

Valley View PAC Meeting Minutes

February 24, 2026 6:30pm - Valley View Library

In Attendance

Chair: Chelsey Newton

Vice Chair: Megan Norrish

Treasurer: Jonathan Kisiloski

Secretary: Erica Otto

Fundraising Co-Coordinators: Susie Gilson

& Jennifer Stokes

DPAC Rep: vacant

Trustee: Janice Caton (absent)

Principal (acting): Yolanda Lehton

Vice Principal (acting): Tamara Langan

Others: Pamela Saccucci (Social media),

Lisa

Meeting Notes

1. Welcome/Introductions : Chelsey Newton (chair)

Meeting called to order at 6:31 pm

Gilakas'la Welcome everyone. I would like to acknowledge that we are on the traditional territories of the K'ómoks First Nation. We would like to thank them for the privilege of living on the land and the gift of working with their children.

Gilakas'la

Introductions all around

2. Approval of Agenda: Chelsey Newton (chair)

Agenda to be approved as presented. Jonathan motion Susie Second All in favour: PASSED

3. Approval of minutes from January meeting

Minutes from January to be approved as circulated. Susie motion Megan Second All in favour: PASSED

4. Administration Report: Yolanda Lehton - Principal (acting)

- Basketball teams have regional tournaments this week - Girls Wednesday, Boys Thursday
- Month end assembly is on Feb 25 th at 10:45am – focus is pink shirt day - with special guest Joe Heslip (Associate Superintendent - Comox Valley Schools)
- HVAC work has started for the kitchen upgrade to install the new commercial oven
- No staffing changes
- No other facility changes
- Hot lunch program update - No need for parent volunteers at this time - Amber having 4 older grade students helping every day for prep, and another 4 students for cleanup/dishes afterward. Students also do food waste auditing, composting (new locked commercial bin showed up this week).

- Request from staff member for help with funding golf lessons: 4 lessons - \$20 per student - possibly 7 classes interested
 - \$12/student from gaming budget available (different from division funds) - to be used for extracurricular activities & field trips
 - Admin to determine number of classes/students for golf
 - Discussion re: potentially PAC to release full funds to Admin at beginning of the year (or now for current year) to be added to each division as long as used toward gaming approved activities. If audited, will need invoices so will need to ensure admin sending along itemized receipts

- Working on plans for the sensory room materials and made a list of materials about \$2800 to get some swings, chair stand and soft furnishings
- Outdoor learning space funds/playground funds – connected with Molly @ maintenance and we are looking into expanding the sandbox this year
 - Not able to do sensory garden fencing this year so will focus on new beds for the other garden – have a grant for some of the \$ needed
 - Looking into upgrading/expanding bike racks - consider covered bike rack areal... consider cameras as well. May need to do targeted fundraising campaign to fund it.

5. Trustee Report: Janice Caton

Trustee absent: email items shared with group

- survey on the district website for the 3 year calendar - everyone encouraged to look at the calendar and submit any questions or concerns you may have (feel free to email trustee directly or PAC to forward to trustee if you have any questions)
 - There will be a change to the day at elementary schools if the board passes the recommendations - both start of school day and an additional 5 minutes added to instructional time per day to meet the ministry's requirements for learning
 - Additional ProD days moved from August prior to school starting to be inserted throughout school year
- kindergarten registration - if you know anyone with children entering kindergarten next year please let them know it's important that they register as soon as possible to ensure staffing for next school year matches enrollment numbers
- The district is embarking upon the 2026-2027 budget process and with the current provincial budget we are unclear how districts will be effected
 - Province did include extra funding for education but it does not seem to cover all the inflationary cost pressures

6. Chair's Report: Chelsey Newton

MOTION: to transfer \$3000 from the "school ground/sensory enhancement gaming budget" to the school to use towards equipment for the sensory rooms.

