

REGULAR BOARD MEETING AGENDA
Thursday, August 20, 2020
7:00pm

A copy of the Public Board Meeting Agenda is available on the School District website at:
<http://www.comoxvalleyschools.ca>

Alternatively, copies are available on request from Marlene.Leach@sd71.bc.ca.

Public Board Meetings are recorded and live streamed on the School District's YouTube channel.

1. Call to Order

The Board of Education acknowledges that we are on the traditional territories of the K'ómoks First Nation. We would like to thank them for the privilege of living on their land and the gift of working with their children.

2. Adoption of Agenda

Recommendation:

THAT the Board of Education adopt the August 20, 2020 Regular Public Board Meeting Agenda as presented.

3. Board Meeting Minutes

Pg.2

Recommendation:

THAT the Board of Education adopt the June 23, 2020 Regular Public Board Meeting Minutes as presented.

4. Old Business

None

5. Report on In-Camera Meeting – July 14, 2020

- Other

6. Board Chair's Report

7. Presentations / Delegations

None

8. Education Committee Meeting

None

9. Strategic Direction

A. Superintendent

- i. September School Restart Plan**

B. Assistant Superintendent

None

C. Secretary-Treasurer

None

D. Human Resources

- i. Retirements and Recognition**

None

10. Board Standing Committee Reports

None

11. Board Business

None

12. Board Correspondence

- A. Correspondence: from British Columbia Ferry Services Inc. to Chair Ian Hargreaves** Pg.8
Ian Hargreaves, Board Chair

- B. Correspondence: from Ministry of Transportation and Infrastructure to Chair Ian Hargreaves** Pg.9
Ian Hargreaves, Board Chair

13. Public Question Period

14. Adjournment

REGULAR BOARD MEETING MINUTES
Tuesday, June 23, 2019
7:00pm

In Attendance VIA ZOOM MEETING:

Trustees

Ian Hargreaves, Board Chair
Tonia Frawley, Vice Chair
Janice Caton, Trustee
Kat Hawksby, Trustee
Sarah Jane Howe, Trustee
Sheila McDonnell, Trustee
Michelle Waite, Trustee

Staff

Tom Demeo, Superintendent of Schools
Nicole Bittante, Secretary-Treasurer
Geoff Manning, Assistant Superintendent
Candice Hilton, Director of Finance
Ian Heselgrave, Director of Operations
Esther Shatz, Director of Instruction (Student Services)
Allan Douglas, Director of Instructional Services K-12
Mary Lee, Communications Manager
Josh Porter, Director, Information Technology

1. Call to Order

Chair Ian Hargreaves called the meeting to order at 7:00pm and acknowledged that the meeting is being held on the traditional territories of the K'ómoks First Nation.

2. Adoption of Agenda

Recommendation:

THAT the Board of Education adopt June 23, 2020 Regular Public Board Meeting Agenda as presented.

CARRIED

3. Board Meeting Minutes

Recommendation:

THAT the Board of Education adopt the May 26, 2020 Regular Public Board Meeting Minutes as presented.

CARRIED

4. Old Business

None

5. Report on In-Camera Meeting – June 23, 2020

- Personnel

6. Board Chair's Report

Highlights:

- Attended over a dozen events in June including Nala'atsi virtual grad and three high school drive-by graduations
- Congratulations to all of the wonderful 2020 grads!
- Thank you, District Parent Advisory Council, for all the work over past four months
- Parents who are wondering what September school will look like – visit the school district website after August 20th
- Attended VISTA and BCSTA virtual meetings – all district senior staff recognized for working together
- Trustees to check emails from time to time over the summer
- Thank you to all district staff that stepped up to face the challenges over the past four months
- Thank you to Sherry Dittrick, CDTA President and Denise Bullock, CUPE Local 439 President for ongoing support of our students
- Thank you to all of our students who in the face of this global event demonstrated how resilient, adaptable and creative they truly are!

7. Presentations / Delegations

None

8. Education Committee Meeting

No meeting in June

9. Strategic Direction

A. Superintendent

- i. **General Update**
Board Information

B. Assistant Superintendent

i. School Fees - Briefing Note

Recommendation:

THAT the Board of Education approve the attached School Fees Schedules for the 2020-2021 school year.

CARRIED

ii. BAA Courses – Briefing Note

Recommendation:

THAT the Board of Education approve the BAA courses as provided.

CARRIED

C. Secretary-Treasurer

i. Financial Update

- a) Operating Fund Projection – May 31st
- b) Capital Fund Update – May 31st

Recommendation:

THAT the Board of Education receive the Financial Update for May 31st, 2020 as provided.

CARRIED

ii. 2021-22 Five Year Capital Plan

Recommendation:

THAT the Board of Education approve the 2021-22 Five Year Capital Plan submission as provided.

CARRIED

D. Human Resources

i. Retirements and Recognition

Recommendation:

THAT the Board of Education receive this Retirements and Recognition report as information.

