



MARK R. ISFELD SECONDARY

GYMNASIUM USE PROTOCOL

Please read carefully... the following procedures should be followed by all outside user groups and school groups when using the Isfeld Gymnasium.

- Proper booking through EBase system and approval through the school is the necessary first step for all users.
- When considering approval, first consideration will be given to use of facility by Isfeld student-athletes/staff, especially athletic teams.
- Also, be aware of peak busy times, primarily September through February... furthermore NOVEMBER is the busiest month with many sports overlapping... any booking could result in as many as 6 teams per day losing their practice slot and up to 20 Phys Ed classes losing their area.
- When setting up the gymnasium, interruption of Phys Ed classes will be carefully considered and no more time taken than absolutely necessary.
- ABSOLUTELY TAPE OR ADHESIVE OF ANY KIND TO BE USED ON GYM FLOOR
- ABSOLUTELY NO CLEATS (not even to cross over to go outside) or outside shoes on the gym floor

Equipment considerations...

- School equipment may NOT be used without permission from the Isfeld Phys Ed department
- Items must be carried and carefully placed, NOT dragged across the floor
- Any items that are too heavy to lift by one person or that may shift/move must have a mat placed underneath them. Outside user groups will be required to provide their own mats etc.
- Facility must be left in the same state of cleanliness and repair as when the group started... this includes:
 - Sweeping AND cleaning the floor
 - If bleachers are pulled out for your event, please leave them out to allow custodians to clean them

Thank you in advance for your consideration,

Brian McAskill (Principal)

Colin Cunningham (Athletic Director)