

Royston Elementary School
January PAC Meeting

January 13, 2022

Start time: 6:34

Paul Liebenberg, Briana Noot, AC, Alana, Anna Minaker, Chris C., Chris Ford, Christine Van Der Ree, Danielle, Jessica Bell, Kristen Patten, Lee Hutchison, Leslie Dunlop, Lucia, Oconnell, Rowan Magee, Shere Flawse, Stephen Morris, Steve Monita, Tara Pietrzak, Teresa Cameron

1. Welcome and Introductions
2. Agenda review and additions
3. Reports:
 - a. Principals Report – Please see attached report
 - b. SD71 Trustee Report – See below regarding boundary changes
 - c. DPAC Report N/A
 - d. Treasurer Report N/A
 - e. Fundraising Report N/A
4. New Business
 - a. Hot lunch update – all is going well. A big thank-you to Tara for keeping this going after some additional COVID shifts
 - b. Hoodies and T's – Paul has worked incredibly hard and hoodies and sweatshirts should be ready to go out next week.
 - c. Boundary Discussion
 - Sheila McDonald joined the meeting to share information regarding catchment area changes. This information is available, as of today, on Comoxvalleyschools.ca under the heading 'schools'. There is a section at the bottom of the page to leave questions and comments. All feedback is encouraged.

Meeting Adjourned 7:28

PAC meeting Admin Notes – January 13, 2022

1. School return has gone very well with only 10 to 16 children marked absence due to illness (3-5%). This is very close to our January attendance in 2020 and 2021 (school and district wide).

Revisited our health and safety protocols – cutting down the number of students using the gym and pushing to hand washing, rather than hand sanitizing prior to eating. The school is closed to visitors. We will have to move to locking the front doors as we continue to get people popping into the office. Instead of coming in, if you need something, just call the office. We try and catch you if we see you hovering at the door.

2. Summary of learning for Portfolio classes, comes out at the end of the month, evidence of learning remains in the portfolios. Report card envelopes for these and the traditional report cards that went home in December need to be returned
3. EASE program is now underway in the school - Teresa
4. Middle Years Development Instrument – grade 5's will start tomorrow, a survey that helps to give us data – a social emotional survey which gives us great data on how kids are doing and if they feel supported.
5. Kindergarten Neighbourhood Registration runs January 31 - February 4, 2022.
<https://www.comoxvalleyschools.ca/student-registration/>
6. Proceeding with our field trips, some booking confirmations are in the works. Thanks to our school community. There is great excitement. Snow shoeing and tubing for the grade 2/3's occurs at the end of the month.
7. We are continuing with our school wide inquiry work, shifting our focus to appreciating diversity which is being launched with Black Excellence day on Friday.
8. Remote Learning Plan - we have been asked to prepare for continuity of learning which we did Jan. 4th to 10th.

Expect a communication by email from the school district on the details of the different closures and stages coming out shortly

Functional Closure vs Health Closure

Staff shortage would move us to a functional closure – SBO would determine this. We have a plan to re-distribute staff and potentially combine classes as appropriate. District staff, if available could be redeployed to keep us open. If a functional closure is called, there would be a short turn around to remote learning, which would likely last 5 school days.

Health closure – our student reported illnesses are being closely monitored through our attendance system. A significant increase in student reported illness could move us to remote learning. This is reported at 10 am each day. Island health would determine the closure and advise us on the duration. This could be class specific or school wide.

Families can expect:

- Communication by email from the school regarding the closure and next steps
- Communication from teachers to families initiating the remote learning plan.

Next week, teachers will provide a general outline of their remote learning plan with suggested resources that should be on hand. If tech needs are an issue, Mrs. VanderRee is the contact person and should be informed in advance so we can get tech into the hands of families who need it. We are also using class time in the computer lab to practice with our sign-ins for Microsoft teams and any other programs the teacher will be requiring.

During remote learning, families can expect daily access to the child's teacher as well as some scheduled class meeting/lesson times. We are working on fine tuning those times to spread them out in the day given multiple students in one family.

We are hoping we have set up in a way that will support all of our children and to keep the learning ongoing. We recognize the significant impact on families and truly hope our plans are not needed.

9. Process for feedback for Boundary changes – impacted families will be emailed a link to a web page that summarizes the proposed changes and will have an opportunity on that web page to respond, prior to the February board meeting. Link now live on the website ...

[Royston-Courtenay Elementary Boundary Review – Comox Valley Schools](#)