



REGULAR BOARD MEETING MINUTES
Tuesday, February 25, 2019
7:00pm

In Attendance:

Trustees

Ian Hargreaves, Board Chair
Tonia Frawley, Vice Chair
Janice Caton, Trustee
Kat Hawksby, Trustee
Sarah Jane Howe, Trustee
Sheila McDonnell, Trustee
Michelle Waite, Trustee

Recording Secretary:

Marlene Leach, Senior Executive Assistant

Staff

Tom Demeo, Superintendent of Schools
Nicole Bittante, Secretary-Treasurer
Geoff Manning, Assistant Superintendent
Candice Hilton, Director of Finance
Ian Heselgrave, Director of Operations
Esther Shatz, Director of Instruction (Student Services)
Allan Douglas, Director of Instructional Services K-12
Mary Lee, Communications Manager
Josh Porter, Director, Information Technology

1. Call to Order

Chair Ian Hargreaves called the meeting to order at 7:02pm and Trustee Kat Hawksby acknowledged that the meeting is being held on the traditional territories of the K'ómoks First Nation.

2. Adoption of Agenda

Recommendation:

THAT the Board of Education adopt February 25, 2020 Regular Public Board Meeting Agenda as presented.

CARRIED

3. Board Meeting Minutes

Recommendation:

THAT the Board of Education adopt the January 28, 2019 Regular Public Board Meeting Minutes as presented.

CARRIED

Recommendation:

THAT the Board of Education adopt the February 18, 2020 Committee of the Whole Meeting Minutes as presented.

CARRIED

4. Old Business

i. Boundary/Catchment Review - Recommendations

Recommendation:

THAT the Board of Education approve the Royston Elementary recommendations as outlined in the Boundary Consultation Final Report.

- Grade 6 students remain at Royston
- Add 1 modular for 2020 to address the enrolment projection of 289
- An additional modular will be needed in 2021 as the enrolment is projected to be 325
- All cross-boundary transfers to Royston will be closed
- Begin the capital expansion planning

Effective September 2020

CARRIED

Recommendation:

THAT the Board of Education approve the Cumberland Community School recommendations as outlined in the Boundary Consultation Final Report.

- Grade 9 students move to Vanier (59 students)
- Renovate a classroom in the Strathcona building and create space for 25 students
- Leave the annex for community school space
- All cross-boundary transfers to Cumberland will be closed
- A modular may be needed within 2-3 years to meet anticipated growth
- Begin the capital expansion plan

Effective September 2020

Amendment to Strike out Words

A motion was put forward to amend the original motion by striking out the line "Grade 9 students move to Vanier (59 students)"

CARRIED

Amended Motion

THAT the Board of Education approve the Cumberland Community School recommendations as outlined in the Boundary Consultation Final Report.

- ~~Grade 9 students move to Vanier (59 students)~~
- Renovate a classroom in the Strathcona building and create space for 25 students
- Leave the annex for community school space
- All cross-boundary transfers to Cumberland will be closed
- A modular may be needed within 2-3 years to meet anticipated growth

- Begin the capital expansion plan

Effective September 2020

CARRIED

Recommendation:

THAT the Board of Education approve the Miracle Beach Elementary recommendations as outlined in the Boundary Consultation Final Report.

- The elementary school will continue to be a feeder school for Vanier
- Repurpose the computer lab
- Renovate the classroom and capture an additional classroom space
- All cross-boundary transfers to Miracle Beach will be closed

Effective September 2020

CARRIED

Recommendation:

THAT the Board of Education approve the Huband Park Elementary recommendations as outlined in the Boundary Consultation Final Report.

- All new cross boundary transfers to Huband will be closed (including siblings)
- All current grade 6 and 7 students will be grandfathered at Huband and will be able to complete their elementary years at Huband before going to Vanier
- Effective Sept 2021 all other cross boundary transfers that are at Huband will be rescinded and those affected students will return to their catchment schools to finish their elementary years
- If families of cross boundary transfers at Huband choose to move in 2020 to their catchment schools these arrangements will be facilitated by the district
- No boundary/catchment area changes will be made
- Huband students continue to go to Vanier after grade 7

Effective September 2020

CARRIED

Trustees Janice Caton and Michelle Waite requested that their vote be recorded in the minutes as opposed to the motion.

