

Royston Elementary PAC Executive AGM

Meeting Minutes

June 1, 2023

Meeting brought to order at 6:08pm

In attendance: Danica Prowse, Tara Pietrzak, Teresa Cameron, Warren Colegrave, Briana Noot, Stacey Murphy, Chelsea McCannel-Keene

Annual General Meeting

Approvals:

- a) June 2023 Agenda – approved by Briana Noot
- b) Minutes for May 2023 – approved by Stacey Murphy

PAC Vote

- PAC Executive Team:
 - Chairperson, Stacey Murphy nominated **Briana Noot**, position accepted.
 - Vice-Chairperson, Stacey Murphy nominated **Tara Pietrzak**, position accepted.
 - Treasurer, Stacey Murphy nominated **Danica Prowse**, position accepted.
 - Secretary, Briana Noot nominated **Rosa Maxwell**, position accepted.
- Signing Authority voted and awarded to:
 - Briana Noot – Chairperson
 - Tara Pietrzak – Vice- Chairperson
 - Danica Prowse – Treasurer
 - Rosa Maxwell – Secretary
- Signing Authority to be removed from the Community Partners Package at Coastal Community Credit Union, Royston Elementary School PAC:
 - Jasmin Tufnail
 - Paul Liebenberg
 - Stacey Murphy
- Briana will update our AGM minutes on the societies online login and put the minutes to be signed in the PAC drawer, this way we can start the process of removing/adding signing authorities.

Meeting Moved to Royston Towne Pub

In attendance: Danica Prowse, Tara Pietrzak, Teresa Cameron, Warren Colegrave, Briana Noot, Stacey Murphy, Chelsea McCannel-Keene, Anna Minaker

Reports:

Principals Report: Please see attached.

SD71 Trustee's Report:

- Thank-you Chelsea McCannel-Keene for being in attendance and providing an update from the board.
- Comox Valley School Board is currently looking at replacement for Tom Demeo, superintendent. Tom Demeo has concluded his duties with Comox Valley Schools. Geoff Manning is now the acting superintendent of schools.
- Please see the following link for the newsletter: <https://www.comoxvalleyschools.ca/wp-content/uploads/2023/06/May-2023-Board-Business-7.pdf>

Treasurer Report:

- There is roughly \$25,000 in the general account and roughly \$5000 in the gaming account. Final totals will be in once hot lunch numbers have settled out for the month.
- As voted on last month, PAC will contribute additional funds to cover any shortage for bussing from the school for beach day.
- Thank-you Stacey for all you have done for PAC as the treasurer, we will miss you!

DPAC Report – N/A

Hot Lunch Report:

- In the final month of hot lunch and looking into next year, the hot lunch program has done well this year Thank-you Tara!
- We have had a generous donation for the Wachiay Friendship Centre of \$1000, this made a considerable difference in covering the hot lunch subsidy program. We will look at hot lunch more in September to make a plan to help with covering the hot lunch subsidy program.
- Tara will send another email update to ensure all hot lunch moneys 'owing' are paid by the end of June.

Beach Day:

- Paul has created a separate facebook group chat for Beach day planning and volunteers. Briana and Danica will make a grocery list for shopping and purchase hot dogs, freezies, juice boxes and bag of chips for 275 students.
- We will use the stove at the facility for cooking the hot dogs and also bring crock pots for additional heated storage.

End of year Grade six trip:

- Paul will have the bottle depot cheque made out to Royston PAC and Stacey will get those funds to the school to contribute towards grade six end of the year trip.
- Paul has made hoodies for all the grade six grads for a cost of \$20. PAC will help cover the cost for any grads that need help to cover the cost – Thank-you Paul!

Brad Harris Memorial Bursary:

- Dennyse Harris with her 2 children will be attending the bursary ceremony at Vanier on June 13th, to hand out the bursary and card to Anna Neilsen.

Meeting Adjourned 8:35pm**Royston Elementary Principal's Report for Thursday, June 1, 2023****Happenings around Royston Elementary since our last meeting:**

- We have almost completed our class building process for 2023-24. Big thanks to all staff who took extra time out of their schedules to prepare for and attend the grade meetings.
- On May 24th our grade 6 students attended a fun and interactive transition morning at Cumberland Community School with their future grade 7 Cumberland classmates.
- The literacy assessments are rolling in and the results look fantastic so far (we will share them with you in the fall after they have been collated). What's next? Reflection time about the process and steps for next year. Staff have spoken and want to keep our literacy goal next year and (hopefully) our new-found culture of evidence informed instruction around reading, but also explore assessment and pedagogy around improving student writing.
- Mr. Liebenberg has purchased the hoodies for grade 6 and production is under way. Way to go Paul!
- Our Joint Occupational Health and Safety committee attended an all-day training session on May 15th. On May 31st they completed our second annual site-safety audit.

Staffing Notes:

- Ms. Kiwanuka is back to teach K-3 music and help co-teach with our VP.
- Tomorrow (June 2nd) we will receive our support staff postings for the 2023-24 school year.

Looking forward to the upcoming weeks at Royston Elementary

- SD71 transferred another \$4100 to Royston Elementary this week as part of the Student Affordability funds that were given to school districts by the Ministry in the fall of 2022. This money is being earmarked to bring the cost of school supplies down for students across the district. We have developed a flexible plan at Royston to use this money to bring down costs for parents (like the purchasing of planners, headphones, and teacher-specific supplies that parents would have been asked to purchase) and to (hopefully) have money in reserve to assist those parents who are in need of assistance.
- Beach Day is June 15th! The facilities look amazing!
- Preparations are underway for our National Indigenous People's Day celebration on June 21st. The bouncy castle has been ordered, and I have confirmed that a contingent of Royston alumni from the Cumberland Leadership program will be coming to help us on that day. We may also require some parent volunteers (Bannock makers/helpers?).
- Preparations are also underway for our grade 6 completion ceremony, which is scheduled for Tuesday, June 27th at 10:30am.
- We received confirmation that our rainbow sidewalk will be painted during the summer. It sounds like our entire parking lot will get new paint.
- The last (1/2) day of school is June 29th. Students will be dismissed at 11:40am.