

Valley View PAC AGM Minutes

May 21, 2026 6:30pm - Valley View Library

In Attendance

Chair: Chelsey Newton

Vice Chair: Megan Norrish

Treasurer: Jonathan Kisiloski

Secretary: Erica Otto

Fundraising Co-Coordination: Susie Gilson & Jennifer Stokes

DPAC Rep: vacant

Trustee: Janice Caton

Principal: Yolanda Lehton

Vice Principal: Tamara Langan (absent)

Others: Pamela Saccucci, Angie Petersen

Chantal Stagg, Sumi Playfair

Meeting Notes

1. Welcome/Introductions : Chelsey Newton (chair)

Meeting called to order at 6:33 pm

Land acknowledgement

Introductions all around

2. Approval of Agenda: Chelsey Newton (chair)

Additions to agenda requested:

- Change title of meeting to AGM
- Add Elections as first item

Approved with additions. Megan motion, Jonathan Second, All in favour: PASSED

3. Approval of minutes from March meeting

Minutes from March to be approved with updates submitted. Jonathan motion, Megan Second,

All in favour: PASSED

4. Elections for 2026/2027 school year- Run by Janice Canton

Chair – Jonathan nominates Chelsey. Chelsey accepts.

No other nominations on 2nd and 3rd call. All in favour: PASSED.

Chelsey Newton elected as Chair

Vice Chair – Chelsey nominates Megan. Megan accepts.

No other nominations on 2nd and 3rd call. All in favour: PASSED.

Megan Norrish elected as Vice chair

Secretary – Megan nominates Erica. Erica accepts.
No other nominations on 2nd and 3rd call. All in favour: PASSED.
Erica Otto elected as Secretary

Treasurer – Megan nominates Jonathan. Jonathan accepts. Angie Petersen volunteers for co-treasurer.

No other nominations on 2nd and 3rd call. Jonathan and Angie accept.
All in favour: PASSED. Jonathan Kisiloski and Angie Petersen elected as Co-Treasurers

DPAC rep – Chantal volunteers.
No other nominations on 2nd and 3rd call. All in favour: PASSED.
Chantal Stagg elected as DPAC representative.

Fundraising coordinator – Chelsey nominates Jennifer. Jennifer accepts
No other nominations on 2nd and 3rd call. All in favour: PASSED.
Jennifer Stokes elected as Fundraising coordinator

- Fundraising support offered by Sumi and Susie

MOTION - to amend the signing authority to add Jennifer Stokes and Angie Petersen.
Moved by Jonathan. Second by Sumi. All in favour; PASSED.

- As a result of the elections on May 21, 2026 - the official signing authority for the Valley View PAC executive includes Chelsey Newton, Megan Norrish, Jonathan Kisiloski, Jennifer Stokes, and Angie Petersen

5. Administration Report:

- Month end assembly is on May 29 at 10:45am
 - Parents/caregivers welcome to attend month end assembly
- Track Jamboree and the Inclusive Sports Festival this month both very well attended, and students did an awesome job of representing our school and putting in their best effort – many proud and happy faces
- Welcome to Kindergarten was well attended today. 24 of 26 families of registered new kindergarten students attended.
 - Thanks you to the PAC executive members who attended and supported our new students. The PAC goodies added some fun to the district gift bags.
- Lots of upcoming fun learning opportunities from gold panning lessons and the bus ready visits to gymnastics, swimming and Grade 7's careers day.
- Fun Day – parent/caregiver volunteers needed for Friday June 12th
 - Volunteers needed from 9:30-2pm (full or partial shift)
 - all kinds of jobs including helping with hot dog lunch and running events – please contact Tamara Langan tamara.langan@sd71.bc.ca or Jennifer Stokes (Criminal record check required as per all school volunteers)
 - Bannock truck will be on site
- Airforce Beach Day Friday, June 19th – will be pizza lunch delivered to the park
 - Also need parent volunteers – reach out to your child's teacher - will post on facebook
 - Students will not be able to access Cantina that day
- National Indigenous People's Day celebration will be Monday, June 22 –
 - volunteers are welcome please contact Tamara
- Grade 7 recognition Tuesday June 23 rd

- 11-11:45 for the ceremony for parent/caregiver attendance
 - Otherwise lots of activities like potluck and fun afternoon planned by grade 6.
- CUPE appreciation luncheon Friday, June 5th
- June 16 th Staff appreciation lunch (put on by PAC)
- Working on booking a Green Thumb theatre presentation for next April using PAC funds, likely around \$900-\$1000 from this years funds
- Camp Homewood is on Monday-Wednesday and students are quite excited.
 - 2027 Camp Homewood booked and deposit paid - grade 7 teachers for next year decided they would like to continue going
- Childcare next year – new service provider Robin will be running Valley View Child Care run out of the school Multipurpose room and library and lots of outdoors – working on licensing
 - 50 spaces available spots depending on staffing
 - Wee Care has been asked to communicate with families
 - Wee Care portables are being sold - to be removed by the end of June
- Planners – gathering information and numbers for planner orders for next year - Only to be ordered by teachers who will use them
 - Estimate for approx \$1800 if a similar number are ordered
- Grade 7 award winners (this year and last year) will be engraved at the beginning of June – invoice to be submitted to PAC
- Hammocks installed today and training occurring