Moved by Chelsey, Seconded by Jonathan, All in favour: PASSED

MOTION: to transfer \$2000 from the non-gaming fund to the school to use toward upgrading/replenishing sensory stations in the pods (Hokki stools, standing desks and weighted shoulder wraps)

Moved by Chelsey, Seconded by Megan, All in favour: PASSED

MOTION: to purchase Blackstone grill at Costco for \$499 out of earthquake fund as last BBQ went missing - have no cooking instrument in the earthquake supplies. School to purchase and submit receipt. Yolanda sees it being used for BBQ's, pancake breakfasts, etc as well. It would be stored in the seacan, not to be leant out to other schools

Moved by Chelsey, Seconded by Susie, All in favour: PASSED

Additional members to be added:

MOTION: to add the following members to the PAC executive

- Jennifer Stokes for co-fundraising and community building
 - Addition of volunteer parent coordination to PAC members to help school out (volunteers for school initiatives and PAC initiatives/events)
 - Moved by Chelsey, Seconded by Jonathan, all in favour: PASSED
- Erica Otto for secretary
 - Moved by Chelsey, Seconded by Megan, All in favour: PASSED

7. Fundraising Report: Susie Gilson

- Purdy's flyers went out to students and on facebook page and Week at a glance (WAG)
- Discussion on reminding parents for Mabel's Labels fundraising opportunity now that link is not on the hot lunch portal
- Hanging Baskets for mother's day - end order date in April sometime - more info to come

8. Treasurer's Report: Jonathan Kisiloski

Account balances at end of January:

- Non - gaming: \$15,723.24
- Gaming: \$11,416.64

9. DPAC Report

Nothing to report (position vacant)

10. Other Business/Q&A

- District funds for PAC - \$373 that the school gets from the district for PAC needs to be used by the end of the year (can use it for banks fees, babysitters, snacks for PAC meetings, stationary, etc.)
 - Babysitting to be offered at next PAC meeting to try to entice additional parent attendance at PAC meetings
 - \$10 per child offered to the older kids
 - Pizza to be offered at next meeting as well

- Info to be circulated in newsletter
- Discussion regarding school photo options
 - Lifetouch committed for this upcoming school year
 - Recommendation to transition to local company if possible
- Tamara Langan in charge of updating VV website - requests to go to her
- Grade 7 recognition - March 3 staff meeting will make some decisions on dates/plans and send out to families
- Pam to follow up with active schools person - Jamie Hilland jhilland@urbansystems.ca
 - Re: Advance arrow at Lerwick/Valley Vies
 - Front right hand bush on valley View property - maintenance responsibility
 - Sandwich sign - can we figure out a way to set out at pick up time

ACTION ITEMS:

1. Chelsey/Jonathan/Megan - to follow up on how to appropriately and most efficiently release student funds from gaming budget (\$12 per student) to ensure we have the invoices/receipts and are in compliance with gaming grant rules
2. Yolanda to discuss gaming budget student funds at next staff meeting to ask teachers how they would like to use the funds.
3. Erica to add expression of interest for bike rack initiative to PAC newsletter - see if any parents passionate and feel willing to lead multi-year initiative to fund project.
4. Yolanda to send invoices for sensory room purchases to PAC once funds used (earmarked for swing stand, soft furnishings, hammock, soft slides)
5. Yolanda/Susie to submit receipt to Jonathan for purchase of Blackstone grill
6. Jonathan to send out link for Mabel's labels to PAC part of VV website (Tamara Langan), WAG (Yolanda Lehton), facebook page (Pam/Chantal) and on newsletter (Erica) to go out soon
7. Jonathan to do up invoice to get district PAC funds from school.
8. Erica to send PAC executive updates to Tamara Langan for website
9. Yolanda will follow up with Molly and submit work order to get front right hand bush trimmed back for improved visibility of pedestrians and vehicles exiting parking lot

11. Next Meeting – March 17, 2026 at 6:30pm

!! We're looking for new people to join us! We have several open positions. If anyone is interested in getting more involved in the PAC on any level, please chat with us at a meeting or email valleyviewpac@gmail.com

Meeting adjourned 7:49 pm motion by Jonathan