

Royston Elementary PAC

Meeting Minutes

April 15, 2026

In Attendance: Brianna Matheson, Andrea Braim, Amanda Klazinga, Graeme Hahn, Erin Charleton, Sarah Leakey, Stacey Hoselton, Lee McKillican, Char Siddon, Richelle Lamont Berg, Megan Osborne

1. Call to Order at 6:30pm

- a. Welcome/Introductions/Land Acknowledgement
- b. Approval of minutes: March 2026
- c. Approval of agenda/Any additions

2. Admin Report

Lee McKillican/Char Siddon

a. Happenings Since outlast meeting:

- i. Pedagogy of play. School-wide inquiry project March 13th
 - Aims to get multi-age groupings of kids together for unstructured play
 - Well received by students
 - Next event will be April 20th
- ii. LST Jen Bell has also started afternoon play Wednesdays - this is going well so far
- iii. March 6-20 - Gymnastics (all classes)
- iv. March 19th - Rugby Session - grades 3-6
- v. Intro to golf program for our Div. 1-6.
 - Thank you to the Crown Isle team
- vi. Time change/schedule change (again)?
 - Discussed potential issues with "December darkness" - sunrise at 9:19 on Dec 21st. We will look into options re: how to best manage this
- vii. Report cards March 20th
 - Feedback is welcome. Parents also welcome to reach out directly to teachers to further discuss as needed
 - If significant concerns identified then concerns will also be addressed directly with parents/guardians

b. Happenings this month around Royston Elementary

- i. Spring Individual and Class photos - Thursday April 16th
- ii. Poultry in Motion April 17th
- iii. Pedagogy of Play School Wide Inquiry project - April 20th 12:45-1:45pm
- iv. Creative Character Assembly April 22nd (Intermediate), April 24th (Primary)

- v. Grade 4-5 Floor Ball Tournament/Jamboree at GP Vanier
 - 4 games against 4 different schools
 - 30 students will be involved
 - vi. Parent Workshop ideas? What's next? Early-mid May??
 - See below
 - vii. Welcome to K - May 5th - 2:45-3:45pm
 - 23 or 24 students at present
- c. **May-June**
- i. June 17th - Beach Day
 - ii. June 19th - Indigenous Peoples Day
 - iii. June 23rd - Grade 6 Leaving Ceremony
 - iv. June 25th - Last day of school
- d. **PAC Requests:**
- i. **Xylophones - for Music Program (Jackie Zbirin)**
 - Either 2 sopranos $\$512.00 \times 2 = \1024.00
 - OR 1 soprano and 1 alto $\$512.00 + \$650 = \$1265.00$
 - OR 2 altos $\$650.00 \times 2 = \1300.00
 - I would also need to purchase soprano and alto replacement tubing to help with the repair of a few of our existing units. The replacement tubing is approximately \$12 per set. I would need at least three sets = \$36.00 in total
 - PAC approved up to \$1300 as requested

3. Treasurer Report

Danica Prowse

- a. See attached info
- b. We will need a new Treasurer for our PAC next year as Danica is not able to continue. We will look to integrate this person early on as able to ease this transition.
- c. We will ensure application for next year's gaming grant as well

4. DPAC Report

Graeme Hahn

- a. Discussed documentary that included info about the school gardening programs with Zach Galafinakis
- b. Catherine Crowe DPAC rep - recently navigated grants and installation of new playground at Robb Road. She is willing to help us move forward with our potential playground plans

5. Hot Lunches/Food Distribution

Andrea/Mai

- a. Volunteer recruitment for next year.
 - i. How many volunteers do we need? 18 ideally but this depends on how often people are volunteering
- b. Looking into options to add sushi options

6. Fundraising

Amanda/Erin/Ashlee

- a. The Roe's Garden Flower Subscriptions - ongoing (Brianna)
- b. Sourdough Fundraising ongoing until Mothers' Day (Erin)
- c. Spring Gunter Fundraiser - April 21-May 5. Submit order Monday May 11th. Pickup 1-2 weeks later. (Brianna)

7. Old Business

- a. Royston Multi-Use Path
 - i. Graeme and Brianna meeting with Robyn and Dylan from CVRD April 16th. Will provide an update after that meeting.
- b. Compass Sailing - Div 8 & 9
- c. WIP - Grade 3's
- d. Parent Workshop
 - i. Date: May 27th
 - ii. Topic: Conflict Resolution: Friendships, Siblings
- e. Free play afterschool
 - i. Open lightly supervised play afterschool
 - ii. Timing: Bell to 3:15pm
 - iii. Max 20 students to start
 - iv. Tara Conolly willing to help run this on Wednesdays
 - v. Will need a sign-up system and student pick up info + info for parent/guardian contacts
 - vi. Discussed logistics, volunteer recruitment. More info to come.
- f. Playground Equipment
 - i. Spinner for existing playground - waiting on quotes (Richelle)
 - ii. Sandbox

8. New Business

- a. Discussed enrolment numbers at Royston
- b. Discussed possibility of Royston Elementary extending to Grade 7
 - i. Opportunities to complete survey on Comox Schools Long-term planning (info sent out today)
 - ii. Consider a PAC survey or petition upcoming
- c. Welcome to Kindergarten on May 5
- d. Volunteer recruitment ideas
 - i. Burger and Beer night at the Roy - May do this in the Fall so we can invite new K parents as well
 - ii. Facebook Page

9. Adjourned 8:00pm - Next Meeting: May 13

Principal's Report April 15, 2026

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- Report Cards March 20th – feedback?
- Intro to Golf for our Div. 1-6. Thank you to Crown Isle team.

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