

# HUBAND PARK ELEMENTARY SCHOOL

September 2019

Dear Parents:

The potential of an earthquake in this area is a reality, and we would like to be as prepared as possible. We are asking for your cooperation in providing a Comfort Kit for your child. Each kit will consist of a few essential items that will be of great comfort to your child in the event of a disaster - primarily for the first 24 hours. The kits will be stored in a container in the Earthquake bunker and will only be used in the event of a disaster. If unused, the kits will be returned to you at the end of the school year with the request that they be brought back at the start of the following school year.

Please ensure your child brings in the following items:

- 4 - Food replacement bars or equivalent (i.e. Granola bars – please make them nut free)
- 2 - Plastic garbage bags (to be worn over clothing)
- 2 - Plastic grocery bags (to be worn over socks or shoes)
- 1 - Emergency form (reverse side) IMPORTANT
- 1 - 'Letter of Reassurance' (see below) addressed to your child in a sealed envelope assuring them you will get to them ASAP, etc.
- 1 - Pen and paper (activity for child waiting to be picked up in case they can't re-enter the school)
- A few family photographs (A great comfort in a time of stress)
- 1 - Solar blanket
- 1 - Small package tissues
- 1 - Large Ziploc no bigger than 26 cm x 30 cm (for all above items to fit into)
- 1- 12 hour "Glow Stick"

\*If your child has a medical condition that could be affected by trauma, injury or passage of time without food or medication, it is important that this information be listed on his or her emergency sheet. If your child does require medication, we ask that you provide a small amount of the required medication, clearly labeled, to be included in the baggie. It will be your responsibility to ensure that it is updated as required. This is separate from any medication already stored in the office as that medication may not be accessible after an earthquake.

Due to space restrictions, please do not send more than the above.

\*\* Please return all comfort kits (along with the completed form on the back of this letter) as soon as possible.

Thank you.

Charles Schilling  
Principal

## **Sample Letter of Reassurance**

*Dear*  
*We love you very much. We will be with you as soon as we can. Stay close to the other students in your class and your teachers. Please listen to the adults who are taking care of you. Help them as much as you can. They are taking care of you until we can be with you again. We are thinking about you right now.*  
*Be strong and brave. We love you.*  
*Love Mom and Dad*

# HUBAND PARK ELEMENTARY SCHOOL

## 2019 - 2020 Student Emergency Release Form

<b>Student Name:</b>	<b>Grade/Teacher:</b>
<b>Siblings:</b>	<b>Grade/Teacher:</b>

Home Address:	Home Phone:
Mother:	Daytime Phone: Cell Phone:
Father:	Daytime Phone: Cell Phone:

Doctor:	Care Card #:
Allergies:	Medications:

Medical Conditions:

In the event that a parent/guardian is unable to pick up, the above student may be released to:

Name	Phone	Relationship to Child

Distant contact person *	Phone	Relationship to Child

*\*Distant contact person is someone living in an area not likely to be affected by an Earthquake in the Comox Valley area.*

**To Medical Staff**, I give my consent to any emergency treatment that is deemed necessary:

YES    NO   If yes, please note any restrictions (e.g. blood transfusions).

\_\_\_\_\_

In case of an emergency, I \_\_\_\_\_ grant Huband Park School administration and/or their designates to release this child into the care/guardianship of any of the above named people.

\_\_\_\_\_

Parent Signature