

Royston Elementary PAC Executive

Meeting Minutes

May 12, 2022

Meeting brought to order at 6:30pm

In attendance: Warren Colegrave, Teresa Cameron, Paul Liebenberg, Jasmin Tufnail, Briana Noot, Leslie Dunlop, Stacey Murphy, Anna Minaker

1. Welcome & Introductions –

2. Agenda Review & Additions

3. Reports

- **Principals Report –**
Warren Colegrave – Please see attached report. Warren requesting extra \$500 for Tribune Bay field trip for end of year gr 6's – YES.
- **SD71 Trustee Report** – None
- **DPAC Report** – None
- **Treasurer Report** – Stacey Murphy. Should be ending the year around \$18k. Very over budget on field trips this year. Hot lunches still very profitable – about \$1800/mth. Pauline Rankin – added special request for \$350 for books. Approval for \$500 total – YES. With understanding that books stay in school. Teachers discretionary budget is in binder. A few teachers have gone over budget – this won't be approved.
- **Fundraising Report** – Gunters. Briana needs Tara to put orders into system. Orders will need to be in by May 24th.

4. New Business

- **Hot lunch update** – Tara P - Discussion about taking some of the pressure off Tara for Hot Lunches. Someone to help with financials ie deposits. Leslie Dunlop will help Tara with this. Maybe reviewing foods. We will not be restricting the foods we serve until we are forced to.
- **Boundary Discussion** – see principals report.
- **Outdoor Classroom** – building starting soon!
- **Beach Day** – June 27th. CVRD put in port-a-potties for us previously at no cost. Paul and Warren will meet and go over food/supplies needed
- **Field Trips** – Most classes have done field trips now, teachers are being encouraged to take their class.
- **Brad Harris Memorial** – School picks bursary recipient. Will be changed to “Brad Harris Memorial Bursary” indefinitely. Focus on community involvement. This cannot be changed this year but Briana will have it changed in the fall.
- **Crosswalk** – Jasmin still having difficulty getting momentum on this, keeps getting bounced from one person to another and then no one returns calls regarding this.

- **Elections** – will be at fist PAC Meeting in the fall. Annual General Meeting in October
- **Leaving Gifts & Staff Appreciation Gifts** – YES .. PAC normally helps fund this and will continue to do so
- **June 9th Meeting** – at the pub

Meeting adjourned at 8:07pm.

Royston Elementary Principal's Report: May 2022

2022-2023 School Year:

- Current enrollment 273
- 13 Divisions

Staffing (2021-22):

- We currently have 3 EA practicum students (Rosa Maxwell, Paige Coburn, Erin Hahn) and 1 ISW practicum student (Lauren Simmons). All EA practicums are going well, and they are actively contributing to supporting students at our school in a variety of ways.
- Alexandra Hoy went on maternity leave May 2nd. Anthea Morritt is teaching primary music 2 days/week for May/June.

Staffing (2022-23):

- Staff leaving:
 - Alexandra Hoy (Maternity – Puntledge)
 - Rebecca Coley (Puntledge)
 - Amanda Davidge (Valley View)
 - Canda Monita (Valley View)
 - Pauline Rankin (Airport)
- Incoming Staff (for 2022-23):
 - Jane Murgatroyd (grade 1)
 - Adrienne Glover (grade ½)
- Still have 3 positions to hire in round 3 (that we know of at this time)

Boundary Decision Exemptions:

- All current grade 4s and 5s were given exemptions and allowed to stay at Royston. Younger siblings were not allowed to stay. All told, the number of exempted students was 12.

Where are our students going?

School	# Students going
Arden	2
Aspen	2
Brooklyn	2
Courtenay El	19
Cumberland	2
Puntledge	5
Valley View	8
Total	40

- Now that we have identified who is leaving and where, the work will begin on facilitating some transitions, particularly for those students heading to Courtenay El.

Cumberland Grade 6 Transition:

- May 19th: Cumberland SBT delegation coming to Royston for articulation

- Cumberland students (former Royston alumni) coming at this time to speak to our grade 6s.
- Cumberland pen pal letters have arrived.
- Visit to CCS planned for June 14th. Event will include activities, tour, and lunch for combined grade 6s.

TheatreWorks Update:

The decision was made 3 weeks ago to cancel our TheatreWorks production for this year. Kymme and I spoke about perhaps resurrecting the production next year after Christmas (with a performance before Spring Break).

Why?

- Wrong time of year (too many end-of-year events already).
- Classroom teachers were unaware of how much time/creative energy this production would take.
- All 3 grade 5/6 teachers are all new (except Jacki Zbirun). Lot of pressure to learn/keep many of the Royston traditions alive.

Welcome to Kindergarten:

WTK happened this Tuesday (May 10th) and the feedback was excellent!

- We hosted 24 of 32 families who have registered for next year
- We will be reaching out to the families who did not attend to arrange a visit to the school.

Track & Field makeup Jamboree was today, May 12th

- Next week (May 17th) is the District Track Meet. Short turnaround time for Royston to get its competitive team together.

Field Trips

- Thank-you once again for your support with field trips.
- We believe that all classes have now gone on at least one field trip this year.
- Grade 6 field trip to Tribune Bay Outdoor Education Centre (May 24th)
 - Funding request – allocated \$2000, but could use another \$500.

Important End of Year Dates:

May 24th: Brooks Secondary grade 8/9 ensemble band coming to do a performance

June 2nd: Young Entrepreneur Fair

June 21st: National Aboriginal Peoples' Day (activities currently being planned)

June 24th: Fun Day (started conversation with CCS about having leadership students help)

June 27th: Beach Day

June 28th: Grade 6 Graduation

June 29th: Final Assembly