Valley View PAC Minutes

October 19, 2026 6:30pm - Valley View Library

In Attendance

Chair: Megan Norrish
Vice Chair: Chelsey Newton
Co-Treasurers: Jonathan Kisiloski & Angie Petersen
Secretary: Erica Otto
Fundraising Coordinator: Jennifer Stokes
DPAC Rep: Chantal Stagg
Trustee: Janice Caton (absent)
Principal: Dave Mayert
Vice Principal: Tamara Langan
Others: Pam S, Susie G, Richard K, Emily L, Olga K, Wiebke B

Meeting Notes

1. Welcome/Introductions:
Meeting called to order at 6:31 pm by Megan Norrish (chair)
Land acknowledgement - Chelsey Newton
Introductions all around

2. Approval of Agenda
Approved as circulated. Megan motion, Jonathan Second, All in favour: PASSED

3. Approval of minutes from September 2026 meeting
Minutes from September 2026 approved as circulated. Jonathan motion, Megan Second, All in favour: PASSED

4. Administration Report:

- Foundation Skills assessment (FSA) grades 4 & 7 happening this week
- Province announced new K-3 literacy screening 3x/year to ensure early reading intervention can be started
    - Classroom teacher can enact, learning support teacher can enact with groups or individuals and action plans for parents
- Athletics
    - 2 more X-country meets (goal to host a race at VV next year)
    - Gr 6-7 volleyball has started - first game Nov 4th
        - Contact Dave Mayert if able to help with coaching
    - Intermurals with Mr. DeLuca has started
    - 2 more grade 3 skating sessions
- Oct 27 Grade 3 firehouse
- Halloween costume parade Oct 30
- Book fair Nov 16-19 - looking for parent volunteers for book fair
    - Contact Ms Johnston directly or office – sign up sheet available
- Maintenance has been asked what space is available for outdoor expenditures (basketball court, sandbox expansion etc) – awaiting response

5. Trustee Report:
- Absent

6. Chair's Report: Megan Norrish
- PAC (Jonathan, Megan and Angie) attended VVE staff meeting October 6 to present available funds for students/classes/school and request wish list/feedback on:
  - Sensory stations
    - How is it working?
    - Are there things that need to be replaced?
    - Are there things you would like added?
  - Other Wish list items?
    - Is there anything you would like to see at the school to help support students and staff? Send us your ideas!
- Received email from Amy McDonald with wish list items:
  - new basketball court with 2 baskets
  - other outdoor equipment for primary grades - a new sandbox, an outdoor kitchen; nets to play volleyball or badminton, rebounder net, spikeball, tetherball.

- PAC (Chelsey, Erica) will also present final budget to staff at Oct 20 staff meeting
- Halloween dance being organized – Thursday Oct 29
  - Decorations purchased with funds raised last year
  - Volunteer sign up has gone out
  - DJ and plans confirmed
  - Pizza pre-order information has gone out – due Oct 26
- Chantal is organizing Winter market for Dec 5th
  - 32 vendors confirmed
  - Planning on contacting leadership students for help – more info to come

7. Fundraising Report: Jennifer Stokes
- Coupon books now completed – 169 sold for profit of $1267.50
- Wreath/swag fundraiser started and due Oct 30th, delivery of product beginning of Dec
- Spirit Wear coming soon – samples for size in school
- Local Cookie sourdough source found that might be used as a fundraiser around April next year

8. Treasurer's Report: Jonathan Kisiloski/Angie Petersen

- Account status
  - Non-gaming: $12,951.92
  - Gaming : $5,314.20

Discussion on definitions - Gaming money is from annual government grant and can be used for classroom support that is non-curricular; non-gaming primarily from fundraising efforts can be more widely used

9. Budgets
- Drafts were posted online for review for both gaming and non–gaming accounts, paper copies distributed to meeting attendees and reviewed.
- Highlights of the many annual funds set aside for students/classes/school:
  - Up to $200 per division for classroom needs, curriculum/learning support

    - Increase to $20/student for extracurricular programs/field trips (from $12 last year)
    - Additional funds set aside to request for field trips and classroom support which can include bussing ($2200 plus $300 for Kindergarten)
    - hardship funding if a family cannot afford extra class activities
    - $600 set aside for school jersey's

- Note that budget can be changed with a vote at any time later in the year.

