
June PAC Meeting 2023

Wednesday, June 14, 2023, 6:30PM

Attendees

Joanne Barr (Chair), Jodi Schneider (Vice and Fun Fair), Valerie Gregor (Sec) Cassandra Tomlinson (Tres), Heather Morris (Event Co), Kelly Hemmingway (Fundraising Co), Trustee Cristi May- Sacht, Mike Johnston, Rebecca Williams, Kate De Cotiis, Anna Shepard, Chris Schneider, Andrea Sorensen, Julie Shaw-Macgregor, Jackie Gibbons, Rosellan Lancashire, Nicole Spooner, Lauren McClury, Samantha Seeley, Danell Hunter, Melissa Neufeld, Candice Pauloski.

Welcome

Round table

Agenda

Approval May Minutes

Approval for May minutes. Motion to approve may minutes heather, Kelly seconds. Jackie objects - comments will be tabled to be approved in September with amendments.

Approval Agenda

Additions/Omissions Jodi motions to approve agenda, Kelly seconds.

Trustee Report - Cristi May Sacht 635 to 650

Trustee Cristi Sacht May Report

Meeting Notes

- Cristi brought some materials from the farm to school BC conference for parents to review. Guide to growing school farms.
- Incorporating indigenous foods into our school systems.
- Farm to school BC offers recipe cards for parents and schools to use. Anna does this guide what we will we put in our school garden. Crisit, no I just attended that meeting.
- The funfair was amazing, and I loved being in attendance, seeing all the families my kids grew up with.
- June is a crazy month. One of the reasons the board is so busy is that we are hiring a Secretary Treasurer, Superintendent and manager of finance. Keep tabs on the website and we will let you know what is happening.
- Registrations are over 50% of projections. There are so many areas of new growth.
- Hiring and not having a superintendent has put a bit of a pause on committee development but in the long run it will be the best for our district!
- June 13 committee of a whole for the board; delegates present for information all purposes. Motions are not made there. It was a great experience again. The budget for operations came out. We are in a slight deficit for the district. Our district is responsible for over 110 million dollars. We are the biggest employer in the comox valley. Thankfully we have our capital fund to deal with the deficit to stay ahead.
- We had an awesome presentation on the GP Vanier aspire to action program. The students had an amazing experience they shared with the community.
- Our next public board meeting is June 27th, that will be the last one of this year. Anyone can attend our public board meeting in person in town or watch it online on our YouTube channel.
- I brought a copy of our district news for May. It has a lot of great information about district 71.

- We wish all our students an awesome adventurous summer. It's really inspiring to see so many parents at a PAC meeting. We are all here for the kids and it makes it a better experience for them.
- Joanne, I would just like to add from the operating budget 63% goes to staffing and wages. Crisiti, our budget is severely limited, most of our spending comes from grants from the government. It makes it hard to plan. For example, we don't have a full plan of the feeding futures fund from the Ministry of Education.

Insert From Trustee

Cristi May Sacht Trustee Report to PAC

May was a month of sun, events and time outdoors. I had the privilege of attending the Miracle Beach Fun Fair with my husband Steven (Fall Fair BBQ) and my daughter Lylia who graduated from Miracle Beach. We had a great time, saw many familiar faces, got many hugs and some photos and videos of the event for Craig, our Director of Communications.


June is a very busy month in our district! We are currently in the process of hiring a Manager of Finance, Superintendent and Secretary Treasurer. Our senior management team and staff have been working tirelessly to keep things rolling and we are extremely appreciative of all their efforts. The process is underway, and we will share any news on the SD website.

Currently new online registrations are over 850 which is above projected numbers, but we still have the summer for more to roll in. This is great for budgeting but tough for spaces in classrooms and teachers, but staff is working on it.

Equity Scan update - the Steering Committee plans to meet at the end of June.

Feeding Futures - standing committee has met once so far to discuss options and plan to meet again, but unsure if it will be before the end of the school year or in the fall.

