PAC MINUTES - General Meeting

Monday, 19 October 2026

Isfeld Library at 7:00pm

The Mark R. Isfeld PAC respectfully acknowledges that the land we gather on is on the Unceded Traditional Territory of the K'ómoks First Nation, the traditional keepers of this land.

Attendance: Jennifer Fisher, Dana Beatson, Brian McCaskill, Mike Godbout, Leanna Warman, Penelope Turner, Crystal Donack, Kevin Donack, Kendahl Cardinal, Jhod Cardinal, Tyler Johns

1. Call to Order: 7:01pm
2. Approval of Agenda - October 19th, 2026: motion Dana, second Mike
3. Approval of Previous Meeting's Minutes - September 21st 2026: motion Mike, second Dana
4. Old Business: Executive Roles: Chair, Treasurer, DPAC Rep
    a. Crystal volunteers to be the DPAC Rep for Isfeld
    b. Penelope volunteers to be Chair
    c. Will need to keep advertising for Treasurer - no volunteers

    Q: What are the main aspects of the PAC meetings?

    A: Mostly to learn about what is going on and upcoming at Isfeld (e.g., events, issues, etc.)
5. Reports:
    a. Principal's Report

1 – Enrolment

- Currently at 1040 - 21 students above last year – student fte was 18 over projection (anything outside of the timetable e.g., jazz band, model UN extracurricular students - provides more funding to the school
- Very tight to no space in grades 9 & 10
- ISP – at projection

2 – Events

- Grade 8 Success Evening parent turnout was good – Sept. 25th
- Truth & Reconciliation Week
- Terry Fox Run – Oct. 2nd Over $15 000 raised! - second highest total for Isfeld

- Provincial PD Day – Oct. 23rd - majority of staff will be all over the province for training

- currently consent week events
  - Remembrance Day Ceremony - will have two military speakers – Nov. 10th

3 – School Facility
- CONNECT - provide flexibility in students schedules, hybrid and online
- Tree Planting & BC Parks Foundation - 2000 trees connected with environmental club, planting to be done this fall; BCPF providing 25 schools $100,000 budget to provide more nature based spaces - will be working on an indigenous space and garden space; UVic social emotional mental health tied to nature and will be surveying students/staff before/after the nature spaces are created
- Student Services Office Space

4 – Indigenous Education
- Addition of Indigenous Student Support Teacher - assist indigenous students on their path to graduation
  - will be adding office space
- 113 students

5 – Feeding Futures
- Averaging 160-175 students/day - increase in number of students - last year was around 120 students/day - seen an increase in need for this program and student affordability fund over Brian's term at Isfeld

6 – Term Change
- End of Term One – Nov. 13th
- Start of Term Two – Nov 16th

7 – Lockdown Drill – Oct. 16th - RCMP help with this - RCMP suggest doing a lockdown drill at lunch while things may be more chaotic - but this may not be appropriate for the students/staff to organize

November 10th - presentation to staff on equity to focus on what to look for in class - overall rise in anti-sematism

Presentation by EAs to staff to build capacity on how to work together in the classroom to benefit students

Q: Are there reasons to have a lockdown at lunch?
A: To prepare for such an event when kids are not all in classes, needs to keep a trauma-informed lens for such an event.

b. Trustee Report

- sends regrets, not yet ready for participation at PAC meetings

c. Treasurer Report

- chequing account - old salad bar account - $444 needs to be deposited - total is $892.19
- grad account - $3924.55 bank statement fees of $10 - grad student takes this on as a capstone project and plans the prom since the school is no longer running these types of events - the float money seeds the next year's planning - PAC works with the grads to provide the funds to make bookings, etc. - school provides some facilitation to make sure that every student is included - pre-COVID there were issues with the event when it was run by the school - now run by parents and peers
- gaming account - $18,480 came in from the Province on Oct 1st, current total is $18,717.44

d. DPAC Report

- meeting to introduce new representatives
- organizing the candidate forum

5. New Business

- gaming grant - need to divvy up the grant within the four pillars - arts, academics, athletics, citizenship (not too much money required from PAC)
- prefer to divvy up as a percentage at the beginning of the school year
- gaming grant is awarded based on the number of students at the school
- last summer request for funds - sports teams would like pop-up tents for the field for gear for sun/rain - Brian will follow-up with coaches to see what is needed
- since COVID student and family affordability fund was created - financial support for a wide variety of needs - last year spent $11,500 majority to band and student fees for athletics - this fund has been cancelled and is affecting all schools within the district - Isfeld has a hardship policy where no student can miss out on the events offered - meeting on Thursday to see what other options are available
- last year $1000 grad, $4500 arts, $9000 athletics, academics $4500 - generally each group uses the amount - academics does not always use the full amount - $1903 was left over to distribute later in the year
- $1500 to tents leaves $17,717.44 to divide, academics $4353, athletics $9000, arts $4353
- motion for gaming money to be allocated $9000 athletics, $4350 academics, $4350 arts, $1500 to tents; motion Mike, second Dana - carried
- motion to add Penelope Turner, Michael Godbout, and Leanna Warman for signing authority on cheques; motion Jenn, second Crystal

Q: Kids without smartphones some choosing to do so, but Isfeld expected kids to have phones for schoolwork, which can cause social anxiety and other issues related to inequity. The policy allows for this but needs to be tweaked. Does the PAC consider funding devices? Where should this conversation should go?

A: Provincial government policy, trustees adjusted the policy, and then district implemented the policy; noticeable that grade 8s and 9s don't have smartphones; teachers need to look at their practice within the classroom; tech is the responsibility of the district not the PAC

6. Adjournment: 8:26pm

Next PAC Meeting: Monday November 9th