

Salad Bar Ordering Instructions

All users, including staff are required to order and pay online. **All orders, for any salad bar service from Sept-Dec, must be made online by Sept 21st**

Here is the link to order: <https://markisfeld.hotlunches.net>

****If you have a hotlunches.net account for another school (perhaps you have an account for a child that attends elementary school), you cannot use the same account. You need to create an account specific for Isfeld. Each hotlunches.net account is specific to each school. ****

If you already have an Isfeld Hotlunch account, log in and follow these steps:

1. Click on "students" (even if you are staff, teacher etc).
2. Click on "order" under the students (staff) name you wish to order for.
3. Enter "1" in the box for any date that you wish to order.
4. Click "Update Order and Proceed"
5. Repeat steps 2-4 for each student (staff)
6. Click on "Pay via Bambora" to pay via credit card. (note: Cash payments are not accepted. You must pay online. Any orders that have not been paid online will not be processed)

If you do not already have an Isfeld Hotlunch account:

1. Click on "register" located on the top toolbar.
2. Enter "ISFELD" (in upper case CAPS) as the access code.
3. Complete the required info: your name, phone, address, email, choose a user-id and account password and click "register now". (If you are interested in volunteering with the salad bar program please click "yes" to be included on the volunteer list).
4. Click on "students" (**even if you are staff**).
5. Add the first and last name of the person you would like to order for (this could be your child/student, yourself/teacher etc), then click on "insert"
6. If you have more than 1 person (multiple students, teacher etc) you want to order for click on "Add New" and repeat step 5.
5. Click on "order" under the person's name you wish to order for.
6. Enter "1" in the box for any date that you wish to order.
7. Click "Update Order and Proceed".
8. Repeat steps 5-7 for each student (staff).
9. Click on "Pay via Bambora" to pay via credit card. (note: Cash payments are not accepted)

Please note, refunds will not be issued for any missed salad bar, for example, if the student is absent.

Thank you for ordering. If you have any questions or feedback, please email the Isfeld Salad Bar team at isfeldsaladbar@gmail.com