



MARK R. ISFELD

SECONDARY SCHOOL • ÉCOLE SECONDAIRE

PAC Minutes

Monday January 16th
Isfeld Library at 7:00pm

The Mark R. Isfeld PAC acknowledges that we are on the traditional territories of the K'omoks First Nation. We would like to thank them for the privilege of living on their land and the gift of being part of this school community with them.

Attendance: Jennifer Fisher, Sarah Friesen, Jennifer Hoar, Brian McAskill, Tanya Petri, Shannon Aldinger, Michelle Waite

1. Call to Order: 7:04pm
2. Approval of Agenda: Tanya (motion), second Jenn H.
3. Approval of Previous Meeting's Minutes (Nov meeting) Amendment needed (Sarah F missed her own name in attendees), Jenn F motion, Tanya second
4. Reports:
 - a. Principal's Report
 - Grad movie night happening now due to snow cancellation in december
 - Hosting senior girls tournament this weekend, junior girls next weekend
 - Basketball has high numbers this year
 - Provincial assessments coming up
 - Course programming coming up in February. they go to the classes and talk with the kids, discussing options for the next year. will include communications with the TA to help with course planning and selection. The students will do their online course selection just prior to spring break
 - Cultural Exchange - first year to do them since covid. There is a high amount of interest for the exchanges coming up in 2023. The first round of students that are in France have been doing very well and that program has been very successful.
 - Reporting Order pilot: have started discussions with staff. some grade 8 and 9 teachers that will be piloting the program in this term and the following terms. as of september 2023, both those grades will be entirely on the new system
 - Attendance: sent out an email to parents at the beginning of the year to remind families and students of the supports available for when they are missing school due to vacations, illness, etc
 - Emergency Preparedness/Sea Can follow up. VP Dave Millar took a look at it, there are some basics in there but it needs to be focussed on. There are existing discussions around what we are required to have in there, the need for inventory, and steps to



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improve. We currently have enough to get us through 2-3 days but it does need to be improved

- Jen F.: At the district meetings are you bringing up the topic of how high school PACs focus their funding on going straight to the school, which puts them at a disadvantage compared to elementary schools where they have a much higher rate of fundraising?
- McAskill: that has not come up yet, we are still in the assessing stage
- Tanya: the explorer program, that is coming up in the spring for course selection. How does that work?
- McAskill: she does her main course selection as she would always do and then if she's selected they will work with her on that for the program
- Jen H: her daughter doesn't have her marks yet - is that via the school or...?
- McAskill: that will come from the exchange principal so she will get those
- General discussion around the exchange program - it would be good to see more of an integration back in to the school culture when the exchange students return to isfeld so they don't run the risk of being a bit disconnected from things after they've been gone for so long
- Shannon: update on the affordability fund?
- McAskill: We started our grab and go breakfast table which has been a big success. On the first day we had 120 students, we are averaging 80-100 students each morning. We are running it mon, wed, fri and it's going really really well. We are assessing now to see if they want to run it every day. has also been beneficial as it has provided more hours for the support staff as well. We are still trying to figure out our evening and weekend pantry and getting more people to make use of that. it has been used a little bit, but we need to look at how to best get it going. We've also been paying/supplementing a lot of fees (grad fees, band fees, field trips, sports travel, salad bar). approx 16k was spent on the infrastructure needed to keep the program going next year.
- Jen F: electives - so in grade 8 they try a bit of everything, grade 9 they don't pick but it doesn't seem like there is any kind of even distribution. could they do some selection at all going forward?
- McAskill: it is a challenge, if they find they are in a lot of the exact same style classes they can try and contact the school to see if there's a way to adjust it

b. Trustee Report

- We had a very extensive supporting student health presentation at the December meeting. Unfortunately there were technical difficulties with the speaker volume and it is very challenging to see and understand. it is really unfortunate as it is a very good presentation with a lot of great information
- all the school districts have to do an equity scan for our indigenous students and how we do all of our work and how it's viewed through an indigenous lens. We are starting this process and will take multiple years. There is a steering committee that has been set up and some pillar committees. We will also be meeting with the CR school district to talk



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about the equity scan as their district is further along than our district is. It will be an opportunity to learn.

- [pillars = 3 - Steering committee, policy and governance comm, learning environment committee.]
- there are still gaps to fill, it will likely start at the district level and then start progressing its way into the schools themselves
- Jen F: I would ask, as board chair, to have all the groups to be represented in an appropriate way in the equity scan
- Jen F: Is there any tie between the equity scan and the strategic plan for the district?
- Michelle: not at this time, but there may be conversations around how those may interweave and provide information to each other
- Jen F: But they're not tied together in terms of timeline?
- Michelle: no, the equity scan will be a long term process

c. Treasurer Report

- has an appointment with CIBC on Monday to deal with signing authorities, just pending an addendum to the minutes to address signing authorities
- Jen H: Motion to remove: Lorne Taylor, Mariah Moraes, and any past signees from the Mark Isfeld PAC ATTN: MJ Douglas (the legal name of our account)
- Tanya: second
- all in Favour - passed
- Motion Jen H: to include as new signees for Isfeld PAC to be Jennifer Hoar, Jennifer Fisher, Danielle Porter on the Mark Isfeld PAC ATTN: MJ Douglas (the legal name of our account)
- Tanya: second
- all in Favour - passed
- some payments are outstanding at this time, but will be cleared as soon as signing authorities are established
- gaming funds are approximately \$19k
- non-gaming are approx \$19k
- gaming license is done
- Jen F: motion to register our PAC as a member of BCCPAC
- Tanya second
- all in Favour, motion passed
- discussion revolving around salad bar funds and thoughts around ways to distribute the funds when there is extra

d. DPAC Report

- we did have the AGM, congratulations to Jen F (continues as Chair of DPAC)



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- we did talk about the establishment of DPAC committees and a call out that if anyone has anything of interest to put it out there and they can work to create a committee to address
 - did sign up to be part of the speaker series committee, which is exciting so if anyone has any ideas of speakers they'd be interested in bringing in just reach out
 - the sharing of cultural perspectives is coming up in February which is really exciting, it will also be happening for district staff in January during the pro-d day
 - trustees report (DPAC) there was a motion to bring to courtney city council to address the safety concerns present throughout the district
 - next meeting: feb 6th, 2023
- e. Salad Bar Report
- there is still a need for volunteers and a need to find a replacement for her when she leaves
5. New Business
- a. Signing Authority
 - i. Covered in Treasurer report
 - b. BCCPAC Membership renewal
 - i. Covered in Treasurer report
6. Adjournment: 8:14pm
7. Next PAC Meeting: Feb 13th