CARRIED

10. Board Standing Committee Reports

A. Finance / Audit Committee Board Report – June 16, 2020

Recommendation:

THAT the Board of Education receive the Finance / Audit Committee Board Report as provided.

CARRIED

B. Facilities Committee Board Report – June 09, 2020

Recommendation:

THAT the Board of Education of School District No. 71 (Comox Valley) approve the purchase and installation of a modular for the Information Technology department.

CARRIED

Recommendation:

THAT the Board of Education receive the Facilities Committee Board Report as provided.

CARRIED

C. Policy Committee Board Report – May 25, 2020

Recommendation:

THAT the Board of Education receive the Policy Committee Board Report as provided.

CARRIED

11. Board Business

A. 2020-21 Board Meeting Schedule

Recommendation:

THAT the Board of Education approve the 2020-21 Board Meeting Schedule as amended with the addition of an August 25, 2020 Regular Board Meeting date.

CARRIED

B. Trustee Report: Comox Valley Food Policy Council

Sheila McDonnel, Trustee (Baynes Sound, Hornby & Denman Islands)
Board Information

C. Trustee Report: Comox Valley Community Justice Centre

Sheila McDonnel, Trustee (Baynes Sound, Hornby & Denman Islands)
Board Information

D. Motion: Janice Caton, Trustee (City of Courtenay)

Recommendation:

THAT the Board of Education write a letter to the Minister of Transportation and Infrastructure, Minister of Education, and to the President/CEO, BC Ferry Services requesting that any changes to ferry schedules be delayed until proper consultation with Education Authorities have occurred, to ensure route changes do not adversely affect students educational opportunities.

CARRIED

12. Board Correspondence

- A. Correspondence:** from **Comox Valley Cycling Coalition** to **Mayor & Council, City of Courtenay** - East-West Connector (Multi-use Pathway)
Ian Hargreaves, Board Chair

Motion:

THAT the Board of Education support the Comox Valley Cycling Coalition with regards to the East-West Connector (multi-use pathway).

CARRIED

- B. Correspondence:** from **British Columbia School Trustees Association** to **Janice Caton, Trustee** – Your Work on the Finance and Audit Committee
Janice Caton, Trustee
Board Information
- C. Correspondence:** from student **Julia Jungwirth** to **The Board of Education** – Proposal: Compost Pick-up for School District #71
Ian Hargreaves, Board Chair
Board Information

13. Public Question Period

14. Meeting Adjourned – 8:40pm

Certified Correct:

Nicole Bittante, CPA, CA
Secretary-Treasurer

Ian Hargreaves
Board Chair

British Columbia Ferry Services Inc.
The Atrium
Suite 500, 1321 Blanshard St.
Victoria, BC V8W 0B7
Tel (250) 381-1401
Fax (250) 360-2093
bcferries.com

July 24, 2020

Ian Hargreaves
Board Chair
The Board of Education of School District No. 71 (Comox Valley)
Comox Valley Schools
607 Cumberland Road
Courtenay, BC V9N 7G5

Re: Consultation on BC Ferries' Schedule Changes

Dear Mr. Hargreaves,

Thank you for your letter dated July 10, 2020 regarding BC Ferries' service changes in Comox Valley. Mark Collins asked me to respond on his behalf.

I appreciate the valuable connections the ferries provide for students engaged in field trips and extra-curricular activities. Recognizing that there are many community users of the system, we work with the local Ferry Advisory Committee (FAC) to review operational performance and any opportunities to change schedules to reflect evolving community needs. I encourage you to continue to keep them apprised of the School District's specific needs and concerns. To support this understanding, I have shared your letter and this response with the FAC Chair, Frank Frketich.

Best regards,



Brian Anderson
Vice President
Strategy & Community Engagement

Cc: Frank Frketich
Attachment: Original Letter



August 13, 2020

Ian Hargreaves, Board Chair
School District No. 71
607 Cumberland Road
Courtenay BC V9N 7G5

Reference: 295161

Dear Mr. Hargreaves,

Re: BC Ferries

Thank you for your letter of July 10, 2020, regarding BC Ferries.

Due to the negative financial impact that COVID-19 has had on the company, BC Ferries was planning to reduce some sailings they had been providing above the minimum levels in their service contract with the Province. These sailings were added to schedules on some minor routes as pilots based on the travel demand prior to the onset of the pandemic. I am pleased that we were able to reach an agreement with BC Ferries, so schedules for the minor routes, including Route 17 Powell River to Comox and Route 22 for Denman and Hornby will remain in place through the critical summer months.

We remain committed to reliable ferry service for coastal communities. As we move forward with Phase 3 of our [Restart Plan](#), we want all our communities, no matter where they are located in the province, to have a chance to rebuild their economies.

I have taken the liberty of sharing your letter with Mark Collins, BC Ferries President and CEO, so that he is aware of your concerns about sailing cuts and your request for consultation with the Ministry of Education and local school districts.

Thank you again for taking the time to write.

Yours sincerely,

Claire Trevena
Minister

Copy to: Mark Collins, President and CEO
BC Ferries