June 13th Committee of the Whole was primarily on our Budget and presentation was made by our secretary Treasurer. We are in a small deficit of about \$375,000 but will be able to transfer from our Capital Fund to balance the budget. Thankfully, our board and previous Boards were cautious and have planned for these types of situations. It's positive & privilege when we can continue to offer the same level of services and resources to our students and families, within a balanced budget.



We also had a fantastic and inspiring presentation from the teachers from the Aspire to Action Program from GP Vanier. The vast array of humanities covered, awareness, real life learning and hands on actions, in the program is remarkable and they hope to expand.

District student council had their final meeting and invited the Board to attend. It was wonderful watching them share around the Board table, reflecting on their year and they graciously answered all the Trustees questions. Their responses were inspiring, heartfelt, and impressive. It was an honour to connect with future leaders, from our district.

Our next public board meeting is on June 27/23 and the last day of school is June 29.

We wish all our students and families a safe and exciting summer, full of adventures! I look forward to connecting when school is back in session on September 5.

Respectfully,

Cristi May Sacht

SD71 Area C Trustee

Principal Report 650 to 725

- Normally I just talk about the past month and coming up...we only have 11 school days coming up I decided to summarize the highlights for the year.
- We started in August at the waterpark at the school, that was fun. The are keen again look in late august.
- We managed to get a strong start in school.
- We have a new garden, grade 5/6 built the garden boxes. Mike is going to help us with irrigation we will get dirt, we will probably start planting in september.
- Pancake breakfast
- Winter concert
- Spring musical was amazing and positive.
- Terry fox and tour de rock, prize tape principal to the wall.
- We ran a cross country team.
- We did a reconciliation walk in conjunction with food bank and downy Winjac.
- We have developed an awesome relationship with the local food banks (find name) we donate to them. They have been giving us lunch sandwiches.

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- Leadership again.
 - We build tables for the outdoor classroom. Usage has gone up with the weather. Classes are getting displaced with window repair, and they use it.
 - A staff member will be teaching outdoor education in that classroom on Wednesdays in September
 - We ran volleyball.
 - Halloween parade.
 - Two portfolio open houses, parent teacher conferences
 - Our book fair raised a huge amount of money and was successful.
 - We had island health here for handwashing clinic, vaping clinic and vaccinations.
 - Fresh fruit in the office
 - We made a connection with ubc Okanagan, they have been sharing resources with our grade 6 and y7 classes.
 - We had students participate in hacker gal.
 - We came second in the Minecraft challenge.
 - We did a coding quest.
 - Skills Canada
 - K to 1 potluck was a hit
 - We have our grade 7 banquet in our gym coming up.
 - We ran a ton of clubs...
 - We managed to get the sensory path throughout the whole school completed.
 - Vanier volunteers all year we had 6 to 10 kids out making great connections.
 - Water bottles to all our kids thanks to forbidden zone
 - Spirit days
 - Skiing, camp Homewood, tired grade 7's.
 - Next week all the 6 and 7s are going to play land.
 - Y7th generation indigenous focus club meeting weekly all year
 - Beach day is coming up we are running the cookie bus. June 16, it is supposed to rain oh no.
 - We did dental hearing vision screening with our Kindergartens.
 - We went to skills Canada for the first time as a group.
 - Green thumb theater was in the school, we have booked next years' time.
 - Michael Borlotto will talk about inclusion and resilience.
 - We had a great spelling bee.

- We had 5 student teachers 2 from Switzerland. They always bring neat ideas and enthusiasm. Each class getting Switzerland teachers received 500 dollars extra funding.
- Art Walk at the funfair was a hit with families and kids.
- The Yana gym sale for primary kids was a lot of fun.
- Grade 4s to symphony was reported as awesome by the groups that attended.
- The district track meet was a hit for Miracle Beach. Our kids gave it their all.
- We tried ringette, it was very popular.
- We had Gina Taylor who was our district Physical Education specialty.
- Cycling for our 4's and 5's. Kids that have not cycled got to try riding bikes.
- Vanier band did a performance.
- Grade 7's toured Vanier
- Indigenous people's day, a full day planned around that.
- Tomorrow, we have a presenter doing coast Salish songs with the kids.
- David Dawson will be coming in to do some drumming with our kids next week.
- We have our upcoming grade 7 banquet.
- We had a great year, and we did a lot as a school. The staff do so much for the kids
- **Year-end assembly will be on June 29th with a slide show.**

Chair Report 725 to 735

Elder door update, musical, staff, Heather

Chair Report Meeting Notes

Motion to change signers at bank.