Trustee Michelle Waite exited the meeting at 8:28pm.

Recommendation:

THAT the Board of Education close all cross-boundary transfers to G.P. Vanier Secondary and Mark R. Isfeld Secondary schools for the 2020-21 school year with an understanding that all exceptional cases will be reviewed.

CARRIED

5. Report on In-Camera Meetings:

- A. Tuesday February 18, 2020
- B. Tuesday, February 25, 2020

- Land/Property
- Personnel
- Other

6. Board Chair's Report

None

7. Presentations / Delegations

None

8. Education Committee Meeting – Tuesday, February 11, 2020

- A. **Mental Health** - Tonia Frawley, Committee Chair

Recommendation:

THAT the Board of Education receive this Education Committee report as information.

CARRIED

Next Education Committee Meeting:

TOPIC: Educational Excellence
DATE: March 10, 2020
TIME: 6:30pm
LOCATION: School Board Office

9. Strategic Direction

A. Superintendent

- i. **District News**
Board Information
- ii. **Summer School**
Verbal Report – Board Information

B. Assistant Superintendent

- i. Youth Climate Action Conference**
Verbal Report – Board Information

C. Secretary-Treasurer

None

D. Human Resources

- i. Retirements and Recognition**

Recommendation:

THAT the Board of Education receive this Retirements and Recognition report as information.

CARRIED

10. Board Standing Committee Reports

A. Budget Committee Board Report – Tuesday, February 11, 2020

Recommendation:

THAT the Board of Education receive the Budget Committee Board Report as provided.

CARRIED

B. Finance Committee Board Report – Tuesday, February 18, 2020

Recommendation:

THAT School District No. 71 (Comox Valley) Amended Annual Budget Bylaw for 2019-20 in the amount of \$108,585,860 receive its first reading.

CARRIED

THAT School District No. 71 (Comox Valley) Amended Annual Budget Bylaw for 2019-20 in the amount of \$108,585,860 receive its second reading.

CARRIED

THAT the Board unanimously agree to suspend the requirements of the School Act to have the third reading of the Amended Annual Budget Bylaw at a subsequent meeting.

CARRIED

THAT School District No. 71 (Comox Valley) Amended Annual Budget Bylaw for 2019-20 in the amount of \$108,585,860 receive its third and final reading.

CARRIED

Recommendation:

THAT the Board of Education receive the Finance Committee Board Report as provided.

CARRIED

C. Facilities Committee Board Report

No meeting in February

D. Policy Committee Board Report – Wednesday, February 12, 2020

Recommendation:

THAT the Board of Education receive the Policy Committee Board Report as provided.

CARRIED

11. Board Business

A. Trustee Report: British Columbia School Trustees Association (BCSTA) Provincial Council

Tonia Frawley, Trustee (Town of Comox)
Verbal Report - Board Information

B. Motion: Janice Caton, Trustee (City of Courtenay)

Recommendation:

THAT the Superintendent conduct a review of the Administrative Procedure for school field trips with a focus on the following: social, economic and environmental impacts that these trips may have.

CARRIED

C. Motion: Janice Caton, Trustee (City of Courtenay)

Recommendation:

THAT the Board of Education develop a process that would create the position of a student trustee to the Board of Education.

DEFEATED

D. Motion: Janice Caton, Trustee (City of Courtenay)

Recommendation:

THAT the Board of Education explore the creation of a district student advisory committee.

MOTION POSTPONED TO THE NEXT REGULAR BOARD MEETING

12. Board Correspondence

None

13. Public Question Period

14. Meeting Adjourned – 9:00pm

Certified Correct:



Nicole Bittante, CPA, CA
Secretary-Treasurer



Ian Hargreaves
Board Chair