Gaming budget – leftover funds from last year as not all funds spent

MOTION – that the gaming budget is approved as presented.
Motion by Richard, Second by Megan. All in favour. PASSED

Non-gaming budget –
Under "Cost of fundraising" – change coupon book line item from sales of 150 down to 100 as dollar amount had been adjusted for more conservative estimate

MOTION – that the gaming budget is approved as amended.
Motion by Erica, Second by Chelsey. All in favour. PASSED

10. DPAC Report
Now held at school board office but can attend via Zoom. Minutes available online

- Discussions on school safety and access -
    - how strangers are able to access school grounds
    - Supervision at recess and kids getting back in if doors locked
- Looking for parent volunteers for district anti-racism committee, education committee, sexual health committee
- Next meeting Nov 2 at 6:30
- Request for Chantal to try to obtain more information on:
    - How do we get district PAC funds? We don't think we got them last year
    - Can there be a discussion on equality of the emergency/earthquake supplies?
        - Clarification by Susie: Currently district will replenish granola bars and peaches as they expire but VV PAC has historically added many additional supplies
    - Meeting attendees were taken to the "SeaCan" to view earthquake supplies
- Request to have follow up with safe and active school initiative from the district perspective
    - Have any schools in the district been successful in getting grants for "bike racks" as part of active schools.

11. Other Business/Q&A

- Approximate cost requests sent by PAC to Dave and other schools in district for planning purposes and information:
    - Bussing cost estimate - 4h return approx $600-700 (2 classes)
    - Covered Bike racks ~ $30,000 for one installed at Vanier
    - Full basketball court at other schools ~ $75,000
    - Jerseys – not yet clear on how many needed

- Discussion on larger items (basketball court, covered bike rack) and need for parent volunteers to lead committees to do targeted, multi-year fundraising and lead the specific initiative.
- Meet the teacher morning - date to be set at staff meeting October 20 - hopefully before Parent teacher conferences? PAC will aim to set up a coffee table at this event.
- Richard brought up volunteering time to upgrade shelves in SeaCan - Susie/Tamara can reach out.

NEW ACTION ITEMS:

- Funding request form for teachers/staff to submit requests - made by Angie – process needs to be finalized
    - To be presented at staff meeting
    - Paper copies to be available at the office and possibly located online to allow access for teachers
    - Where will completed requests be deposited for PAC consideration (email vs. paper copy)
    - Ensure once process finalized that this information is provided to school staff
- Dave to follow up with maintenance for response on availability of space for outdoor expenditures (basketball court, sandbox expansion etc.)
- Dave/Tamara to follow up with how many jersey's would be needed/how much investment is needed (is the $600 set aside in budget adequate for this year or are more funds needed)
- Chantal – DPAC follow up for accessing district PAC funds, improving emergency supply funding/equity; safe and active school follow up and whether other schools have been successful in getting grants for bike racks for active school initiatives
- Confirming meet the teacher morning and PAC attendance

OUTSTANDING ACTION ITEMS:

- Follow up items from last year: inviting safe and active school representative back for update to PAC meeting
- Megan – f/u with Ms. Johnson re: Call for volunteers for the book fair
    - Will happen Nov 16-20th, around parent teacher interviews. (2-3 parents each day ideally 2-4pm)
    - Does PAC need to help with volunteer requests?

11. Next Meeting – Monday November 9th, 2026 at 6:30pm

Meeting adjourned 8:12 pm motion by Chelsey

!! We're looking for new people to join us! We have several open positions. If anyone is interested in getting more involved in the PAC on any level, please chat with us at a meeting or email valleyviewpac@gmail.com