- Joanne's report – A review of her time as Chair.
- Additional Notes: Jackie point of information, interrupt chair; were you able to track down the totals for movie night. I am following up on a question from a last meeting. Heather it is noted and will be discussed. Joanne is there.
- Chris who is the elder door artist, Agnes Wisden.
- **Joanne motions to change the signers at the bank to remove herself from the credit union accounts, making heather Morris's chairperson added as the signer. Candice seconds that motion. All support motions. Motion passed.**
- Heather wants to add she is excited to be chair and wants to be open to communicate with parents.

Insert from Chair

Since I reflected at our last meeting upon the year's events, I would like to start this meeting by extending a special thank you to the fun fair and art walk committee and all volunteers and staff who helped make this event a huge success.

Another special thank you to our fundraising coordinator for the year we projected a profit from our fundraisers to only make \$3500 and through your fundraisers Kelly they made \$3823. Except for the profit made at community events held by our events committee that were never intended to make profit at all with a profit of just over 300.00 I hope to see these funds go towards more events in the coming year.

What an amazing Musical our older students put on, the Big bad musical would not have been a success without the hard work put in by the students involved, Sarah Vandermele for the stage props and Mrs. Boresma and Ms. Berg. It was a delight to watch, and another amazing art filled community event for our school to participate in.

A few updates, our elder door project is currently in a holding position, as the artist that was chosen is very busy with her other projects, this project is still in the hands of the ISW and elder door committee that is comprised of Mr. Darnel, Ms. MacKay, Jen Storey and me. Our hope is to see this project through.

The hot lunch coordinators will be hosting a PAC provided lunch for the staff on Monday the 19th.

There is one piece of business that we did not cover at the AGM that I would like to cover and that is a motion to change the signors at the bank.

I Joanne Barr would like to motion to remove Joanne Barr from the CCCU general bank account _____ and gaming bank account _____ and have Heather Morris Chairperson added as a signor to the CCCU General Bank account _____ and gaming account blank_____.

I would like to extend a special thank you to Heather Morris for showing initiative in learning all about the PAC and the PAC Chair role, you are going to be one amazing representative for our school and parent group.

Committee Reports 735 to 745 (Vice)

Meeting Notes

- Funfair - Jodi, ask for insert.
- Line by line net total for committee report.
- Jodie, I just want to start off by thanking everyone here that gave time and energy to the fun fair. That was a huge undertaking and I appreciate your support. As a team we decided to use the previous funfair budget as a guideline, and we had to make a few changes post covid. Scale back the kitchen to make it easier, color-coding food items. Overall, we were very successful in our budgeting and planning. We the classroom baskets were very successful. We had a lot of donations for the auctions, hand sanitizing and the sunflower planning station. Jodie, seeing all those excited smiling kids was the best part of the entire day. That was the goal. I was proud to

bring that community vibe back. A 50 50 draw was run at the Saratoga speedway on the weekend prior to the fair that earned part of the profit. Overall, our net income was 6000.... Get total from Jodie.

