay Marine Centre, Megan C. made a motion to give them up to \$400. Gwen E. seconded the motion. All in favour. Motion carried.

The French program asked for \$500 to help with costs to bring in a French artist, Krista T. made a motion to give them up to \$500. Megan C. seconded the motion. All in favour. Motion carried.

The United Nations team asked for \$500 to cover transportation & fees to a conference in Nanaimo, Megan C. made a motion to give them up to \$500. Gwen E. seconded the motion. All in favour. Motion carried.

The Athletics Department asked for \$6000 to buy jerseys (4500), volleyballs (800), rugby balls (800), Megan C made a motion to give them up to \$4500 for the uniforms. Krista T. seconded the motion. All in favour. Motion carried. 35 TTOC days were given, right now there are 11 teams (male and female of each). There is a basic fee charged to each student when they join every team.

The hardship allowance is being asked for
The district gave the school \$36000 for field trips

Elections

Chelsea ran the elections
Chair: Megan C nominated Jim W, he refused. Brooke F nominated Megan C; Megan C. She accepted.
Vice Chair: Megan C nominated Brooke F, she refused. Brooke F nominated Jim W. He accepted.
Treasurer: Megan C nominated Gwen E. She accepted.
Secretary: Megan C nominated Krista T. She accepted.

DPAC: Megan C nominated Brooke F. She accepted. Megan C self nominated for Alt DPAC Rep, all in favour.

Brooke F brought up the timing of the AGM. A motion was attempted to change the date of the AGM, however it was tabled to have accurate wording of the motion. If the AGM happens in May, Elementary parents moving up could be invited. If the date is changed, the bylaws will need to be amended.

Next Meeting – Monday, November 16th

Adjournment – meeting adjourned at 8:54pm