6. Trustee Report: Janice Caton

- District passed calendars for next 3 years – have been posted
- First draft of budget reviewed
 - No extra money, budget does not include inflationary costs which may impact available funds. Goal is to not cut services for students.
 - Some surplus will be used for one-time capital costs (eg Highland bathroom upgrades)
 - New program additions will not be considered, but looking to improve efficiency (especially with historical programs that have not been recently reviewed)
 - Positions also being reviewed to ensure no excess or redundancy and only have positions needed
 - Student population leveling off (except for Navigate/NIDES which is growing) which may reduce funds to district
- Long range facilities plan
 - Isfeld above capacity - looking at expansion
- Discussion regarding district awareness of needs of neurodiverse students
 - Parents need to advocate through MLA's and DPAC

7. Chair's Report: Chelsey Newton

- Discussion on communication about our budgets available to the staff/classes and administration.
 - Goal to present our budget at a staff meeting and/or via an email to teachers early in the year so that staff have a better understanding of what they can ask for.

- School administration to meet with PAC chair and treasurer to determine final money allotment of funds that need to be spent this year

8. Fundraising Report: Jennifer Stokes

- Hanging Baskets completed – approx. \$650 raised
- Meat fundraiser through the Butchers Block closed – approx \$765 raised
 - Jennifer will email those who ordered with details on pick up
- Halloween dance for next year
 - Plan for Thursday October 29th 5:30 - 7:30pm
 - Megan will start looking at ordering things through district or Long & McQuade (speakers, lights etc)

9. Treasurer's Report: Jonathan Kisiloski

Account balances:

- Non-Gaming - Closing balance on April 30, 2026 = \$14,709.79
- Gaming - Closing balance on April 30, 2026 = \$8,376.14
- From gaming grant:
 - \$1000 has not yet been spent on a cultural performance this year
 - Will book Greenthumb theatre for next April
- Communication error meant \$1000 set aside for grade 7 yearbooks from gaming grant was not spent – need to use the funds within 2 years
 - Suggestion to follow up with Party Hub re: game rentals for grade 7s recognition day
 - Alternate idea to purchase games as legacy item from grade 7s and have valley view own the games for future use

MOTION: To provide up to \$1000 set aside for yearbooks to use towards grade 7 year end celebration

Moved by Jonathan, Seconded by Megan, All in favour: PASSED

MOTION: To provide up to \$1000 for hot dogs and veggies from non-gaming for community building/student appreciation.

Moved by Chelsey, second by Megan, all in favour: PASSED

10. DPAC Report

- No report

11. Other Business/Q&A

- Discussion to ensure teachers add a reminder to parent funded extra activities that if a student can't pay, that they are options for funding the child
- Discussion regarding Valley View pinnies for events like track and field
 - School does not have enough, 4 different vintages of jersey's
 - Possible PAC initiative to provide funding for this next year

- Next year's Grade 7 families will likely be keen to fundraise for Camp Homewood - will be liaising with PAC next year to do additional events/initiatives (possible "Principle for the day" or pizza with the principle type contests)

NEW ACTION ITEMS:

- PAC to follow up early next school year for
 - a. presenting budget/criteria for funds to teachers at a staff meeting
 - i. including hardship funding if a family cannot afford extra class activities
 - b. inviting safe and active school representative back next year for update to PAC meeting
 - c. Grade 7 fundraising group
 - d. Possible PAC funding new/additional Jersey's
- Chantal to post the following on PAC facebook page:
 - e. call for volunteers with contact email for Tamara and/or Jennifer for:
 - i. Fun day Friday June 12th (9:30-2)
 - ii. Beach Day Friday June 19th
 - iii. National Indigenous People's day Monday June 22
- Jennifer to submit Butcher's block invoice to Jonathan
- Jonathan/Chelsey to follow up with Yolanda to finalize funds set aside for this year
- Yolanda to submit invoices to PAC
 - f. Engraving
 - g. Golf - 2 invoices from Crown Isle to split for the \$12 per student from PAC and the balance paid by Valley View
 - h. Cultural performance
 - i. Others once plan finalized
- Megan to contact Yolanda to see if district supplies can be reserved now for Halloween Dance next year

OUTSTANDING ACTION ITEMS:

- None

11. Next Meeting – September 2026 at 6:30pm - Day of the week TBD

Meeting adjourned 8:24 pm motion by Chelsey

!! We're looking for new people to join us! We have several open positions. If anyone is interested in getting more involved in the PAC on any level, please chat with us at a meeting or email valleyviewpac@gmail.com