

Royston Elementary PAC

Meeting Minutes

May 13, 2026

In Attendance: Brianna Matheson, Megan Osborne, Andrea Braim, Erin Charleton, Graeme Hahn, Richelle Lamont-Berg, Stacey Hoselton, Lee McKillican, Dylan Thiessen, Robyn Holme

1. Call to Order @ 6:30pm

- a. Welcome/Introductions/Land Acknowledgement
- b. Approval of minutes: April 2026
- c. Approval of agenda

2. Royston Multi Use Path Update with CVRD

Dylan Thiessen/Robyn Holme

- a. Copy of presentation to be posted

3. Admin Report

Lee McKillican/Char Siddon

a. Happenings since our last meeting:

- i. Spring individual and class photos - Thursday April 16th. Included sibling photos
- ii. Poultry in Motion April 17th
- iii. Pedagogy of Play School Wide Inquiry Project - April 20th 12:45-1:45
- iv. Creativity Character Assembly Apr. 22 (Intermediate), Apr. 24 (Primary)
- v. Gr 4-5 Floor Ball tournament/Jamboree at GP Vanier
- vi. Welcome to K - May 5th - 2:45-3:45

b. Happenings this month around Royston Elementary

- i. Sailing - Div 8-9. 3 sessions each. Going very well thus far
- ii. Bussing - status quo... for the time being.
 - Looking into further possibilities upcoming, especially for mornings that will be darker this coming year due to the change with time changes. (New lighting will be added to the school areas for this reason as well)
- iii. Before and after school care - will be available. Mighty Cubs Child Care. Press Release is coming soon
- iv. New hires to Royston
 - Emma Mossie - Th-Fr (LST)
 - Megan Fletcher W-Fr TL for Ms. Hamilton-McQuarrie

c. May-June:

- i. June 17th - Beach Day
- ii. June 19th - Indigenous Peoples Day
- iii. June 23rd - Gr 6 Leaving Ceremony
- iv. June 25th - Last Day of School

4. Treasurer Report

Danica Prowse

- a. Treasurer needed for 26/27 school year ASAP to allow for a smooth transition
- b. General account just under \$38,000
- c. Gaming account just over \$5,000

5. DPAC Report

Graeme Hahn

- a. Many reports from the BCCPAC
- b. Our district helped a lot of the gender-based violence programming to move forward
- c. Planning ongoing for the coming year

6. Hot lunches/Food Distribution

Andrea/Mai

- a. Volunteer recruitment for next year. Discussed how many volunteers we may need
- b. We need wooden spoons for lunches
- c. We are looking into other hot lunch computer systems to see if processing/admin fees can be lowered

7. Fundraising

Amanda/Erin/Ashlee

- a. Spring Gunter Fundraiser -Ordering closed. Pick up May 21. We need a few volunteers to help with distribution.
 - i. Erin and Richelle can help + we may need one more person to help
 - ii. Andrea will print labels
- b. Gut Feelings Sourdough fundraiser - now completed

8. Old Business

- a. Parent Workshop
 - i. New Date: June 3 at 630PM
 - ii. Topic: Helping Children Navigate Conflict: Building Healthy Relationship Skills at Home and School
 - iii. More info to follow
- b. Free play afterschool
 - i. Tuesdays work best for Erin
 - ii. Open lightly supervised play afterschool
 - iii. Timing: Bell to 330pm
 - iv. Plan in place and this will likely start in the Fall
 - v. Further logistics and volunteer recruitment to follow
- c. Spinner for existing playground
 - i. Some quotes obtained for equipment (not including shipping, installation, etc)
 - 2 styles. Costs range as follows: \$3933, \$4972, \$8670, \$9720
 - ii. Alternatively, we may consider a larger piece of equipment
 - iii. We will continue to reassess and plan into the coming year. New ideas welcome!

- d. We may want to look at purchasing some additional equipment for the playground as well. Lee will assess needs.
- e. Welcome to Kindergarten - Will collect emails of people who said they would like to volunteer.

9. New Business

- a. Beach Day is June 17
 - i. What to serve - Pizza, Freezies, chips, juice boxes/water station
 - ii. Need volunteers to freeze freezies
 - iii. Need volunteers to help for beach day
- b. Appreciation gifts for retiring staff
 - i. We will do something for them at the last assembly
- c. Staff appreciation lunch or other ideas?
 - i. We will try to do this on Thursday June 11th in the multipurpose room or the gym
- d. First aid training for Grade 4s
 - i. We will see if we can still do this prior to the end of the year OR plan for both Grades 4 and 5 in September

10. Adjourn - Last meeting of the year: June 10th at 6:30pm. Elections at 6:00pm