

Comox Valley Schools

School District No. 71

REGULAR BOARD MEETING MINUTES

Tuesday, June 23, 2019

7:00pm

In Attendance VIA ZOOM MEETING:

Trustees

Ian Hargreaves, Board Chair
Tonia Frawley, Vice Chair
Janice Caton, Trustee
Kat Hawksby, Trustee
Sarah Jane Howe, Trustee
Sheila McDonnell, Trustee
Michelle Waite, Trustee

Staff

Tom Demeo, Superintendent of Schools
Nicole Bittante, Secretary-Treasurer
Geoff Manning, Assistant Superintendent
Candice Hilton, Director of Finance
Ian Heselgrave, Director of Operations
Esther Shatz, Director of Instruction (Student Services)
Allan Douglas, Director of Instructional Services K-12
Mary Lee, Communications Manager
Josh Porter, Director, Information Technology

1. Call to Order

Chair Ian Hargreaves called the meeting to order at 7:00pm and acknowledged that the meeting is being held on the traditional territories of the K'ómoks First Nation.

2. Adoption of Agenda

Recommendation:

THAT the Board of Education adopt June 23, 2020 Regular Public Board Meeting Agenda as presented.

CARRIED

3. Board Meeting Minutes

Recommendation:

THAT the Board of Education adopt the May 26, 2020 Regular Public Board Meeting Minutes as presented.

CARRIED

4. Old Business

None

5. Report on In-Camera Meeting – June 23, 2020

- Personnel

6. Board Chair's Report

Highlights:

- Attended over a dozen events in June including Nala'atsi virtual grad and three high school drive-by graduations
- Congratulations to all of the wonderful 2020 grads!
- Thank you, District Parent Advisory Council, for all the work over past four months
- Parents who are wondering what September school will look like – visit the school district website after August 20th
- Attended VISTA and BCSTA virtual meetings – all district senior staff recognized for working together
- Trustees to check emails from time to time over the summer
- Thank you to all district staff that stepped up to face the challenges over the past four months
- Thank you to Sherry Dittrick, CDTA President and Denise Bullock, CUPE Local 439 President for ongoing support of our students
- Thank you to all of our students who in the face of this global event demonstrated how resilient, adaptable and creative they truly are!

7. Presentations / Delegations

None

8. Education Committee Meeting

No meeting in June

9. Strategic Direction

A. Superintendent

- i. **General Update**
Board Information

B. Assistant Superintendent

i. School Fees - Briefing Note

Recommendation:

THAT the Board of Education approve the attached School Fees Schedules for the 2020-2021 school year.

CARRIED

ii. BAA Courses – Briefing Note

Recommendation:

THAT the Board of Education approve the BAA courses as provided.

CARRIED

C. Secretary-Treasurer

i. Financial Update

- a) Operating Fund Projection – May 31st
- b) Capital Fund Update – May 31st

Recommendation:

THAT the Board of Education receive the Financial Update for May 31st, 2020 as provided.

CARRIED

ii. 2021-22 Five Year Capital Plan

Recommendation:

THAT the Board of Education approve the 2021-22 Five Year Capital Plan submission as provided.

CARRIED

D. Human Resources

i. Retirements and Recognition

Recommendation:

THAT the Board of Education receive this Retirements and Recognition report as information.

CARRIED

10. Board Standing Committee Reports

A. Finance / Audit Committee Board Report – June 16, 2020

Recommendation:

THAT the Board of Education receive the Finance / Audit Committee Board Report as provided.

CARRIED

B. Facilities Committee Board Report – June 09, 2020

Recommendation:

THAT the Board of Education of School District No. 71 (Comox Valley) approve the purchase and installation of a modular for the Information Technology department.

CARRIED

Recommendation:

THAT the Board of Education receive the Facilities Committee Board Report as provided.

CARRIED

C. Policy Committee Board Report – May 25, 2020

Recommendation:

THAT the Board of Education receive the Policy Committee Board Report as provided.

CARRIED

11. Board Business

A. 2020-21 Board Meeting Schedule

Recommendation:

THAT the Board of Education approve the 2020-21 Board Meeting Schedule as amended with the addition of an August 25, 2020 Regular Board Meeting date.

CARRIED

B. Trustee Report: Comox Valley Food Policy Council

Sheila McDonnell, Trustee (Baynes Sound, Hornby & Denman Islands)
Board Information

C. Trustee Report: Comox Valley Community Justice Centre

Sheila McDonnell, Trustee (Baynes Sound, Hornby & Denman Islands)
Board Information

D. Motion: Janice Caton, Trustee (City of Courtenay)

Recommendation:

THAT the Board of Education write a letter to the Minister of Transportation and Infrastructure, Minister of Education, and to the President/CEO, BC Ferry Services requesting that any changes to ferry schedules be delayed until proper consultation with Education Authorities have occurred, to ensure route changes do not adversely affect students educational opportunities.

CARRIED

12. Board Correspondence

- A. Correspondence:** from **Comox Valley Cycling Coalition to Mayor & Council, City of Courtenay** - East-West Connector (Multi-use Pathway)
Ian Hargreaves, Board Chair

Motion:

THAT the Board of Education support the Comox Valley Cycling Coalition with regards to the East-West Connector (multi-use pathway).

CARRIED

- B. Correspondence:** from **British Columbia School Trustees Association to Janice Caton, Trustee** – Your Work on the Finance and Audit Committee
Janice Caton, Trustee
Board Information
- C. Correspondence:** from student **Julia Jungwirth to The Board of Education** –
Proposal: Compost Pick-up for School District #71
Ian Hargreaves, Board Chair
Board Information

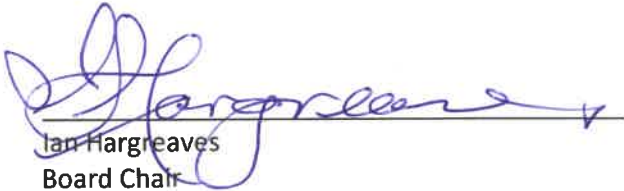
13. Public Question Period

14. Meeting Adjourned – 8:40pm

Certified Correct:



Nicole Bittante, CPA, CA
Secretary-Treasurer



Ian Hargreaves
Board Chair