

Mark R. Isfeld Personal Digital Device Policy

Purpose & Rationale:

Personal Digital devices (PDDs) can serve as impactful instructional tools and learning resources if used appropriately in the learning environment. At Mark R. Isfeld we encourage innovation and the integration of technology into the learning process to provide personalization and assistive technology.

However, students who use PDDs without teacher permission are not fully engaged in the learning environment and affect those around them. It is recommended that if parents/caregivers believe their child can not use their PDDs respectfully and appropriately at school then the device should remain home during the school day.

To preserve the teaching and learning environment please note the following:

Personal Digital Devices are defined as: any personal electronic device that can be used to communicate or to access the internet, such as a cell phone or tablet.

- PDDs are only to be used during class time with teacher/administrator permission and only for learning purposes related to the course curriculum.
- The respectful, non-disruptive use of PDDs is permitted before school, after school and lunch break unless a student is receiving instruction or is provided discipline action during these times. Please consult AP 145 for permitted procedures. (Link Below)
- If teacher permission is not present – PDDs are to be silenced/turned off and not visible. Students are responsible for the security of their devices. Students should secure devices in lockers or other safe places.
- PDDs may be used for student medical and health needs as required through documentation to support their learning throughout their school day.
- PDDs may be used to meet accessibility and learning accommodation needs to ensure equitable access to education and to meet the learning goals of a student learning plan or individual education plan.

Isfeld-Based Actions:

Permitted use of PDDs is a privilege. Violation of the above policies may result in:

- In-class management by classroom teacher and contact home by classroom teacher
- Lunch Detention
- Placement of device in office for remainder of the day – returned to the student
- Placement of device in office for pick up by parent/caregiver
- Meeting with parents to discuss plan for device moving forward – may include device not permitted on school grounds for an extended period

School District Policies:

Please consult the following links for district level policies governing school sites:

Technology Rights & Responsibilities:

<https://www.comoxvalleyschools.ca/wp-content/uploads/2020/10/Technology-Rights-and-Responsibilities.pdf>

AP 140 (Acceptable Use of Technology):

https://www.comoxvalleyschools.ca/wp-content/uploads/2022/07/AP_140_Acceptable_Use_of_Technology-1.pdf

AP 145 (Use of Personal Communication Devices (PCDs)):

https://www.comoxvalleyschools.ca/wp-content/uploads/2022/07/AP_145_Use_of_Personal_Communication_DevicesPCDs-1.pdf

AP 350 (District Student Code of Conduct):

https://www.comoxvalleyschools.ca/wp-content/uploads/2022/07/AP_350_District_Student_Code_of_Conduct-1.pdf