



MARK R. ISFELD

SECONDARY SCHOOL • ÉCOLE SECONDAIRE

PAC Minutes - General Meeting

Monday November 10th
Isfeld Library at 7:00pm

The Mark R. Isfeld PAC respectfully acknowledges that the land we gather on is on the Unceded Traditional Territory of the K'ómoks First Nation, the traditional keepers of this land.

Attendance: Dana Beatson, Jenn Fisher, Leanna Warman, Mike Godbout, Brian McAskill

1. Call to Order: 7:00pm
2. Approval of Agenda - November 10th 2025 - motion-Mike , second- Dana
3. Approval of Previous Meeting's Minutes - October 20th 2025 - motion-Mike , second- Dana
4. Reports:
 - a. Principal's Report
 - 1 – Holiday Season Charity Support
 - EDAS
 - Shoebox - boxes in front entrance
 - Hampers
 - 2 – Feeding Futures
 - Breakfast & Lunch – over 160 students daily (40 supported)
 - Environmentally Friendly Container process - added boxes for collection
 - 3 – Athletics & Extra Curriculars Events
 - Jr & Sr. Boys Soccer - completed Senior boys finished 5th
 - Volleyball – North Islands and Islands - Sr. boys finished 2nd at North Islands, senior girls are done, Junior boys finished 5th at island tournament, heading to Provincials
 - Basketball/Wrestling – Starting Up
 - Romeo Dallaire – Nov 6 th - 15 students went to Sid Centre
 - Improv – Vanier – Nov. 8 th
 - District Choir and Concert Band Festival – Nov. 18 and 19 at the Sid
 - District Musical - Beetlejuice
 - 4 – Grad 2025
 - Dessert Night Prep - well attended by 110 parents
 - Grad Movie Night – Dec. 4 th - chosen Surf's Up
 - 5 – Term One Learning Updates
 - Use of the portals with Descriptive Written Feedback (DWF) - report cards due on Friday

- Term One Parent/Teacher Communication – Microsoft Bookings – Nov. 24 to 28 - can book on November 18
- Summary of Learnings – January

6 – Ulm, Germany Cultural Exchange

- Verbania, Italy is next 2025-2026

7 – School Cameras Location

- Interior - MPR/Gym Foyer 360 degrees (NEW – August 2025) - helps with weekend user groups and for identifying students that may not be in the correct location
- Exterior - Front Entrance
- Exterior - MPR/Gym Entrance
- Interior - Rear MPR/Gym Entrance & Bathroom Entrances
- Interior – Rear School Entrance
 - previous cameras were here 12-14 years ago because of a rash of vandalism
 - purpose for cameras is for security and supporting investigations

Q: Are they recording all of the time?

A: Yes, but can use software to know when movement happened; only keeps records for a certain period of time as allowed legally

8 - Calendar amendment - May 14 - new ProD for Indigenous day of learning for teachers and staff

Q: What are options for size of grad venues for the number of attendees who would like to attend? Can empty VIP spots be assigned to others? Are there overflow locations to stream the event to another room (e.g., multipurpose room)?

A: Have been able to meet reasonable requests in the past. Will tighten up seating assignments and look into streaming possibilities.

Q: How does it affect the course instruction?

A: Second semester will be one day fewer than first semester, won't have that much of an impact, may increase the school day by 3 minutes in the future

b. Trustee Report

- Sara-Jane sends regrets
- School growth plans - posted on district website and deeper conversation on January 18
- Sara-Jane will be staying with Isfeld

c. Treasurer Report - see attached

- chequing account total \$447.94 - depositing cheque for toner into salad bar account which has been discontinued
- grad account total \$2096.96 - Chris Welsh reimbursed for prom photo booth rental will be coming out
- gaming account \$20,903.57 - current allocation as voted on Oct 10 is 45% (\$8622) athletics, 25% (\$4790) each for arts and academics, 5% (\$958) for grad
- paid for Native Sons Hall rental for prom
- need to apply for license for dessert night
- all Isfeld PAC accounts are available for review at any time

