

Royston Elementary PAC

Meeting Minutes

January 14, 2026

In Attendance: Richelle Lamont Berg, Stacey Hoselton, Danica Payne, Erin Charleton, Megan Osborne, Sarah Leakey, Andrea Braim, Amanda Klazinga, Brianna Matheson, Ashlee Gerlock, Char Siddon, Lee McKillican

1. Call to Order at 6:30pm

- a. Welcome/Introductions/Land Acknowledgement
- b. Approval of minutes: December 2025
- c. Approval of agenda

2. Admin Report

Lee McKillican/Char Siddon

a. Happenings since our last meeting:

- i. Busy December - Thanks to all who had a part in making December memorable, fun, and supportive. Lots going on - pancake breakfast, spirit week, winter concert, winter market, compassionate gift cards and so much more

b. Happenings this month around Royston

- i. Jan 14th - Character Assembly - Perseverance
- ii. Jan 19th - Vancouver Island Symphony at the Sid Williams Theatre for Grade 4 students
- iii. Jan 19 - 30 MDI Survey (Grade 5 Students)

c. Next Month: February

- i. Div 8/9 Mt. Washington ski lessons. Info and funding request to follow
- ii. Feb 16th Family Day - No School
- iii. Feb 17th Pro D Day - No School for kids
- iv. Resilient Rhythm Resource - Full Day - whole school Rhythm session
- v. Character Assembly - Empathy: Feb 27th and Mar 4th

d. May

- i. Indigenous Focus Professional Development Day has been added to the District Calendar on May 15th

e. Topics

- i. SEL at Royston - Perseverance
- ii. CORE Ed - Critical Thinking
- iii. Ms Siddon would like to collect some fun/creative props and costumes to help support learning through creating various "characters".

f. PAC Requests

- i. New reimagined Indigenized Royston Raven Logo. Submitted an expression of interest to KFN with an estimated price tag of: \$1500.00

- ii. Gr. 6 teachers are wondering if PAC would support contributing more money to grad sweaters. We are hoping to order this month so kids can have them earlier in the year than prior. Looking at colour graphics.
- iii. Compass Adventures - Ocean Smart Learn to Sail Program plus water safety. \$95/child for a 1 day program. \$130 for a 2-day program.

3. Treasurer Report

Danica Prowse

- a. December fundraiser results (see scanned documents for details)
- b. General account \$37,295.09

4. Hot Lunches/Food Distribution

Andrea/Mai

- a. Pita Pit is now closed
- b. The current number of suppliers seems to be a good fit

5. Fundraising

Amanda/Erin/Ashlee

- a. Online store - next steps
 - i. This seems to be going well overall
 - ii. We could improve communications to make people more aware of what is available. This could be monthly.
- b. Purdy's Chocolates for Easter
- c. Movie night - This may be more costly as we would now need to cover the cost of licensing ourselves.
- d. Westcoast Seeds fundraiser timing (too early last year) - will plan for pickup before Spring Break. To run mid Feb x 2 weeks.
- e. Spring Gunter Fundraiser - April
- f. No Spring Market this year
- g. Will consider other options: Beer and burger night with silent auction?

6. Old Business

- a. Royston Multi-Use Path
 - i. Need to make changes to allow kids to walk safely to the school.
 - ii. No significant progress from prior that we are aware of.
 - iii. Discussion re: needing to make some more noise about this in order to see changes to help promote safety for our students and community
- b. Food Safe for Erin Complete - Thanks Erin!
- c. Indigenous School Logo - as above

- d. Letter to Jeremy Morrow re extending Royston to Grade 7.
More consultation on the why needed before we send. -
Need volunteers to pick this up
- e. Will need to set a date for First Aid Training for grade 4s

7. New Business

- a. Activity for Grade 3 students?
 - i. Swim lessons, ice skating, climbing?
- b. Potential to fund some new playground equipment
 - i. Zip line - quotes, grant application, school funding?
 - ii. Accessible swing (Richelle update)
- c. Our 2nd parenting workshop in our series with VP and Social Emotional Learning expert Char Siddon is on January 28th! - Talk re: We will be learning how to keep our kids safe online, the impact of social media and what we can do about it as well as teaching and modeling healthy tech habits.

8. Adjourned at 755pm - Next Meeting: Feb 11 (Bri Away)

Principal's Report Jan 14, 2026

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Topics

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- CORE Ed – Critical Thinking

PAC (Parent Advisory Council) Requests:

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Royston Elementary PAC Society

Profit and Loss by Tag Group

September 1, 2025 - January 14, 2026

	GUNTER BROS MEAT - FALL	HALLOWEEN DANCE	HOT LUNCH	ONLINE STORE WINTER	RADBIRDS SPIRITWEAR	WINTER MARKET
Income						
Hot Lunch			500.00			
Sales of Product Income	5,182.00	3,030.95		4,545.18		1,645.65
Services	6,927.73		22,574.97			
Total Income	\$12,109.73	\$3,030.95	\$23,074.97	\$4,545.18	\$0.00	\$1,645.65
GROSS PROFIT	\$12,109.73	\$3,030.95	\$23,074.97	\$4,545.18	\$0.00	\$1,645.65
Expenses						
Bank charges		4.74				
Fundraising	10,859.00	1,043.92		599.00	306.05	815.73
Hot Lunch Supplies			14,189.54			
Total Expenses	\$10,859.00	\$1,048.66	\$14,189.54	\$599.00	\$306.05	\$815.73
NET OPERATING INCOME	\$1,250.73	\$1,982.29	\$8,885.43	\$3,946.18	\$ -306.05	\$829.92
NET INCOME	\$1,250.73	\$1,982.29	\$8,885.43	\$3,946.18	\$ -306.05	\$829.92