Insert From Jodi

What an awesome undertaking planning a fun fair is. Totally something one needs a team to pull off and luckily, I found an amazing team for the 2023 event! The planning process came with a guide but no guide for the post Covid world we were planning in. As a team we decided to use the previous fun fair budget as a guide and attempt to spend smart and stay under what was spent the previous year. For the kitchen we decided to scale back what we offered to make it faster and easier for volunteers. A color coordinated item list was also made, and we only printed enough tickets for each item to sell out and not over sell. All in all, we were very successful in our budget planning and spent less than the previous year while still having enough to last the entire event. Classroom baskets were very successful, and we were able to make many baskets from the items donated by parents. We also had many generous donations from local businesses for auction items, hand sanitizer and sunflower planting. The event overall was such an awesome day. It was amazing to see the leadership students stepping up and really helping make the day such a success. Teachers and parents showed up to volunteer at game stations and to let their kids have some fun and enjoy such a fun community event. Seeing all those excited, smiling kids made all the hard work of planning worth it! Through the planning process I was offered an opportunity to hold a 50/50 draw at Saratoga Speedway over the May long weekend. That draw was able to raise \$915 for us to put towards bussing costs which are insanely high for rural schools. As always without volunteer's events like this just don't happen and our community stepped up and I couldn't be more thankful. Total income for fun fair was \$6230.18.

DPAC Report 745 to 755

Meeting Notes

- We do not have a DPAC report.
- Joanne has the minutes from the last meeting. Heather was in attendance as well.
- Heather It was jam packed, nothing stood out to heather but if anyone wasn't to see the minutes just let me know.
- The minutes are posted on the DPAC website.

Insert from Heather

DPAC Minutes to add to the MBEPAC June minutes:

- Gaming grants to be submitted by the end of this month.

- BCCPAC membership renewal open (until the fall)
- Sexual Health Committee - Consent awareness week speaker series in Sept
- Speaker series - Community Connections - ADHD - June 3rd - well received.
- Superintendent - Busy
 - District position selection,
 - high enrollment above projected numbers,
 - 700 units being built,
 - equity scan results to follow.
- Next meeting Oct 2nd

Treasurer Report 755 to 810

Meeting Notes

- Year-end budget
- So far, we have only paid 1018 dollars and 15 cents. Apparently 6000 still to come in for bussing.
- Elder doors are under gaming, Cassandra would like to make a motion to move that to next year's gaming budget, Joanne seconds that motion. Motion passed. 2700 carried over to the next year.
- Chris is possible to do more 50 to 50 at the speedway. Joanne, it is best practice to plan that in the budget.
- Anna motions to run fundraising at the speedway, Andrea seconds the motion; these funds would go to the budget the 2023 2024 school year. Jodi as executive would be responsible event over July and August. Gaming calls for having a gaming coordinator. Cassandra cannot be a gaming coordinator. Due to not having a gaming coordinator the motion will be tabled in September. Hopefully we can participate in the September final season event. We will also investigate having a gaming coordinator.
- 36 thousand 355 dollars. Two checks to be deposited for hot lunch. Discover coming out jue 2nd.
- We are waiting for a 500-dollar cheque from Miracle Beach.
- Zale would like to spend the budget of 1500 dollars to replenish the balls. Valerie motions to replenish balls for the outdoor play time, often per classroom. That falls under the budgeted item of equipment. Anna seconds the purchase.
- Grade 7 grads have ordered hoodies, there will be about 1000. There are about 500 for the banquet. Zale feels that is enough. Cassandra motions that we can pay the bill when it comes in. Valerie seconds.