- d. DPAC Report
 - Kari sends regrets
 - Associate Superintendent was at last meeting - parents would like to do more with their kids at home for learning
 - PACs get money from fundraising, need seed money to be able to have meetings, DPAC wrote proposal to provide greater equity across schools for parent engagement - every school gets \$500 to cover items such as BC PAC membership, child minding for parental attendance instead of providing the funds by student number

5. New Business

6. Adjournment: - motion, 7:36pm Jennifer, second - Dana

Next PAC Meeting: Monday January 12th, 2026. No December meeting

Board Meeting Highlights : Oct 28, 2025

- Calendar Change (Parent Feedback Requested)
- Proposed amendment to the 2025–26 instructional calendar: designate Fri, May 15, 2026 as a non-instructional Indigenous-focused learning day.
 - Status: The proposed change will be posted on the district website for parent feedback prior to final approval. Please watch the site and share input. Feedback window closes November 26.
- School Growth Plans
- Each school's School Growth Plan is posted on the district website (front-page overview with detailed action planning behind it).
 - A deeper public discussion is scheduled for the Open Committee of the Whole on Jan 13, 2026.
- Capital Projects (Highlights)
 - Aspen Park Elementary – prefab addition: on track for late winter 2026.
 - G.P. Vanier – replacement childcare facility: targeting late spring 2026.
 - Cumberland Community Elementary – 16-classroom addition: targeting summer 2027.
- Q1 Financials (to Sept 30, 2025)
- Early-year snapshot (summer + September) so many instructional costs appear lower due to timing.
- Amended budget will follow the Ministry's December grant recalculation; projections will be provided in future quarterlies.
- Child Care & Early Learning

- Welcome to K / Kinder transitions: Shorter transition window this year to better support working families; schools added parent evenings, tours, videos, and transportation orientations.
- New K–3 play-based “Primary Learning Community” (Airport Elementary): multi-age, play/land-based model with one day/week learning in the community. Early family and school interest in future expansion.
- Feeding Futures (Universal Lunch) Update
- In June 2025, the program became part of the Ministry’s ongoing base budget, guaranteeing continued funding unless the base budget changes. Program expansion continues (facility upgrades scheduled where needed); schools report strong student uptake and welcoming, low-barrier service.
- Program Highlights
- Universal Lunch Program Pilot – Arden Elementary:
 - Launched January 2025; served 12,339 lunches (avg 117/day) with 94 % participation, and 51 % of meals provided free to families.
- Universal Lunch Program – École Puntledge Park Elementary:
 - Launched April 2025; served 11,759 lunches (avg 245/day) with 92 % participation and 23 % of meals free.
- Additional staffing: Food Program Service Workers were hired at Aspen Park, Highland, Valley View, Isfeld, Courtenay Elementary, Lake Trail, and Glacier View to support daily food delivery.
- Partnerships: Continued support for LUSH Valley Healthy Student Meal Plan, supplying soup kits and snack bags to most schools.
- Emergency Preparedness: Schools now receive rotating comfort food supplies for emergency sea-cans—aligned with breakfast/snack programs to reduce PAC/admin workload.
- Waste Reduction: Reusable dish service introduced, reducing packaging waste while working within existing facilities
- Safe & Active Schools
 - City of Courtenay open house (Oct 3) gathered traffic-safety input for pilot schools (Valley View, Courtenay, Puntledge).
 - Next steps include peak-time school-area walkabouts, exploring walking-school-bus options, and related grant opportunities with municipal partners.
- What’s Coming Up
 - Calendar change feedback: Watch the district website for the May 15, 2026 Indigenous learning day posting and feedback form.
 - ICEC meeting: Nov 7, 2025 (12:30–3:00 p.m.).
 - Open Committee of the Whole (School Growth Plans): Jan 13, 2026.