



REGULAR BOARD MEETING MINUTES
Tuesday, December 17, 2019
7:00pm

In Attendance:

Trustees

Ian Hargreaves, Board Chair
Tonia Frawley, Vice Chair
Kat Hawksby, Trustee
Sheila McDonnell, Trustee
Michelle Waite, Trustee

Regrets:

Janice Caton, Trustee
Sarah Jane Howe, Trustee
Nicole Bittante, Secretary-Treasurer
Lynda-Marie Handfield, Director of HR

Staff

Tom Demeo, Superintendent of Schools
Geoff Manning, Assistant Superintendent
Candice Hilton, Director of Finance
Ian Heselgrave, Director of Operations
Esther Shatz, Director of Instruction (Student Services)
Allan Douglas, Director of Instructional Services K-12
Mary Lee, Communications Manager
Josh Porter, Director, Information Technology
Marlene Leach, Senior Executive Assistant

1. Call to Order

Chair Ian Hargreaves called the meeting to order at 7:05pm and acknowledged that the meeting is being held on the traditional territories of the K'ómoks First Nation.

2. Appointment of Acting Secretary-Treasurer for December 17, 2019 Regular Public Board Meeting.

Recommendation:

THAT the Board of Education appoint Geoff Manning as acting Secretary-Treasurer for the December 17, 2019 Regular Public Board Meeting.

CARRIED

3. Adoption of Agenda

Recommendation:

THAT the Board of Education adopt the December 17, 2019 Regular Public Board Meeting Agenda as presented.

CARRIED

4. Board Meeting Minutes

Recommendation:

THAT the Board of Education adopt the November 26, 2019 Regular Public Board Meeting Minutes as presented.

CARRIED

5. Old Business

A. Vaping in Schools

Superintendent Demeo discussed the creation of a committee to discuss community strategies to reduce and eventually eliminate vaping in our schools and the upcoming information session on January 08, 2020, "Let's Clear the Air" by Dr. Charmain Enns (VIHA) at Mark R. Isfeld Secondary.

6. Report on In-Camera Meeting

No In-Camera meeting in December

7. Board Chair's Report

Chair Hargreaves discussed trustees recently attending BCSTA Trustee Academy and the FNEESC conference in Vancouver, as well as the B.C. Provincial Government announcements regarding the Hornby Island School replacement and seismic upgrade of Lake Trail Middle School. Chair Hargreaves also thanked all of those who were involved, contributed and attended the 14 Christmas concerts to date throughout the school district this season.

8. Presentations / Delegations

None

9. Education Committee Meeting

No meeting in December

Next Education Committee Meeting:

TOPIC: Mental Health
DATE: February 11, 2020
TIME: 6:30pm
LOCATION: School Board Office

10. Strategic Direction

A. Superintendent

- i. District News**
Board Information
- ii. Boundary Catchment Review Update**
Verbal Update – Board Information

B. Assistant Superintendent

- i. School Dress Codes Update**
Verbal Update – Board Information

C. Secretary-Treasurer

None

D. Human Resources

- i. Retirements and Recognition**

Recommendation:

THAT the Board of Education receive this report as information.

CARRIED

11. Board Committee Reports

A. Finance Committee Board Report

No meeting in December

B. Facilities Committee Board Report

No meeting in December

- i. Hornby Island Community School and Lake Trail Middle School**
Director of Operations, Ian Heselgrave provided a verbal report on the progress of the following projects: Hornby Island School replacement, Lake Trail Middle School seismic upgrade, Denman Island Child Care Centre, and Lake Trail Middle School Daycare.

C. Policy Committee Board Report – Tuesday, December 10, 2019

Recommendation:

THAT the Board of Education receive the Policy Committee Board Report of December 10, 2019 as provided.

CARRIED

12. Board Business

A. Trustee Report: First Nations Education Steering Council Meeting

Sheila McDonnell, Trustee, (Area A – Baynes Sound, Hornby & Denman Islands)
Board information

B. Trustee Report: BC School Trustees Association (BCSTA) - Trustee Academy

Janice Caton, Trustee, (City of Courtenay)
Board information

C. Trustee Report: BC School Superintendents Association (BCSSA) – Fall Conference 2019

Tonia Frawley, Trustee, (Town of Comox)
Board information

D. Motion:

Recommendation:

THAT the Superintendent review the current science and judgement regarding the requirement for seat belts in school buses carrying School District No. 71 students.

CARRIED

13. Board Correspondence

A. Correspondence: from Mary Talbot to School District No. 71 – Youth Vaping Epidemic

Ian Hargreaves, Board Chair
Board information

14. Public Question Period

15. Meeting Adjourned – 7:53pm

Certified Correct:



Geoff Manning
Assistant Superintendent



Ian Hargreaves
Board Chair