- Staff appreciation, we were planning to purchase gift cards, Cassandra is looking for suggestions. Julie feels 100-dollar gift card isn't enough for a teacher retiring from 24 years at the school. Zale is also putting together a sunshine gift and flowers as well. Candice, that is the portion from the PAC and that is a standard, it is the PACS portion. Anna, we ask Serena at the bloomery to put together baskets for the teachers. Candice, this would probably go over 100 dollars and we would ask for donations for serena that is unfair.
- Samantha the 25, 50 and 100 are just Pac's contribution.
- Joanne motions to take purchasing rights for the gifts, Valerie 2nds the motion for Cassandra has purchasing rights for the motion. Motion passed.
- There is 275 left of the hot lunch committee to buy the staff lunch.
- Zale and Cassandra budget conversation; are we all comfortable staying close to last year's budget. Adding three thousand to fundraising for funfair. Student health and wellness we budgeted 2500 but we used none this year should we lower it. Joanne thinks we should use the budget for a gaga ball pit. Jackie objects to a gaga ball pit it is not health and wellness. Gaga ball is a negative mental health activity. The budget was originally earmarked for a mental health committee. But that was not a specific idea, so the money was not earmarked. Anna has ideas about a gaga ball pit. A gaga ball pit made by maintenance is about 3000 dollars, it will mean a lot if we could get a wood at cost, which would help a lot. Joanne and Candice would you like to strike a committee. The committee will look at lunch and recess activities, gaga ball pit. Candice, yes, I would, Anna would you work on that with me. Anna yes.
- Joanne, can we motion to support this in the budget, Anna puts forward the motion, Kelly seconds the motion. We hope to have a gaga ball pit built over the summer. Good jobs ladies, the kids will love it.
- Cassandra would like to motion to move the classroom budget to 350. Joanne seconds that.
- Culture performances we had four hundred we used none. Can we carry that forward to next year? Cassandra motions to carry forward the four hundred to next year's 400, Joanne seconds that motion.
- Emergency preparedness budget, we are getting imps at the school so we may not need as much money. But we should keep it at five hundred then see what happens at the district level.
- Fine arts Mrs. Borsma would like to purchase a keyboard that is like a real piano, Zale would like to split it. Can we carry it forward for next year to purchase it? Anna motions to carry it forward, Rebecca seconds that motion.

- Staff appreciation next year, we will have to increase the budget. We will have 3 retirements next year. Joanne motions to increase the staff budget to one thousand, Jodi seconds the motion. Motion passed.
- Cassandra everything is on track for busing, I think we should have 2 additional contingency buses, Joanne agrees with that budget. From 3 additional buses to 5 buses available to Zale. Joanne motions for that change, Anna seconds.
- Volunteer fuels, no one has claimed travel. Can we lower the budget from 1000 to 300? Cassandra motions Joanne seconds.
- Cassandra, we did amazing fundraising. Thanks Kelly.
- Legacy fund money allows money to be easily saved.
- Kelly would like us to talk about playground accessibility next year. Zale there is a district initiative on this. Valerie there is rotary money available as well.
- Kate bullying kindness committee, buddy bench.
- Joanne Erase website is a great access to parents.
- Buddy Bench is a big want by PAC parents and Zale. We will look at it in our September budget.
- Valerie, it would be nice to Elder Honorarium support added to the PAC budget.

- AMENDMENT from October 2023 Meeting. Jackie Gibbons mentioned starting an Empathy Club back in June.

Open Agenda Period

Meeting Notes

Jackie Motions moves to call a bylaw for an organizational and operational review with an audit with the BCCPAC leadership manual.

Would like to see all the financial records for parents. Candice, would you do the review? Jackie, it needs to be two to three members of non-signing authority, Candice seconds the motions and volunteers to be on the committee. Heather, what is it you are looking for? What is the scope you are looking for? Bylaw review and so on...

Heather how are you going to measure an audit of this scope. Is it financial, what exactly are you reviewing?

Mike, if people really want to know what is happening, they should start coming to meetings!

Heather suggests this is an agenda item in September and review the motion when we have more time, considering we only have 11 days of the school year left!

Vote to do the actual review of financials - Vote moved to be an agenda item for September. With a vote on the audit for bylaws finances and overall moral turpitude.

Motion Insert from Jackie:

The motion was: “to call for an operational and financial review (organizational review), as per Miracle Beach PAC Bylaw Section 9 Point 5; not to be confused with an audit within the Accounting Profession. Calling on two to three Parents (Members) without signing authority, preferably with financial or legal education, according to BCCPAC Leadership Manual Tab 15 Page 3 Point 14, further defined in Tab 15 Page 7. According to TAB 15 Page 3 Point 13, every council member has the right to see all financial records on reasonable notice.”

If you could please be sure to mention, as stated at the meeting, that there is no accusation of wrong doings and the purpose of the audit would be to improve efficiency and the deliverance of the Miracle Beach PAC’s Constitution by identifying any areas of weakness that can be improved upon.

Next Meeting

September 2023

Motion to Adjourn

Mike motions to adjourn Kelly seconds.